

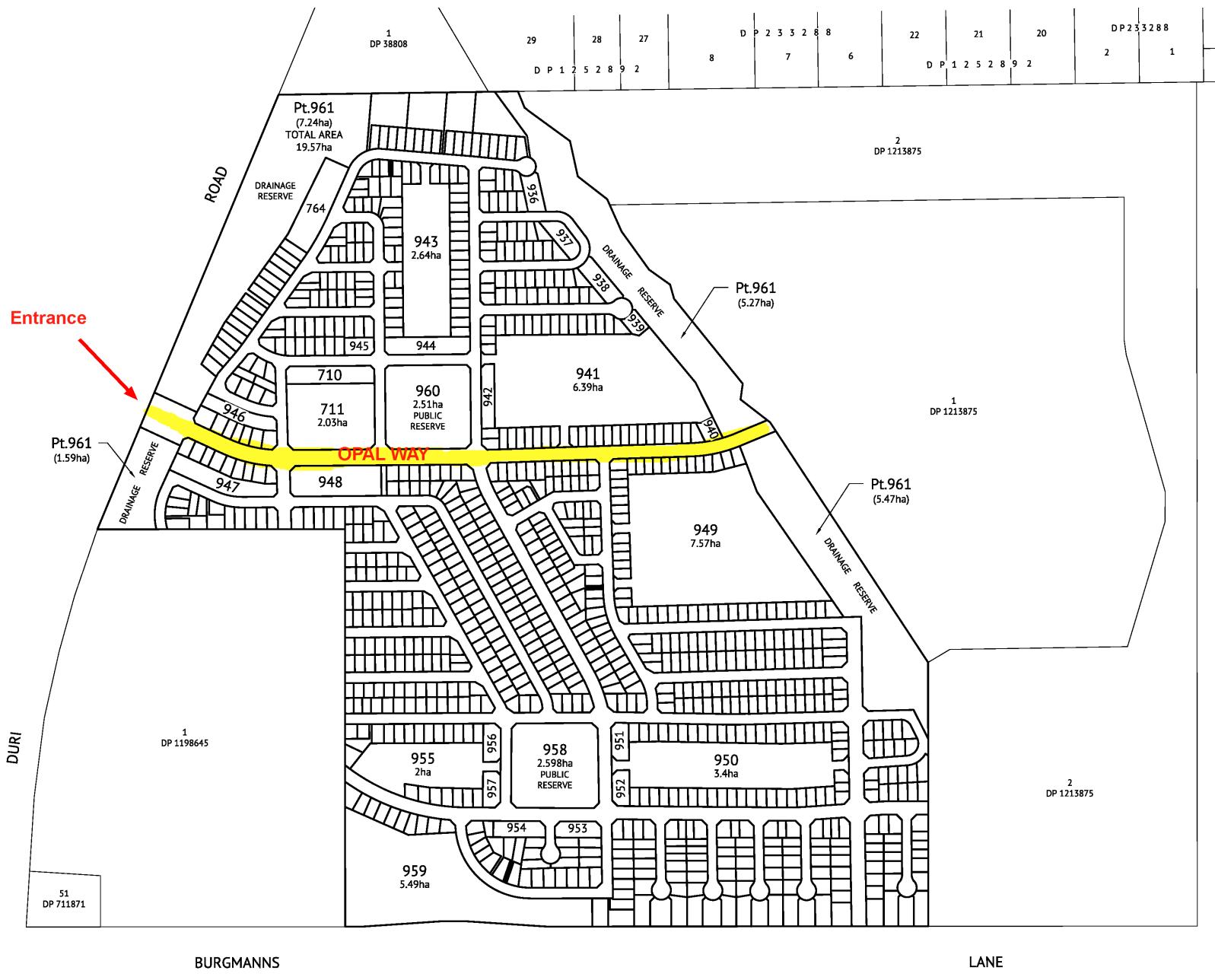
TAMWORTH REGIONAL COUNCIL

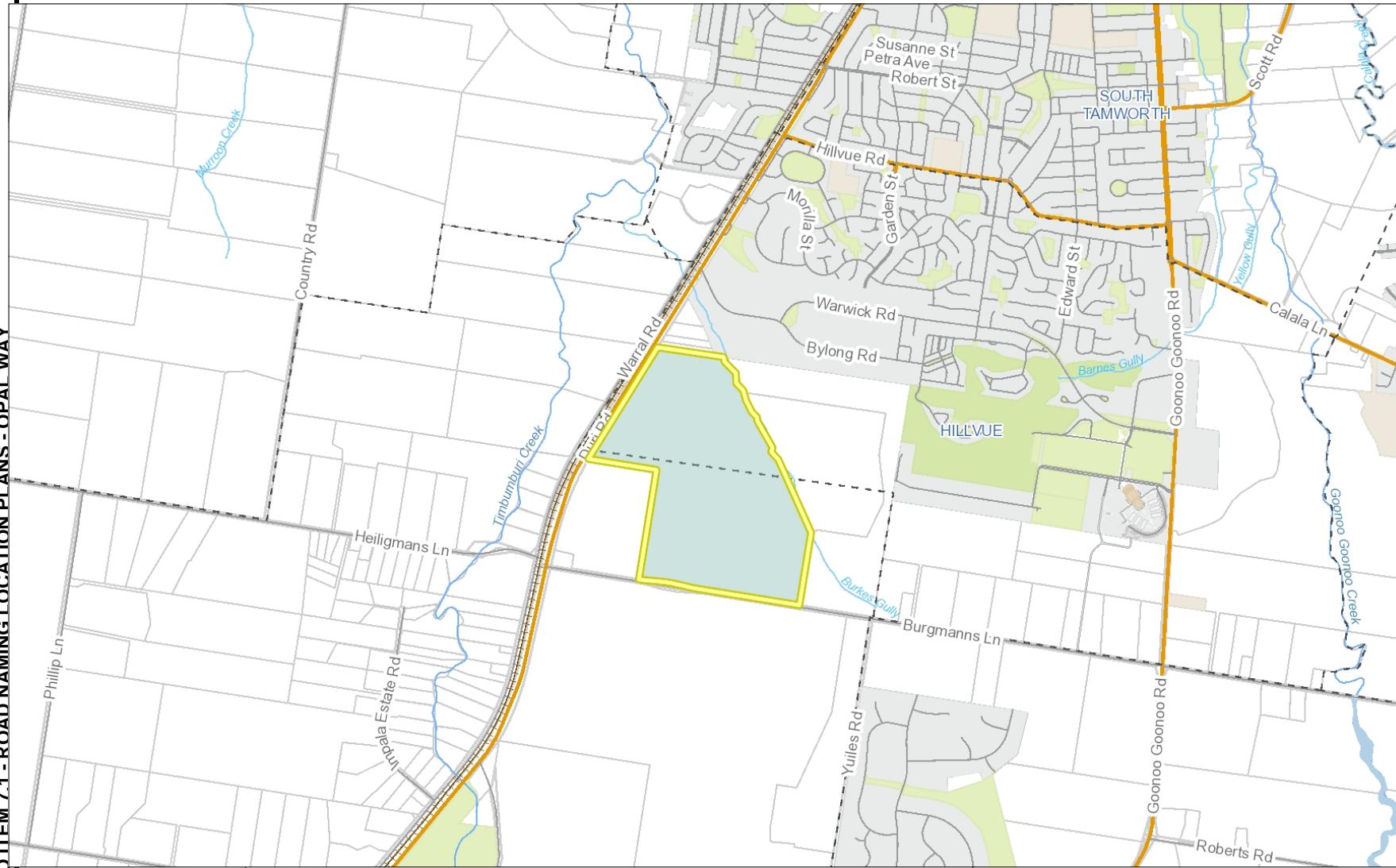
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12 NOVEMBER 2024

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Tamworth Regional Council

Locality Map

Proposed Road Name 'Opal' Way

Scale @ A4: 1:32,000

Printed: 04-Oct-2024

By: Development

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Planning Proposal – Secondary Dwellings in Certain Rural Lands

31 October 2024



Issue	Rev	Date	Author	Issued To
Draft	01	31/10/2024	Tamworth Regional Council	Manager – Future Communities
Council Meeting	02	12/11/2024	Tamworth Regional Council	Council

List of Abbreviations	
Abbreviation	Term
Blueprint 100: Part 2: LSPS 2020	Tamworth Regional Blueprint 100: Part Two: Local Strategic Planning Statement 2020 adopted 26 May 2020
DPHI	Department of Planning, Housing and Infrastructure
EOI	Expression of Interest
EP&A Act 1979	Environmental Planning and Assessment Act 1979
FPA	Flood Planning Area
IPA	Identified Production Area
LEP	Local Environmental Plan
LGA	Local Government Area
Namoi RJP	Namoi Regional Jobs Precinct
NENW Regional Plan 2041	New England North West Regional Plan 2041
PMF	Probable Maximum Flood
RGDC	Regional Growth NSW Development Corporation
SEPP	State Environmental Planning Policy
Tamworth Tomorrow Strategy 2022-2026	Tamworth Tomorrow – Economic Development and Investment Strategy 2022-2026
TfNSW	Transport for NSW
TRDCP 2010	Tamworth Regional Development Control Plan 2010
TRLEP 2010	Tamworth Regional Local Environmental Plan 2010
TRHS 2024	Tamworth Regional Housing Strategy 2024

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Chapter 1 Introduction

Background

The Tamworth Regional Local Environmental Plan 2010 (*TRLEP 2010*) is the principal land use planning instrument for the Tamworth Regional Local Government Area (Tamworth Regional LGA). It establishes the zoning of land, minimum lot size for subdivision, permitted and prohibited land uses and other key development standards.

The *TRLEP 2010* is subject to periodic review to ensure that the planning controls remain up-to-date, support communities and promote the continued growth of the region consistent with the Vision of *Blueprint 100: Our Community Plan: 2023-2033*.

OUR VISION

“Our region will be thriving, modern and prosperous, with compassion for our people, reverence for our culture, and respect for nature.”

We will build a more resilient, inclusive community. We will protect and support our natural environment. We will celebrate our rich culture and heritage. We will expand our proud identity. We will enable prosperity by supporting businesses to grow, through better housing options, thriving town centres and productive employment areas.

We will deliver water infrastructure and security that supports the growth of our region and economic aspirations. We will attract new businesses, support educational opportunities, and make it easier to do business. We will connect our region and its citizens through a safe and efficient movement network.

And we will achieve this with openness and accountability.

Blueprint 100: Our Community Plan: 2023-2033

To guide a comprehensive review of the *TRLEP 2010*, on 26 May 2020 Council adopted the *Tamworth Regional Blueprint 100 Part Two: Local Strategic Planning Statement 2020 (Blueprint 100: Part 2: LSPS 2020)*. In addition, the NSW Department of Planning, Housing and Infrastructure (DPHI) have published the *New England North West Regional Plan 2041 (NENW Regional Plan 2041)*, which identifies specific objectives for the growth of the Tamworth Regional LGA.

Purpose of the Planning Proposal

The Planning Proposal for the Phase 1 Review of the *Tamworth Regional Local Environmental Plan 2010* (Phase 1 Planning Proposal) was undertaken in 2024. A component of the Phase 1 Planning Proposal was to amend the *TRLEP 2010* by permitting secondary dwellings in the RU1 Primary Production and RU4 Primary Production Small Lots zones to support housing diversity in rural areas in a manner that is unlikely to have a significant impact on agricultural lands or primary production.

Following agency consultation as part of the Phase 1 Planning Proposal Gateway Determination, the Department of Primary Industries – Agriculture (DPI – Ag) and NSW Environment Protection Authority (NSW EPA) raised concern in relation to the potential impact on the proposed Namoi Regional Jobs Precinct (Namoi RJP). Council officers agreed that permitting secondary dwellings in Namoi RJP would be a poor land use planning outcome as the proposed Namoi RJP lands cover some of the most appropriate land for intensive livestock agricultural production, both poultry and beef, and this area should be protected from encroachment by additional sensitive receivers. However, the opportunity for secondary dwellings in appropriate rural lands is also important as this

supports housing diversity and will enable ageing in place and succession planning on rural properties.

Therefore, it was recommended that the Phase 1 Planning Proposal be amended to only permit secondary dwellings in RU1 Primary Production and RU4 Primary Production Small Lots zoned lands outside of the proposed Namoi RJP. The amended Phase 1 Planning Proposal was adopted at the Ordinary Council meeting held on 13 August 2024. Council is now proceeding with the finalisation of the Phase 1 Planning Proposal; however, this is reliant upon public exhibition of the Namoi RJP.

The Namoi RJP material, which includes mapping for the Identified Production Areas where secondary dwelling will be excluded, was to be exhibited in August 2024 but this has since been delayed to February 2025. In addition, the Namoi RJP mapping is embargoed by the NSW Government and cannot be exposed to the public prior to public exhibition. There also remains the issue of uncertainty over the Namoi RJP process. Meaning that it may be exhibited in an unexpected form or even not exhibited at all.

This poses a significant risk to the finalisation of the Phase 1 Planning Proposal.

The recommended finalisation option is to remove the secondary dwelling component from the Phase 1 Planning Proposal to facilitate the finalisation prior to 24 February 2025. However, to maintain the option for secondary dwellings in suitable rural lands the Phase 1 Planning Proposal would not be amended until such time a Gateway Determination was issued for this draft Planning Proposal for Secondary Dwellings in Certain Rural Lands.

The Gateway Process

Irrespective of the previous process relating to Phase 1 Planning Proposal, the DPHI gateway process stages remain applicable to this Planning Proposal. The process has a number of steps outlined in **Table 1: Outline of Planning Proposal Process**¹. The preparation of this Planning Proposal is the first step in DPHI's process for amending the *TRLEP 2010*.

Table 1: Outline of Planning Proposal Process

No.	Step	Explanation
1	Planning Proposal	Council prepares a planning proposal explaining the intended effect of a proposed Local Environmental Plan (LEP) and sets out the justification for making the LEP.
2	Gateway Determination	DPHI, as a delegate of the Minister for Planning, determines whether a planning proposal should proceed. If DPHI determine that the planning proposed should proceed, a Gateway Determination is issued subject to conditions.
3	Consultation	The Planning Proposal is placed on public exhibition in accordance with the conditions of the Gateway Determination. Consultation is also undertaken with other relevant agencies.
4	Assessment	Council considers the comments from other agencies and any submissions received in response to public exhibition. At an Ordinary Meeting of Council, it will be determined whether the planning proposal should be finalised, varied or not proceed.
5	Drafting	To be finalised, Parliamentary Counsel will draft the LEP.
6	Approval	The relevant Planning Authority approves the LEP, making it law.

This draft Planning Proposal – Secondary Dwelling in Certain Rural Lands has been prepared in accordance with Section 3.33 of the *Environmental Planning and Assessment Act 1979 (EP&A Act 1979)* and the “*Local Environmental Plan Making Guidelines*” published by DPHI in August 2023.

This planning proposal includes the following components for each amendment to the *TRLEP 2010*:

- **Part 1** - A statement of the objectives and intended outcomes of the proposed instrument;
- **Part 2** - An explanation of the proposed provisions that are to be included in the proposed instrument;
- **Part 3** - The justification for those objectives, outcomes and the process for their implementation;
- **Part 4** - Maps, where relevant, to identify the intent of the planning proposal and the area to which it applies; and
- **Part 5** - Details of the community consultation that is to be undertaken on the planning proposal.

Chapter 2 The Planning Proposal

Part 1: Objectives and Intended Outcomes

The **Objective** of this planning proposal is to amend the *TRLEP 2010* by permitting secondary dwellings with consent in the RU1 Primary Production and RU4 Primary Production Small Lots zones, outside of the proposed Namoi RJP.

The **Intended Outcome** of this planning proposal is to:

- Increase housing diversity in rural areas in a manner that is unlikely to have a significant impact on agricultural lands or primary production; and
- Support primary producers by providing additional options for succession planning and ‘ageing in place’.

Part 2: Explanation of Provisions

It is proposed to permit secondary dwellings with consent in RU1 Primary Production and RU4 Primary Production Small Lots zones, outside of the proposed Namoi RJP.

Due to the specific reference to the proposed Namoi RJP, this amendment would likely be enacted as an Additional Permitted Use (Schedule 1) or via a new Local Clause (Part 7) in the *TRLEP 2010*. The final method of permitting this development would be determined at the drafting stage in consultation with DPHI and Parliamentary Counsel.

It is noted, Clause 5.5 of the *TRLEP 2010* already provides controls on secondary dwellings in rural zones even though they are currently prohibited.

Part 3: Justification

Section A: Need for the planning proposal

Question 1 – Is the planning proposal a result of an endorsed LSPS, strategic study or report?

The amendments proposed within this Planning Proposal will support the Themes of *Blueprint 100: Part 2: LSPS 2020*.

The *Tamworth Regional Housing Strategy 2024 (TRHS 2024)* identifies the permissibility of secondary dwellings in RU1 and RU4 zones should be investigated (Action 2.5) as an option for the provision of housing diversity in the region.

Question 2 – Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The Planning Proposal is the only means of amending the permissibility of land uses within a land use zone. The current LEP provisions do not permit secondary dwellings in the RU1 Primary Production and RU4 Primary Production Small Lots zones.

Section B: Relationship to the Strategic Planning Framework***Question 3 – Will the planning proposal give effect to the objectives and actions of the applicable regional or district plan or strategy (including any exhibited draft plans or strategies)?***

The planning proposal gives effect to the following directions contained within the *New England North West Regional Plan 2041 (NENW Regional Plan 2041)*:

Objective 13: Provide well located housing options to meet demand

The *NENW Regional Plan 2041* is projected to see an increase in older age groups. The *NENW Regional Plan 2041* recognises that older people should have the ability to be comfortably housed as they age, including the option to remain in their home. Permitting secondary dwellings in the RU1 Primary Production and RU4 Primary Production Small Lots zones will enable ageing in place and succession planning on rural properties.

Strategy 13.2 of the Regional Plan is to “ensure local plans encourage and facilitate a range of housing options in well located areas to accommodate the projected household change”. Of note, is the need to provide “options”. It is acknowledged that housing in urban centres is a suitable option due to proximity to services. However, an equally suitable alternative is the provision of secondary dwellings on rural land which enables people to retain family, community and cultural connections. The rural areas of the Tamworth Regional LGA are also well serviced by rural communities, such as Barraba and Nundle.

Question 4 – Is the planning proposal consistent with a council LSPS that has been endorsed by the Planning Secretary or GCC, or another endorsed local strategy or strategic plan?**Blueprint 100: Part 2: Local Strategic Planning Strategy 2020**

The Planning Proposal is consistent with the Themes of *Blueprint 100: Part 2: LSPS 2020* to facilitate smart growth and housing choices, create a prosperous region and build resilient communities.

Primary industry will be supported through secondary dwellings that support ageing in place and succession planning (Action RC2). Rural land use conflicts are minimised through the exclusion of secondary dwellings from the proposed Namoi RJP and application of Clauses 5.5 and 5.16 of the *TRLEP 2010* to secondary dwellings outside of this precinct.

Tamworth Regional Housing Strategy 2024

The TRHS 2024 was endorsed by the DPHI on 26 September 2024. Action 2.5 of the TRHS 2024 is to:

Investigate the potential of permitting secondary dwellings in zones RU1 Primary Production and RU4 Primary Production Small Lots, outside of the Namoi Regional Jobs Precinct, to enable additional rural housing and ageing in place.

The Planning Proposal is consistent with the TRHS 2024.

Question 5 – Is the planning proposal consistent with any other applicable State and regional studies or strategies?**Standard Instrument (Local Environmental Plans) Amendment (Secondary Dwellings) Order 2020**

Between 29 July 2020 and 9 September 2020, the Department of Planning exhibited an Explanation of Intended Effect (EIE) for a proposed new Housing Diversity State Environmental Planning Policy. The EIE stated that “Councils can, if they choose to, permit secondary dwellings in rural zones under their local environmental plans”.

The EIE also proposed to provide Council’s the discretion to set a maximum size for secondary dwellings in rural zones. This discretion was formalised by the introduction of a new Clause 5.5 into the *Standard Instrument—Principal Local Environmental Plan (2006 EPI 155a)* on 1 February 2021 (published 18 December 2020).

It is considered that this Planning Proposal is consistent with the strategic recognition by the State Government, that secondary dwellings on rural land, can be an acceptable form of housing diversity.

The NSW Housing Strategy 2041

The planning proposal gives effect and is consistent with the NSW Housing Strategy 2041 which sets the long-term vision for housing in NSW. Consistent with the NSW Housing Strategy 2041, the planning proposal supports housing diversity which enables the changing and varied needs of the rural communities to be met.

Question 6 – Is the planning proposal consistent with applicable SEPPs?

The Planning Proposal is consistent with all applicable SEPPs.

Question 7 – Is the planning proposal consistent with applicable Ministerial Directions (section 9.1 Directions) or key government priority?

This Chapter is considered consistent with all applicable Ministerial Directions and justifiably inconsistent with Ministerial Directions, ‘3.2 Heritage Conservation’, ‘4.1 Flooding’, ‘4.3 Planning for Bush Fire Protection’, ‘5.3 Development Near Regulated Airports and Defence Airfields’, ‘Direction 5.4 Shooting Ranges’ and ‘Direction 9.2 Rural Lands’, which are discussed below in **Table 2**.

Table 2: Ministerial Directions

Ministerial Direction	Discussion
3.2 Heritage Conservation	This direction requires that a planning proposal must contain provisions that facilitate the conservation of heritage and Aboriginal cultural significance. The inconsistency is considered to be of minor significance as the planning proposal does not alter the existing conservation measures of heritage and Aboriginal cultural significance of the area in which this proposal apply. Therefore, it is considered this Ministerial Direction is justifiably inconsistent.
4.1 Flooding	This direction applies to a planning proposal that alters a provision that affects flood prone land. Based on the extent of rural zones, it is considered likely that some land may be subject to both the Flood Planning Level (FPL) and Probable Maximum Flood (PMF). In this instance, it is considered that the inconsistency of this chapter is of minor significance as:

	<ul style="list-style-type: none"> • Other forms or residential accommodation and tourist and visitor accommodation are already permitted in rural zones; and • Secondary dwellings would be subject to the merit-based development assessment process which would consider clause 5.21 of <i>TRLEP 2010</i>. <p>Therefore, it is considered this Ministerial Direction is justifiably inconsistent.</p>
4.3 Planning for Bushfire Protection	<p>Given the intent to permit secondary dwellings in rural zones outside of the proposed Namoi RJP, rather than specific sites, it is not feasible to undertake an assessment against <i>Planning for Bush Fire Protection 2019</i> as part of this Planning Proposal. Rather, bush fire assessments would be undertaken as part of merit-based Development Application process.</p> <p>It is noted that secondary dwellings are not "special fire protection purposes" under Section 100B of the <i>Rural Fires Act 1997</i>.</p> <p>Consistent with this Ministerial Direction, following receipt of Gateway Determination consultation will be undertaken with the Commissioner of the NSW Rural Fire Service. The Planning Secretary (or an officer of the Department nominated by the Secretary) may support inconsistency with this Ministerial Directions if the NSW Rural Fire Service does not object to the progression of the planning proposal.</p> <p>Therefore, it is considered this Ministerial Direction is justifiably inconsistent.</p>
5.3 Development Near Regulated Airports and Defence Airfields	<p>This direction applies as the planning proposal seeks to permit with consent, secondary dwellings, in rural zones. The Tamworth Regional Airport, which is a regulated airport, is located adjacent to RU1 Primary Production and RU4 Primary Production Small Lot zones.</p> <p>In this instance, it is considered that the inconsistency of this chapter is justifiable in consideration of:</p> <ul style="list-style-type: none"> • Other forms or residential accommodation and tourist and visitor accommodation are already permitted in rural zones; • Secondary dwellings would be subject to clauses 7.6 and 7.7 of the <i>TRLEP 2010</i> which specify development standards to protect the ongoing operation of the airport; • Secondary dwellings would be subject to clause 5.5 of the <i>TRLEP 2010</i> which restricts the size and placement of secondary dwellings in rural zones; and • Secondary dwellings would be subject to clause 5.16 of the <i>TRLEP 2010</i> which requires consideration of existing and preferred land use conflicts in the vicinity of the secondary dwelling. <p>Therefore, it is considered this Ministerial Direction is justifiably inconsistent.</p>
5.4 Shooting Ranges	<p>This direction applies as the planning proposal seeks to permit with consent, secondary dwellings in rural zones, which may include land adjacent or adjoining shooting ranges. This is considered minor significant in consideration of:</p>

	<ul style="list-style-type: none"> The planning proposal does not seek to rezone land adjacent to or adjoining an existing shooting range; Other forms of residential accommodation and tourist and visitor accommodation are already permitted in rural zones; Secondary dwellings would be subject to clause 5.16 of the <i>TRLEP 2010</i> which requires consideration of existing and preferred land use conflicts in the vicinity of the development; and Secondary dwellings would be subject to clause 5.5 of the <i>TRLEP 2010</i> which restricts the size and placement of secondary dwellings in rural zones. <p>Therefore, it is considered this Ministerial Direction is justifiably inconsistent.</p>
9.2 Rural Lands	<p>This direction applies as the planning proposal seeks to amend a planning provision of land in a rural zone. This inconsistency is considered to be of minor significance as the planning proposal broadly aligns with strategic plans which include delivering a variety of dwelling types and levels of affordability, including for temporary workers, supporting agritourism and encouraging opportunities for innovation in agribusiness to support the agricultural industry. This is consistent with <i>Blueprint 100: Part 2: LSPS and NENW Regional Plan 2041</i>.</p> <p>Furthermore, other forms of residential accommodation and tourist and visitor accommodation are already permitted in rural zones, and secondary dwellings will be controlled by the provisions in clause 5.5 and clause 5.16 of the <i>TRLEP 2010</i>. Therefore, it is not considered likely to increase the potential for rural land use conflict, fragmentation or impair a farmer's 'right to farm'.</p> <p>Therefore, it is considered this Ministerial Direction is justifiably inconsistent.</p>

Section C: Environmental, social and economic impact

Question 8 – Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected because of the proposal?

The planning proposal is not considered to adversely impact critical habitat or threatened species, populations or ecological communities, or their habitats.

The secondary dwellings proposed to be permitted by this planning proposal are subject to the merit-based development assessment process, which amongst other matters will consider biodiversity impacts in accordance with the *Biodiversity Conservation Act 2016*.

Question 9 – Are there any other likely environmental effects of the planning proposal and how are they proposed to be managed?

The primary environmental effect to be considered as part of this planning proposal is potential land use conflict associated with secondary dwellings in a rural area.

As part of the Phase 1 Planning Proposal and the *TRHS 2024*, feedback from government agencies highlighted the need to carefully consider potential land use conflicts arising from secondary dwellings in rural areas.

Land use conflicts occur when one land user is perceived to infringe upon the rights, values or amenity of another. In rural areas, land use conflicts commonly occur between agricultural and residential uses. Agricultural practices can have impacts on residential neighbours ranging from noise, light, dust and other impacts. This can result in complaints to Council or other agencies, which places pressure on agricultural enterprises to change their operation or relocate. In addition, residential uses in rural areas can have direct impacts on farming operations, such as poor management of pests and weeds.

Firstly, it must be recognised that the potential for land use conflict already exists in the RU1 Primary Production and RU4 Primary Production Small Lot zones under the *TRLEP 2010*. Residential accommodation comprising dwelling-houses, attached dual occupancies (2 dwellings on one lot) and rural worker's dwelling, are already permitted in the RU1 Primary Production and RU4 Primary Production Small Lot zones, including on land subject to the proposed Namoi RJP. In addition to 'residential accommodation' other forms of tourist and visitor accommodation are permitted in rural areas as supported by the Agritourism reforms introduced by the NSW Government in 2022. Although not residential by definition, agritourism has a similar land use conflict and can result in similar impacts.

Secondly, the definition of a secondary dwelling under the *TRLEP 2010* requires that it can only be undertaken in conjunction with another dwelling (the principal dwelling). Therefore, a secondary dwelling does not introduce a new residential land use into a rural area. Rather, the residential land use already exists (the principal dwelling) and the secondary dwelling is a small-scale intensification.

The potential risk of land use conflict resulting from this small-scale intensification to an established residential land use in a rural area is further reduced through:

- Excluding secondary dwellings from the proposed Namoi RJP, an Identified Production Area for intensive livestock agriculture: *Note: At this stage, other forms of residential accommodation (e.g., dwelling-houses, dual occupancies (attached) are likely to remain permissible within the proposed Namoi RJP;*
- The application of Clause 5.5 of the *TRLEP 2010*, which limits the maximum size of a Secondary Dwelling and its distance from the principal dwelling; and
- The application of Clause 5.16 of the *TRLEP 2010*, which requires consideration of existing and preferred land uses adjoining development and their compatibility with a dwelling. This clause provides the legislative framework to prevent inappropriate secondary dwellings, regardless of permissibility or compliance with Clause 5.5 of the *TRLEP 2010*.

In summary, permitting secondary dwellings with consent in the RU1 Primary production and RU4 Primary Production Small Lots zone is not considered to significantly exacerbate potential rural land use conflict.

Other site-specific environmental effects associated with secondary dwellings are best considered as part of the merit-based development assessment process in accordance with Section 4.15 of the Environmental Planning and Assessment Act 1979.

Question 10 – Has the planning proposal adequately addressed any social and economic effects?

The additional permitted use of secondary dwellings is considered to stimulate economic growth in rural areas and provide positive social outcomes to support rural communities.

Section D: Infrastructure (Local, State and Commonwealth)

Question 11 – Is there adequate public infrastructure for the planning proposal?

Typically, reticulated water and sewer services will not be available in the RU1 Primary Production and RU4 Primary Production Small Lot zones. It is not expected new or additional local or state infrastructure will be required as a result of this planning proposal.

However, the secondary dwellings proposed to be permitted by this planning proposal are subject to the merit-based development assessment process, which amongst other matters will consider infrastructure requirements.

Section E: State and Commonwealth Interests

Question 12 – What are the views of state and federal public authorities and government agencies consulted in order to inform the Gateway determination?

Considerable consultation was undertaken with Government agencies in connection with the Phase 1 Planning Proposal and the TRHS 2024. A common theme was the concern relating to a potential increase in sensitive receivers (secondary dwellings) in rural zones and, in particular, within the proposed Namoi RJP.

Council officers agreed that permitting secondary dwellings in the proposed Namoi RJP would be a poor land use planning outcome as the proposed Namoi RJP lands cover some of the most appropriate land for intensive livestock agricultural production, both poultry and beef, and this area should be protected from encroachment by additional sensitive receivers.

However, as discussed within this planning proposal, the opportunity for secondary dwellings in appropriate rural lands is also important as this supports housing diversity and will enable ageing-in-place and succession planning on rural properties.

It is anticipated, further consultation with the public authorities will be undertaken in accordance with the Gateway Determination for this planning proposal.

Part 4: Mapping

A map of the proposed Namoi RJP will be required. The planning proposal will be updated prior to public exhibition to include this map.

Part 5 Community and Agency Consultation

Community Consultation will be undertaken in accordance with the requirements of the Gateway Determination. It is anticipated that this would include:

- Publish this planning proposal on the Tamworth Regional Council website and NSW Planning Portal;
- Notice in:
 - Northern Daily Leader;
 - Nundle and Barraba Community News; and
 - Community and school newsletters (subject to agreement);
- Notices on Council's social media; and
- Meetings by appointment with Council officers.

Subject to a Gateway Determination, the agencies in **Table 3** are proposed to be consulted in relation to the planning proposal. It is noted that the additional agencies may be identified as part of the Gateway Determination.

Table 3: Agencies proposed to be consulted

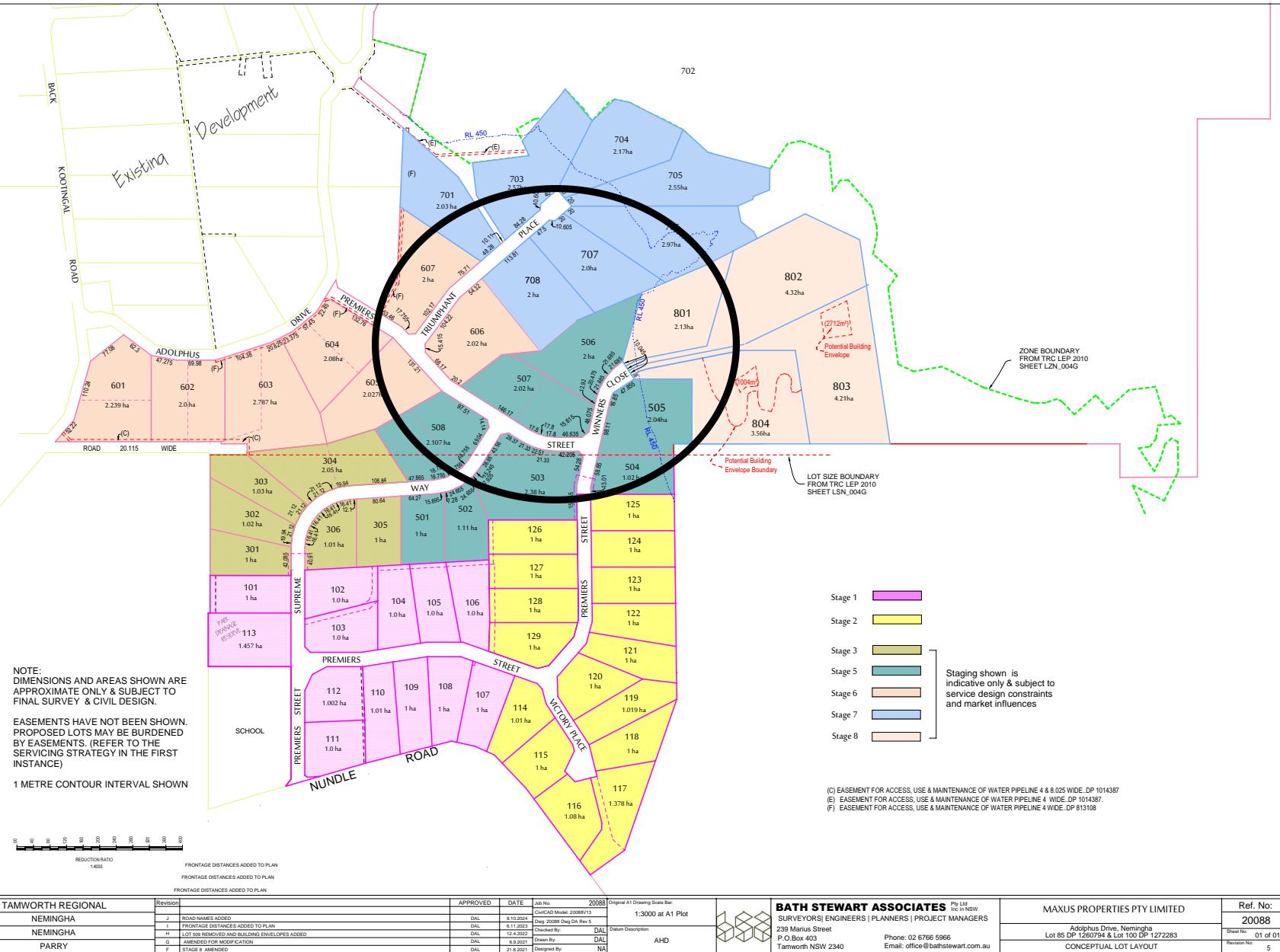
Agencies to be Consulted
Heritage NSW
Transport for NSW
DPI Agriculture
Airservices Australia
Civil Aviation Safety Authority
NSW Rural Fire Service
Tamworth Local Aboriginal Land Council
Nungaroo Local Aboriginal Land Council
NSW Biodiversity and Conservation Division
NSW Environment Protection Authority

Chapter 3 Project Timeline

The anticipated timeframe to undertake Phase 1 of the comprehensive review of the *TRLEP 2010* is shown in **Table 4: Project Timeline**.

Table 4: Project Timeline

Plan Making Step	Estimated Completion
Anticipated date of Gateway Determination	13 December 2024
Completion of required technical information	24 February 2025
Government agency consultation as required by Gateway Determination	7 April 2025
Public exhibition period	11 March 2025 – 10 April 2025
Review of submissions, agency comments and any further amendments to the planning proposal	2 June 2025
Post-exhibition report to Council	22 July 2025
Finalisation of the Planning Proposal	12 September 2025

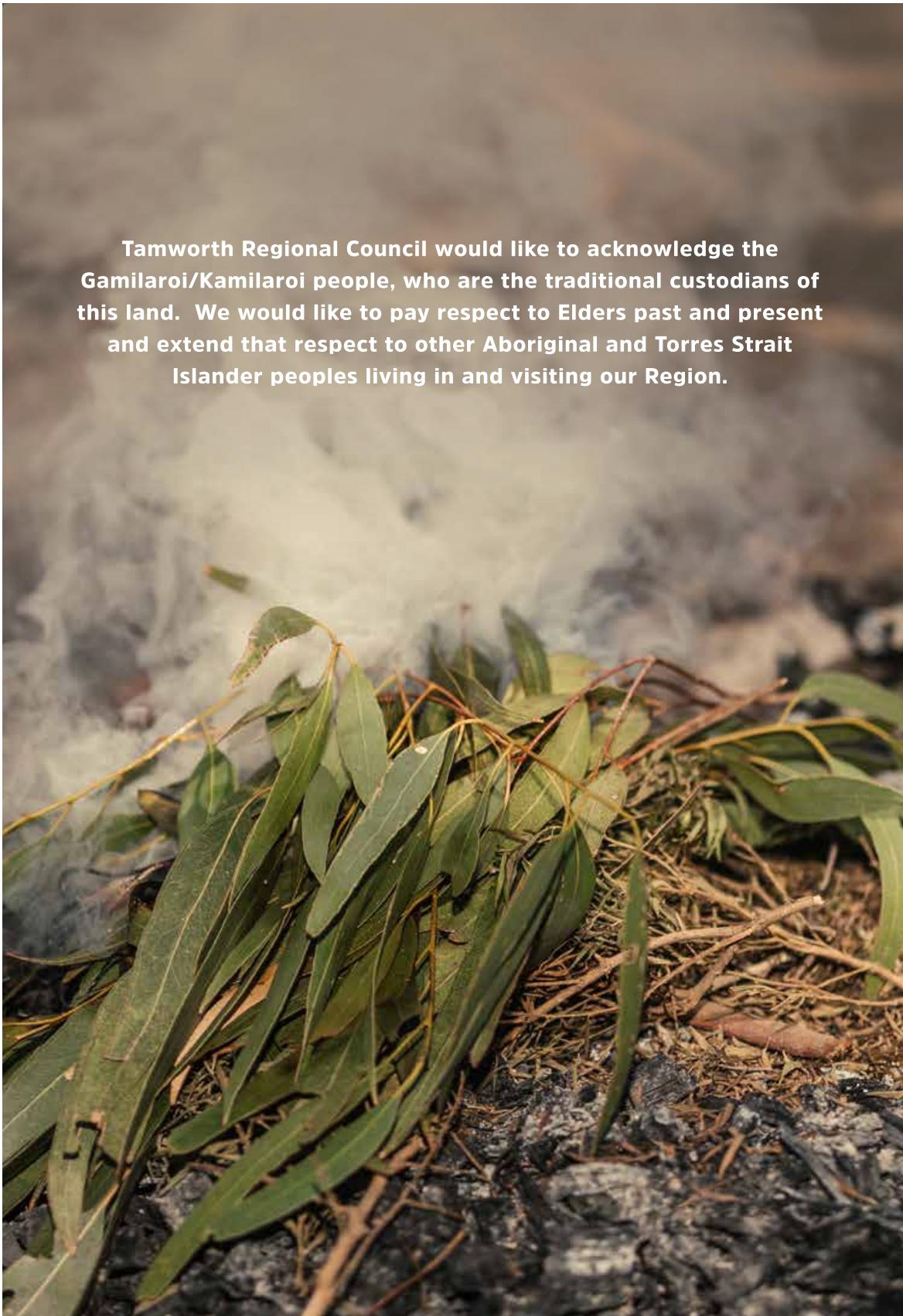


TAMWORTH REGIONAL COUNCIL
STATE OF OUR REGION
2021 - 2024



Fiesta La Peel Multicultural Street Festival





Tamworth Regional Council would like to acknowledge the Gamilaroi/Kamilaroi people, who are the traditional custodians of this land. We would like to pay respect to Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander peoples living in and visiting our Region.

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MESSAGE FROM THE GENERAL MANAGER, PAUL BENNETT

Welcome to the State of Our Region Report. This report finalises the term of the 2021-2024 elected council and highlights the Council's progress in delivering the Community Strategic Plan – Our Community Plan 2023-2033.



Our Community Plan 2023-2033 reflects the wants and needs of the Tamworth Region identified through an extensive consultation process. Our Community Plan has been developed by our community for our future, with nine focus areas reflecting the aspirations we share for a vibrant, inclusive and progressive community.

As a community, we have faced some of the region's most tumultuous years on record in this period. We sustained our worst drought on record and extreme bushfires, followed by the COVID-19 pandemic, and record rainfall with repeated major storm events and subsequent flooding.

All have had significant impacts not only on our community but also Council's operations and our financial performance. Through it all we have continued to deliver essential services to our residents and adapt to unforeseen situations. However, the cumulative impact of these events coupled with the current high inflation of our economy plus legislative 'cost shifting' by the State and Federal Governments means the cost of delivering the services and facilities our community expects has risen considerably.

This led Council to start a conversation with our community in 2023 about how we maintain current service levels and continue grow in line with our Blueprint 100 strategy. Throughout this period, Council explained that to deliver the services and facilities the community want and need revenue would need to increase, and without a rise service levels would have to decline.

In May 2024, the Independent Pricing and Regulatory Tribunal (IPART) approved Council's application for a permanent Special Variation (SV) increase. Then on 25 June 2024, Council resolved to adopt the approved SV of 18.5 per cent in year 1 (inclusive of the 4.9 per cent rate peg) and 15 per cent in year 2 (inclusive of a forecast 2.5 per cent rate peg) a combined cumulative total of 36.3 per cent over two years commencing on 1 July 2024. Two-thirds of the additional funds will be spent on roads, an extra \$4 million in year 1 and from year 2 an additional \$8.7 million per annum.

With the financial sustainability of the Council on firm footing, we are now poised to begin working with the incoming newly-elected Councillors.

One of the key roles for new councillors, in partnership with the community, is to develop a new Community Strategic Plan which is a 10-year vision based on community needs and aspirations, complementing the Tamworth Region Blueprint 100 Strategic Plan

It is our priority to continually improve our productivity, streamline and align our processes and ensure our financial planning is sound for now and into the years ahead.

While there have been natural and financial challenges during this term of office, our local government area remains a leading regional community with a steadily growing population and a thriving economy.

In this term of Council, our achievements have included development and adoption of some key strategies which will guide our region in the years ahead including the Housing Strategy, Environmental Sustainability Strategy and Action Plan, Youth Strategy and Action Plan, Visitor Economy Plan, Integrated Transport Plan and the Urban Street Tree Management Plan.

It has also been a significant period of capital works activity, most notably the strides forward with the development of the Tamworth Global Gateway Park. The 246-hectare Council-owned site at Westdale is on its way to becoming an enterprise park with the flexibility to cater for industrial and business development and driving the region's jobs growth for the next two decades. There have been close to \$55,500,000 in funding from the State Government and almost \$6,750,000 from the Federal Government along with \$20,000,000 from Council invested. The opening of the Tamworth Intermodal Freight Facility in 2023 was a major milestone achieved.

A number of major roadworks have been completed including the sealing of 6.1km of Duri-Dungowan Road worth \$3.1 million, sealing of 5.6km of Watsons Creek Road worth close to \$3 million, a \$4 million safety upgrade to the roads linking Moonbi to Hallsville and a \$10 million upgrade to Werris Creek Road.

As part of our ongoing efforts with water sustainability there has been a \$6.5 million investment in installing over 21,000 new water smart meters across the region. They will improve the accuracy of water bills, help detect possible leaks and promote better water management.

Other delivered projects range from the remediation and upgrade of Tamworth BMX Track and improvements to Manilla's Chaffey Park, to pedestrian safety improvements at multiple local schools and the demolition of the former velodrome on the site of the future UNE campus in Tamworth's CBD.

Work is advanced on the Kootingal Multipurpose Centre Redevelopment (worth just over \$2 million) and the Tamworth's Treloar Park Tennis Centre Redevelopment (worth a total \$3.75 million through a multi-pronged partnership). They are both due to be completed before the end of 2024.

Council is committed to managing its finances in a sustainable way to ensure we are able to continue to deliver the projects and services in line with the needs and wants of our community. This report will give you an insight into how we have performed, sharing achievement highlights from the term of Council 2021-2024.



OUR VISION

“Our region will be thriving, modern and prosperous, with compassion for our people, reverence for our culture, and respect for nature.”

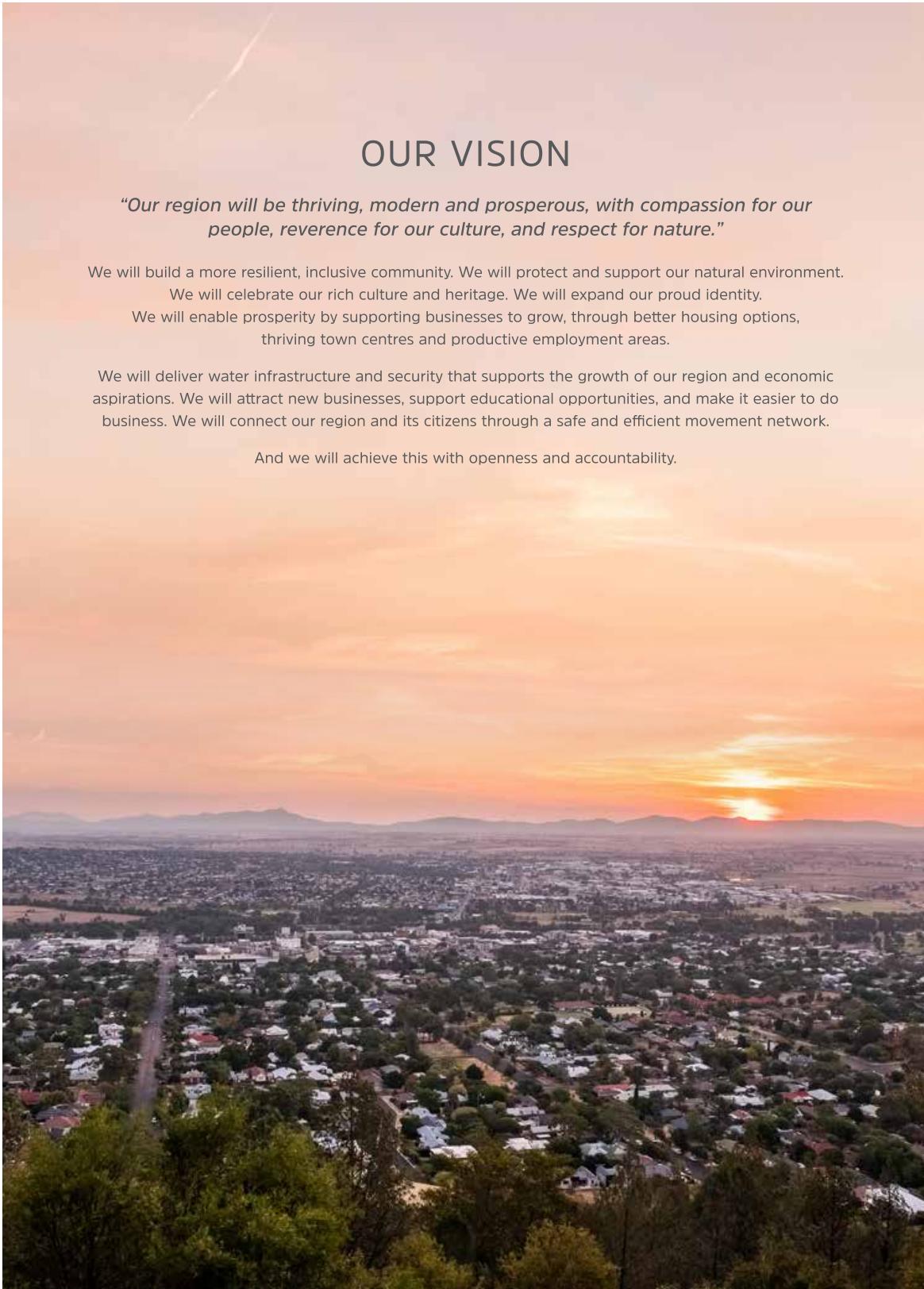
We will build a more resilient, inclusive community. We will protect and support our natural environment.

We will celebrate our rich culture and heritage. We will expand our proud identity.

We will enable prosperity by supporting businesses to grow, through better housing options, thriving town centres and productive employment areas.

We will deliver water infrastructure and security that supports the growth of our region and economic aspirations. We will attract new businesses, support educational opportunities, and make it easier to do business. We will connect our region and its citizens through a safe and efficient movement network.

And we will achieve this with openness and accountability.



OUR COUNCILLORS



Councillor Russell Webb
Mayor



Councillor Mark Rodda
Deputy Mayor
January 2022 - September 2023



Councillor Judy Coates
Deputy Mayor
September 2023 - September 2024



**Councillor
Phil Betts**



**Councillor
Bede Burke**



**Councillor
Steve Mears**



**Councillor
Brooke Southwell**



**Councillor
Marc Sutherland**



**Councillor
Helen Tickle**

OUR REGION

TAMWORTH LGA AT A GLANCE 23/24



343
Bridges & Major
Culverts



7
Timber Bridges



175,339
Airport passenger
'movements'



38,228
Gallery Visitors



13,930
Museum Visitors



577
Buildings & Facilities



65,246
Population



31,417
Local jobs



91%
AELEC utilisation rate



77
Playspaces



597
Employees



311
Development Approvals



\$223.7M
Development Approvals



66 days
DA average processing
time



6
Libraries



105,556
Library visits



144kms
Footpaths



69.7kms
Cycleways & Shared
Paths



310
CCTV Cameras



616kms
Sewer Mains



823kms
Water Mains



3,241kms
Roads



9,984kms²
Total LGA area



92,396
Attendees across Capitol,
TRECC and Town Hall
entertainment venues



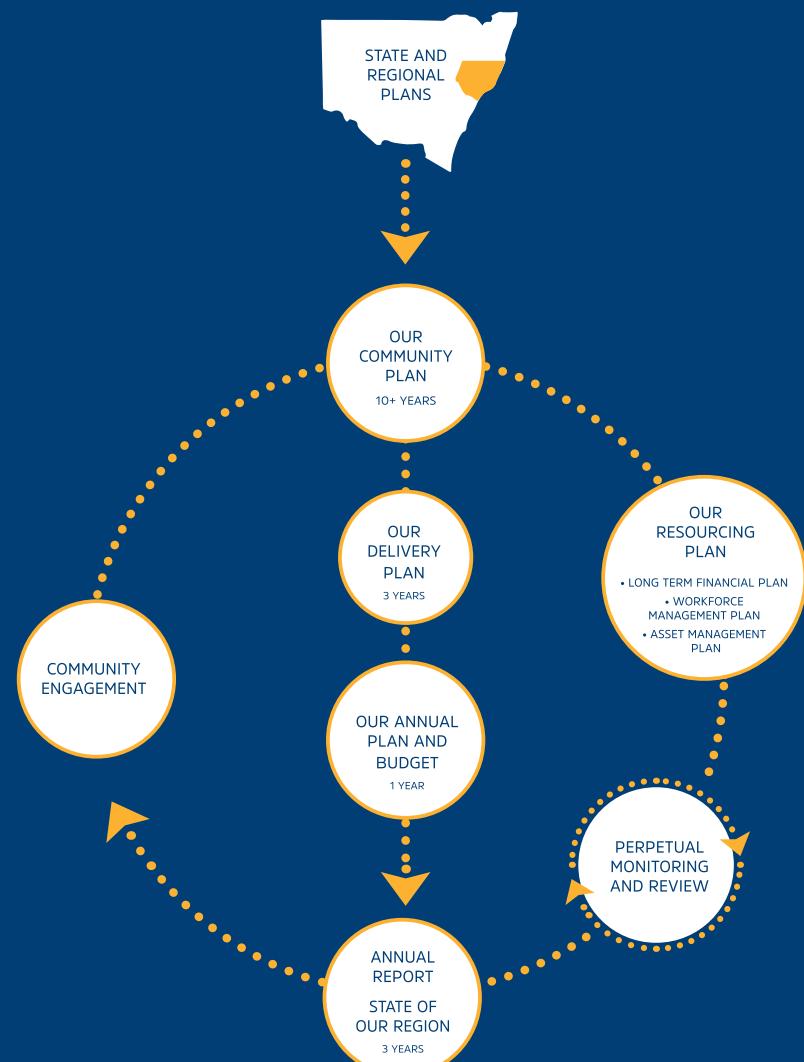
114
Bus shelters



STRATEGIC PLANNING FRAMEWORK

Under NSW Government legislation, all councils in NSW are required to prepare a number of integrated plans and reports that provide details on how a council intends to deliver works and services in the short and long term. This legislative requirement known as Integrated Planning and Reporting (IP&R) provides council with the framework in which we delivery our strategic planning documents.

As a part of the IP&R framework, Council reports on the progress of the strategic plans to ensure the visions and goals remain current.



STRATEGIC PLANNING FRAMEWORK

The State of Our Region report (this report), aims to provide an insight into how effective Council has been in delivering social, environmental, economic and civic leadership objectives over the term of the previous elected Council. In this report, Council will reflect on the strategies and priorities of

'Our Community Plan – 2022-2033', providing a snapshot of achievements and plans for the future. This report finalises the 2021-2024 elected Council term and should be read in conjunction with Council's Integrated Planning and Reporting suite of documents and reports.

Blueprint 100 Focus Areas

 <p>FOCUS AREA 1 OUR WATER SECURITY <i>"Deliver durable water infrastructure including raw water"</i></p>	 <p>FOCUS AREA 2 A LIVEABLE BUILT ENVIRONMENT <i>"Facilitate smart growth and housing choices"</i></p>	 <p>FOCUS AREA 3 PROSPERITY AND INNOVATION <i>"Create a Prosperous Region"</i></p>
 <p>FOCUS AREA 4 RESILIENT AND DIVERSE COMMUNITIES <i>"Build resilient communities"</i></p>	 <p>FOCUS AREA 5 CONNECT OUR REGION AND ITS CITIZENS</p>	 <p>FOCUS AREA 6 WORKING WITH AND PROTECTING OUR ENVIRONMENT <i>"Design with Nature"</i></p>
 <p>FOCUS AREA 7 CELEBRATE OUR CULTURES AND HERITAGE</p>	 <p>FOCUS AREA 8 A STRONG AND VIBRANT IDENTITY <i>"Strengthen our proud identity"</i></p>	 <p>FOCUS AREA 9 OPEN AND COLLABORATIVE LEADERSHIP</p>

FOCUS AREA 1

OUR WATER SECURITY

"Deliver durable water infrastructure including raw water"



WHAT YOU TOLD US YOU WANT:

- A region that prioritises water conservation
- Improve how we use our waste water
- Secure and safe water for our future
- Our planning and urban design uses sustainable water and waste water best practices

SUSTAINABLE DEVELOPMENT GOALS



Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
A region with a safe and secure water supply	<p>Establish appropriate water and drought contingency measures in collaboration with the state government</p> <p>Investigate and develop practical ways to secure our water supply</p>	Advocate Collaborator Leader Provider	All water users Federal Government Research Sector State Government Water industry	Improved water security Community satisfaction with water security	Civic Leadership Economic Environmental Social
A region that prioritises water conservation and water sustainability	<p>Improve water sustainability across the region</p> <p>Use demand management measures, such as water pricing, to encourage efficient water use</p>	Advocate Collaborator Leader Provider	All water users Federal Government IPART Namoi Joint Organisation Research Sector State Government Water Sustainability Industry	Community satisfaction with water sustainability Water conservation increases across the region through community and business participation in water conservation programs	Civic Leadership Economic Environmental Social
Efficient and fit for purpose waste water management	<p>Progress the establishment of sustainable effluent management practices for all Wastewater Treatment Works</p> <p>Plan for and upgrade our waste water infrastructure</p>	Collaborator Provider	Businesses Research Sector State Government Waste Water Sector	Improved waste water practices	Environmental Social
Our urban planning, design and operations use sustainable water and waste water approaches	<p>Water sustainability is included in strategies, plans and policies</p> <p>Implement sustainable water practices across Tamworth Regional Council services and facilities eg convert more TRC sports fields and open spaces to more sustainable or non potable water supplies</p>	Advocate Collaborator Leader Provider	Building Industry Community groups Developers Federal Government State Government Water Sustainability Industry	<p>Increased number of Tamworth Regional Council services and facilities using sustainable approaches to water and waste water management</p> <p>More water and waste wise designs</p>	Economic Environmental Social

Our Supporting Strategies and Plans	Council Business Units responsible for delivering outcomes:
Asset Management Plans	Compliance
Demand Management Plan	Development
Development Servicing Plans	Economic Development and Investment
Drought Management Plan	Integrated Planning
Integrated Water Cycle Management Issues Paper	Laboratory Services
Integrated Water Cycle Management Strategy	Projects, Strategy & Infrastructure
Strategic Business Plan	Sports and Recreation
Sustainability Strategy	Sustainability
Tamworth Regional Development Control Plan	
Tamworth Regional Local Environmental Plan	
Wastewater Servicing Strategy	
Water Servicing Strategy	

96%
of residents believe
delivering durable infrastructure,
including raw water is important/
very important for the future of
the region

91%
of residents said water
management was
important/very important

75%
of resident said waste water
services were
important/very important



120ML raw water storage dam at Calala Water Treatment Plant

Achievements

Smart Meter Installation

Completion of replacement of almost 21,000 smart water meters. Smart meters provide accurate real-time water usage readings, improving the accuracy of water bills, detect possible leaks, promote better water management and improve customer service.

Open Space Management Guide

The development and adoption of the Open Space Management Guide provides classification and management of watering of open spaces during water restrictions.

Calala Water Treatment Plant Electrical Upgrade

The Calala Water Treatment Plant commenced operation in 1980. As part of the renewal program, the electrical system for the water treatment plant was renewed during 2023/24. This will ensure ongoing operation of the treatment facility and cater for future growth requirements.

Evaporative Air-conditioner Study

96 properties across the Tamworth LGA are participating in an evaporative aircon water consumption study funded by state government to improve data around water usage. This data will be used for recommendations for future water savings.

Non-residential Water Efficiency Benchmarking Project

Council is working with Water Services Association of Australia to develop a tool to help commercial businesses and water utilities measure and improve their water use efficiency. Aiming to provide benchmarks that show a business's water usage as poor, good or best practice.

Sewer Main Renewal Program

Council undertakes an ongoing inspection program of sewer assets to identify asset condition and prepare renewal programs as required. During 2023/24 approximately 10 kilometres of sewer mains were relined throughout Tamworth, Manilla and Barraba.

Water Main Renewal Program

Council undertakes an ongoing water main renewal program to ensure ongoing water supply service for customers. During 2023/24 water mains were replaced in Moonbi, Wongala Street Tamworth, Rawson Avenue Tamworth, Griffin Avenue Tamworth, and Carthage Street, Tamworth.

Hills Plains Water Supply Upgrade

During 2023/24 a new 10 megalitre reservoir and associated water pipe and pumping infrastructure was constructed in Hills Plains. The project caters for the expected development in this area over the coming years.

Barraba Wastewater Treatment Upgrade

Council is working towards the upgrade of the Barraba Wastewater Treatment Facility. During 2023/24 design work was finalised for treatment plant improvements to be undertaken in conjunction with sewer pump station renewals at the Cooper Street sewer pump station. The construction phase of this project will commence in late 2024.

Bendemeer Treatment Plant Renewal

The Bendemeer water treatment plant was constructed in 2005. Council is currently renewing key water treatment infrastructure such as chemical dosing systems. Work commenced during 2023/24 and will be finalised in 2024/25. This will ensure water treatment supply and quality in to the future for Bendemeer residents.

FOCUS AREA 2

A LIVEABLE BUILT ENVIRONMENT

"Facilitate smart growth and housing choices"



WHAT YOU TOLD US YOU WANT:

- A vibrant city centre
- Better manage rural- residential development
- Grow housing in the right places
- High quality community facilities
- More diverse house offerings
- More affordable housing across the region

85%

of residents believe facilitating smart growth and housing choices is important/very important for the future of the region

SUSTAINABLE DEVELOPMENT GOALS



PERCENTAGE OF OUR COMMUNITY SATISFIED WITH COUNCIL SERVICES



98%

Library services



93%

Ovals/sportsgrounds



92%

Parks/playgrounds



91%

Community buildings/halls



89%

Arts/entertainment

Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
The right growth in the right locations	<p>Manage growth by updating the strategic land use plans and the Local Environmental Plan, and ensure developments meet these requirements</p> <p>Ensure sustainability principles are embedded into our policies and planning tools for future developments</p>	Advocate Collaborator Leader Provider	Building Industry Development Industry Private investors Our Community State Government	Community satisfaction with growth decisions Meeting the outcomes of the Sustainability Strategy	Civic leadership Economic Environmental Social
Vibrant city and town centres	<p>Enhance and revitalise town centres and manage streetscapes to improve the visual appeal of the CBD, towns and villages</p> <p>Encourage night time social connections</p> <p>Improve the greening and cooling of the region through the implementation of the Urban Street Tree Management Plan</p>	Advocate Collaborator Leader Provider	Building Industry Business Chamber of Commerce CBD Businesses Development Industry Our Community State Government	Community satisfaction with our City and town centres' liveability	Civic leadership Economic Environmental Social

Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
More diverse and affordable housing	<p>Deliver more opportunities for affordable housing</p> <p>Encourage the development of diverse housing options</p> <p>A more diverse and dense Long Yard Local Centre</p>	Advocate Collaborator Leader Provider	Building Industry Development industry Federal Government Our Community State Government Social housing providers	<p>Development and implementation of an Affordable Housing Strategy</p> <p>Finalisation of plans for Arcadia and Stratheden</p> <p>Community satisfaction with housing options and affordability</p> <p>Increased investment opportunities</p>	Civic leadership Economic Environmental Social
Providing high quality lifestyle, recreational and community facilities such as library's, pools, park, sports facilities, arts centres and cemeteries	<p>Implement the respective strategic plans and masterplans for our open spaces and recreational facilities</p> <p>Develop an arts and learning precinct that includes a performing arts centre and shared cultural facilities</p> <p>Deliver a multipurpose community centre at Kootingal</p> <p>Establish Aquatic facilities as regional sports and recreation attractions</p>	Advocate Collaborator Leader Provider	Arts Community Federal Government NCIS Our Community Schools Community Sporting Groups State Government	<p>Community satisfaction with our lifestyle, recreational and community facilities</p> <p>Progress the business case and detailed design for a performing arts centre</p> <p>Completion of revised Business Case for the aquatic & leisure needs of Tamworth</p> <p>Completion of the multipurpose community centre at Kootingal</p>	Civic leadership Social

Our Supporting Strategies and Plans
Asset Management Plans
CBD Masterplan
NSW Visitor Economy Strategy
Northern Inland Centre of Sporting Excellence Masterplan
Peel Street Revitalisation Plan
Sport & Recreation Open Space Management Guide
Sports & Recreation Strategic Plan
Tamworth Economic Development & Investment Strategy
Tamworth Region Visitor Economy Plan
Tamworth Regional Development Control Plan
Tamworth Regional Local Environmental Plan
Urban Street Tree Management Plan

Council Business Units responsible for delivering outcomes:
Cemeteries
Cultural and Community Services
Development
Economic Development & Investment
Events
Financial Services
Integrated Planning
Library Services
Sports & Recreation
Sustainability

Achievements

Tamworth Regional Housing Strategy 2024

The Tamworth Regional Housing Strategy outlines Council's vision for future housing development in the Tamworth Region. The strategy sets a framework for housing to be delivered to meet the needs of the community now and in the future. The strategy is not just focused on increasing housing supply but also promoting diverse and creative housing solutions.

Tamworth Global Gateway Park

The Tamworth Global Gateway Park aims to meet an identified local need for industrial and business opportunities, facilitate economic development and support the shift in moving freight from road to rail. Council has master planned its 246-hectare greenfield site to create an enterprise park with the flexibility to cater for industrial and business development. It is expected to become the economic engine room for the local government area for the next two decades and is the centrepiece of Council's Blueprint 100 which forms part of the Community Strategic Plan.

Viaduct Park Development

The additions to Viaduct Park were first identified in the Viaduct Park Master Plan, and adopted by Council in May 2020. The aim of the plan was to create a vibrant recreational and sporting precinct in the centre of Tamworth. The Viaduct Park expansion saw the additions of:

- New 95-metre pump track
- Half-court basketball court
- Climbing wall
- Café – The Deck
- Locomotive themed playground

This project was supported by the Australian Government's Local Roads and Community Infrastructure Program and NSW Government's Stronger Country Communities Fund.

Kootingal Multipurpose Centre Redevelopment

In 2021, Council embarked on an exciting journey with the Kootingal community to reimagine the beloved Kootingal Hall and Library. Following community engagement, it was unanimously agreed that preserving the integrity and heritage of the hall was paramount. Equally important was the need for a larger library space to cater to the growing demands of the community. The redevelopment incorporates a purpose-built adjoining section at the rear of the existing Kootingal War Memorial Hall to accommodate the library, conference room and staff room. This project was made possible through funding partnerships with Tamworth Regional Council, NSW Library Grant and the Australian Government's Local Road and Infrastructure Program.

Tamworth BMX Track Remediation

The remediated Marius Street track has an all-weather, high-performance competition surface which will provide invaluable opportunities to local riders. A new pump track has also been constructed next to the existing BMX track, providing a secondary practice and training space for BMX riders of all skill levels. This project was supported by the Australian Government's Local Roads and Community Infrastructure Program.

Chaffey Park Manilla Additions

The Chaffey Park Masterplan, adopted in 2020 establishes the park as the central sporting precinct in Manilla. The masterplan ensures that the precinct caters for current and future sport demands. In line with the masterplan, the following works were undertaken:

- New cricket practice facility
- Sports field lights upgrade

Achievements

Treloar Park Tennis Redevelopment

The redevelopment of the Treloar Park Tennis Centre aims to support recreational and high-performance tennis for Tamworth and the broader North West Region.

The enhancement of the Centre will provide a tennis venue of regional and state significance, which will stimulate the sport of tennis, increase participation and coaching services, support and attract high-performance pathways for tennis and allow hosting of major tennis tournaments. This project is a multi-pronged partnership between the Australian Government, West Tamworth League Club, the NSW Government, Tamworth Regional Council and Tennis NSW.

Tamworth CBD Tree Planting

Heat mapping undertaken in September 2022 revealed the need for additional trees to reduce the elevated temperatures in Tamworth's CBD. A number of trees were planted in the CBD to increase shade, reduce urban heat and improve air quality. This project aligns with Tamworth's Urban Street Management Plan and was made possible with funding from the Australian Government through the Local Roads and Community Infrastructure Program.

Greening our Region

In continuing to grow our green canopy, Council has planted in excess of 1160 trees throughout the region in 2023/2024. In addition to these numbers, Council re-planted more than 500 trees to replace those that have died or struggled to thrive. It is estimated that more than 10,000 trees have been planted in the last five years.

Attunga Tennis Courts Surface Replacement

Due to significant damage caused by birds, the synthetic grass surface of the Attunga tennis courts required replacement. This project aligns with Council's vision to enhance quality of life for the region, as the courts provide a great meeting point for the local Attunga community, and encourages residents to live a healthy active lifestyle. This project was made possible by the Australian Government's Local Roads and Community Infrastructure Program.

Public Amenities Upgrades

These improvements ensure that access to clean accessible public toilets at local parks and rest stops is available for our residents and travellers. All new facilities have been upgraded to meet disabled and ambulant access standards. This project was funded by the Australian Government's Local Roads and Infrastructure Program. Amenities locations:

- Rotary Park, Barraba
- Memory Park, Kootingal
- Split Rock Dam
- Woolomin River Reserve
- Moonbi Lookout
- Attunga Rest Stop
- Somerton Recreational Ground

Weabonga Shed

As part of the Local Roads and Infrastructure Program funding, the Weabonga Hall was identified as a priority project. Following community consultation, the project was amended to erect a barn style shed at Weabonga Recreation Grounds to be used for social gathering and as an emergency assembly point.

Arcadia Development Trunk Water and Sewer Main Construction

To allow the development of the proposed Arcadia subdivision, Council commenced constructing the trunk water and sewer mains required to facilitate the development during 2023/24. Creating durable water and sewer infrastructure is a key theme of Council's Our Community Plan. This project will help support future population growth in the Hillvue area, which facilitates the provision of more diverse and affordable housing to the Tamworth region.

FOCUS AREA 3

PROSPERITY AND INNOVATION

"Create a Prosperous Region"



WHAT YOU TOLD US YOU WANT:

- Support businesses and jobs across our existing industries
- Help improve the skill levels across the region
- Provide a sound economic base for business to grow
- Reduce the cost of doing business
- Attract new businesses to the region that add value and complement our existing businesses

SUSTAINABLE DEVELOPMENT GOALS



Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
Be an attractive region for new and existing businesses to invest.	<p>Ensure business friendly principles are embedded into our policies, planning and operations, such as fast tracking development applications</p> <p>Implement actions from the Tamworth Economic Development and Investment Strategy</p> <p>Increase opportunities for aboriginal economic and business growth</p>	Advocate Collaborator Leader Provider	Business Sector Federal Government State Government	<p>Business and community satisfaction</p> <p>Delivery of actions from Tamworth Economic Development and Investment Strategy</p>	Economic Social
Our industries are successful and create opportunities for other initiatives/business in the down stream economy	<p>Ensure Tamworth's strategies, plans and policies appropriately enable growth in our food processing industry</p> <p>Develop our health precinct to attract a range of medical related services</p> <p>Establish a high technology Agribusiness cluster</p> <p>Grow our aviation sector to support the economy</p>	Advocate Collaborator Leader Provider	<p>Aviation sector Business Sector Federal Government Food Processing Sector Manufacturing Sector Health Sector State Government Technology</p>	<p>Delivery of actions from Tamworth Economic Development and Investment Strategy</p> <p>Expansion of existing industries</p> <p>Growth of GDP</p>	Economic Social

Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
Our community has access to higher education and skills development	Improve the availability and access to tertiary educational opportunities Support the ongoing service provisions of TAFE and school based vocational education	Advocate Collaborator Provider	Education Sector Federal Government State Government UNE	Number of tertiary educated and qualified skilled workers increases	Economic Social
The Tamworth region is Country Australia's leading and most vibrant destination with a sustainable and dynamic visitor economy	Make Tamworth the events capital of Country Australia by leveraging the Country Music Festival and growing our signature, bespoke and business events Enrich the experience of visitors through arts, culture, aboriginal culture, nature, heritage and food experiences Activate our assets and precincts to maximise the potential for equine, agri, sport, education and visitor economy	Collaborator Provider Advocate	Destination NSW Local Business Tourism Australia Tourism Industry	Delivering outcomes from our Visitor Economy Plan Increasing the the number of visitors and the average number of nights stayed	Economic Social

Our Supporting Strategies and Plans	Council Business Units responsible for delivering outcomes:
Asset Management Plans	AELEC
NSW Visitor Economy Strategy 2030	Airport and Aviation
Tamworth Economic Development and Investment Strategy	Commercial Property
Tamworth Regional Council Sport & Recreation Strategic Plan	Communications
Tamworth Region Prospectus	Cultural and Community Services
Tamworth Regional Local Environmental Plan	Development
Tamworth Regional Development Control Plan	Economic Development & Investment
Tamworth Region Visitor Economy Plan	Events
The Tamworth Story	Integrated Planning
	Sports & Recreation
	Sustainability
	Visitor Services
	Risk & Compliance
	Sports & Recreation

95%
residents believe creating a prosperous region is important/very important for the future of the region.

Achievements

Tamworth Tomorrow Strategy

The Tamworth Region has a strong and thriving economy, which we will continue to develop into the future. The Tamworth Tomorrow Economic Development and Investment Strategy (the Tamworth Tomorrow Strategy) will drive economic development to foster a more diverse, resilient, and sustainable regional economy.

Visitor Economy Plan

The Visitor Economy Plan has been developed simultaneously with Council's Tamworth Tomorrow Strategy. This ensures that the visitor economy is considered within context of the region's broader economy.

Electric Vehicle Strategy

The Electric Vehicle Strategy is aimed to encourage the installation of EV chargers in our region which will greatly benefit our tourism sector. This initiative will help boost foot traffic in the CBD and enhance the overall visitor experience.

Vibrant Streets Grant

The Vibrant Streets Package represents an investment in transforming our streets into vibrant public spaces. The funding initiatives will feature creative and cultural activations, while also trialling place management strategies to support sustainable activation in the long term. The grant will enable the temporary closure of streets to vehicles for a day, transforming these spaces into fun and dynamic areas for community events.

Through the program, council will assist community events in five towns and communities across the region including:

- A Winter's Night - Tamworth
- Barraba North West Auto Fest
- Nundle Art Show and Christmas Markets
- Manilla Christmas Celebrations
- Kootingal Christmas Celebrations

UNE Campus Demolition works

Building a future of education in Tamworth is getting closer, as demolition works commenced at the former velodrome site to make way for the new University of New England (UNE) Tamworth Campus. The campus will be situated on the corner of Peel and Roderick Streets, flexible to adapting as Tamworth grows, equipped and ready for higher education learning. The demolition and earth works are being undertaken as part of Council's partnership with this project.

OUR EVENTS

2022	
Heritage Festival & Awards	April
Tamworth Country Music Festival - 50th Celebration	April
Citizenship Ceremony	April
Hats off to Country	June
NAIDOC Week	June
Young Drivers Expo	August
TASTE	10 - 18 September
National Thunder Motorcycle Rally	30 September - 3 October
Citizenship Ceremony	October
Tamworth Regional Sports Awards	25 November
Tamworth Community Christmas Tree Lighting	1 December

2023	
Toyota Tamworth Country Music Festival	13-22 January
Australia Day Awards and Celebrations (Tamworth, Manilla, Barraba, Nundle, Kootingal, Woolomin, Bendemeer)	26 January
TASTE	10-19 March
Heritage Festival	12-23 April
City of Light: Next Gen	21 April
Skywhales: Every Heart Sings	6 May
Hats Off to Country	6 - 9 July
NAIDOC week	7 - 14 July
Citizenship Ceremony	23 July
A Winter's Night on Fitzroy	29 July
Young Drivers Expo	29 August - 1 September
Saturday Sounds - live music Fitzroy Street	Oct, Nov and Dec
New Residents Event - Vladuct Park	15 October
Fiesta La Peel	21 October
Citizenship Ceremony	23 October
Local Legends Awards	23 November
Sports Awards	24 November
Lighting of the Christmas Tree	7 December

2024	
Tamworth Country Music Festival (TCMF)	19 -28 January
Australia Day Celebrations and Citizenship Ceremony	26 January
TASTE	5 - 14 April
Citizenship Ceremony	18 April
Heritage Week	19 - 28 April
Heritage Awards	19 April
New Residents Event	20 May
Hats off to Country	19-21 July
Citizenship Ceremony	25 July
A Winter's Night	10 August
Young Drivers Expo	27 - 30 August

FOCUS AREA 4

RESILIENT AND DIVERSE COMMUNITIES

"Build resilient communities"



WHAT YOU TOLD US YOU WANT:

- Improve community services for all
- Help our towns and villages thrive
- Support the community to get better health services
- Be a safe place to live
- Be a healthy community

89%
of residents believe building
resilient communities is important/very
important for the future of the region

SUSTAINABLE DEVELOPMENT GOALS



Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
Our towns, villages and communities grow and prosper	<p>Establish local strategies and community groups for towns and villages, including Kootingal, Manilla, Barraba and Nundle</p> <p>Deliver inclusive opportunities for local communities to be actively involved in decision-making</p>	Advocate Collaborator Leader Provider	Federal Government Our Community State Government	<p>Community and business satisfaction of our towns and villages</p> <p>Community satisfaction with community engagement</p>	Economic Environment Social
Our community has improved outcomes and access to community and social services that are inclusive and meet their needs and expectations	<p>Develop a framework to improve social and community services in the Tamworth Region</p> <p>Advocate and partner with Government, businesses and community service organisations to improve outcomes for our communities including our Youth, Aboriginal, Aged, Volunteer, and Disability communities</p>	Advocate Collaborator Leader Provider	Community organisations Education Sector Federal Government Health Sector Our Community State Government	<p>Community satisfaction with services provided</p> <p>Improved access to services</p> <p>Improved outcomes for our community</p> <p>Improved outcomes for our Aboriginal community</p> <p>Reduction in service gaps</p>	Civic Leadership Social
Meet the 17 targets of the "Closing the Gap" national agreement for our community	Align our services and programs to align with "Close the Gap" targets	Advocate Collaborator Leader Provider	Aboriginal service providers Community Services sector Education sector Federal Government Health Sector Our Community State Government	Meeting the targets of the "Closing the Gap" agreement	Civic Leadership Economic Environmental Social

Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
Improve the health outcomes for all residents	Advocate to state and federal governments to help secure access to the health services our community needs now and into the future	Advocate	Federal Government Local Health providers and professionals NSW Health Our Community State Government	Improved health outcomes for the community	Economic Social
Be a safer and more resilient community	<p>Improve drought resilience of regional communities</p> <p>Support our region's prevention, preparedness, response and recovery measures to help build our resilience to disasters</p> <p>Support the state government's priority to reduce crime including violence, adult re-offending, road fatalities, domestic violence, youth crime</p> <p>Use education and enforcement of state and local regulations to deliver equitable outcomes for individuals and the community</p>	Advocate Collaborator Leader Provider	Companion animal welfare industry Federal Government NSW Emergency Service Agencies NSW Police Our Community State Government	<p>A more prepared and resilient community</p> <p>Community satisfaction with crime rates</p> <p>Reduction of crime rates</p> <p>Reduction in non-compliant behaviour</p>	Civic Leadership Environmental Social

Our Supporting Strategies and Plans

- Asset Management Plans
- Bridge & Major Culverts Strategy
- Crime Prevention Plan
- Graffiti Management Plan
- Nundle & Woolomin Flood Early Warning System
- Onsite Sewerage Management Strategy
- Reconciliation Action Plan
- Regional Resilience plans for Towns and Villages
- Strategic Companion Animal Management Plan
- Tamworth City Wide Flood Risk Management Plan & Study
- Tamworth City Wide Transport Model (Part 1 and Part 2)
- Tamworth Region Disability Inclusion Action Plan
- Tamworth Region Drought Resilience Plan
- Tamworth Region Volunteer Strategy 2

Council Business Units responsible for delivering outcomes:

- Communications
- Compliance
- Cultural and Community Services
- Environmental Health
- Place Management
- Strategy and Assets
- Sustainability

Achievements

Community Safety and Crime Prevention Plan

Tamworth Regional Council's 2023 - 2028 Community Safety and Crime Prevention Plan provides a roadmap outlining Council's goals in regard to safety issues across the region for the next five years. The plan also describes what community safety and crime prevention is, and how it can be used to address issues across the region.

Changing Places and Accessible Transport Hub – Bicentennial Park

The Changing Places provides a toileting and hygiene facility for people living with chronic illness, disability or in advanced age for whom typical disabled toilets are not suitable. It includes an accessible toilet with grab rails, shower, adult change table and ceiling hoist. The Accessible Transport Hub provides five accessible parking bays for cars, vans and mini-buses which normally cannot park in standard accessible parking. Located within recreation areas with nearby accessible seating, the project is in a scenic part of Tamworth where people can safely wait for transport, with accessible footpath links directly into the Tamworth CBD.

Tamworth Regional Youth Strategy and Action Plan

The Tamworth Regional Youth Strategy and Action Plan will guide how Tamworth Regional Council, local services providers, schools, clubs and government departments build a region that supports young people. The strategy has been designed around five key focus areas including life ready, wellbeing, access and connectivity, community and identity.

Aboriginal Liaison Officer

Strengthening connection with our First Nations residents has been a long-term goal of Tamworth Regional Council. The Aboriginal Liaison Officer position will ensure local priorities and aspirations of our Aboriginal communities are identified through ongoing consultation, and will act as a key stakeholder in connecting our organisation to key knowledge holders in these communities. The role will also work as part of Council's Inclusive Communities team to provide specialist advice and guidance on cultural knowledge, protocols and Indigenous issues to Council, and improve our organisation's cultural capability.

Young Driver Expo 2024

The annual Young Drivers Expo event is a collaboration of businesses, organisations and services, aimed to prepare, inform, and ultimately make young drivers safer on the road. Marking its 28th year in 2024 the expo held at TRECC was attended by more than 1,100 young drivers from Tamworth, Armidale, Quirindi, Scone, Gunnedah, Warialda, Walcha, and Wee Waa.

Dolly Parton's Imagination Library

The Dolly Parton's Imagination Library is a unique program designed to kickstart a lifelong love of reading. Council is proud to be the driver of this fantastic initiative, partnering with United Way to bring the program to the Tamworth Region. Through the program, children born after 2019 are eligible to receive one free physical book to keep, per month, every month from birth until the age of five. Currently 3,611 children are registered on program with 548 graduated since January 2024.

Paws for Life – Animal Shelter and Boarding Kennels

Tamworth Regional Council determined in late 2022 to take over the operation of the shelter previously known as the 'Heaven Can Wait Animal Shelter and Boarding Kennels' for two years, following news of the independent facility's closure. With over 950 dogs received by the Tamworth Regional Companion Animal Centre each year, far exceeding the available space at the centre, the closure of one of Tamworth's local rescue groups threatened to affect Council's ability to meet its responsibilities under the Companion Animals Act, and risk many deserving dogs missing out on the opportunity to find a new forever home.

Achievements

Companion Animals - Healthy Pet Days

Tamworth Regional Council together with the RSPCA and TAFE NSW offer a free companion animals health clinic twice a year, providing free pet care services to pensioners, concession card holders and registered job seekers in the community. Services on offer include health checks, vaccinations, and microchipping.

Infrastructure Around Schools Program 2023

With support from the Federal and State Government's Stimulus Commitment Road Safety Program- School Zone Infrastructure Sub Program, Council was able to upgrade and install new road safety treatments in 20 regional school locations.

Road safety treatments included:

- pedestrian refuges
- kerb ramps
- kerb blisters
- footpaths
- pedestrian fencing
- signage
- lighting at pedestrian facilities
- and wombat crossings

Flood Early Warning System – Nundle & Woolomin

Tamworth Regional Council and Water Technology Pty Ltd have developed a Flood Early Warning System for Nundle and Woolomin. Council and the NSW State Emergency Service will be better equipped to respond to flooding with the system using Bureau of Meteorology rain forecast, radar and river level data. This project was joint funded by Tamworth Regional Council, NSW Government and the Federal Government under the Natural Disaster Resilience Program.



Changing Places and Accessible Transport Hub – Bicentennial Park

FOCUS AREA 5

CONNECT OUR REGION AND ITS CITIZENS



WHAT YOU TOLD US YOU WANT:

- A well connected, efficient, inclusive and safe movement network that serves businesses and commuters, as well as citizens who opt to walk and cycle
- Council to manage its infrastructure assets sustainably
- Council to plan and construct infrastructure for the future growth of our region
- An airport that serves both travellers and businesses
- Improved public transport options
- To advocate for better highways

SUSTAINABLE DEVELOPMENT GOALS



Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
A thriving aviation hub supporting travel and investment in our region	Improve connections with capital cities, and regions	Advocate Collaborator Provider	Aviation Sector Federal Government NSW Government Tourism Sector Business Sector	Business investment Community satisfaction with aviation services Utilisation and service availability	Economic Social
A safe and efficient transport network	Plan transport infrastructure to meet the needs of our community into the future Provide and maintain safe, cost effective and fit for purpose roads, bridges and carparks Partner with NSW Government to deliver efficient future proofed highways across our region	Advocate Collaborator Provider	Construction industry Developers Federal Government Freight and logistics sector NSW Police Our Community State Government Transport NSW	Community satisfaction with infrastructure service levels Condition and life cycle costs of infrastructure Infrastructure constructed	Economic Social
Expanded public transport options to meet the needs of our community now and in the future	Improve local bus services Investigate and advocate for the expansion of rail services within and out of our region	Advocate	State Government Transport providers	Improved services and availability of options	Environmental Social
Improved access to active transport options for movement between places	Increased participation in walking and cycling	Collaborator Provider	Local community groups NSW Health Transport for NSW	Community satisfaction Improved health outcomes Participation	Economic Environmental Social
Our community is enabled by technology	Support the community through improved digital services that meet the community's needs	Advocate Collaborator Leader Provider	Communications providers Communications sector Information Technology Sector	Community satisfaction with digital services Cyber security outcomes Improved efficiencies across council	Economic Civic Leadership Social

Our Supporting Strategies and Plans	Council Business Units responsible for delivering outcomes:
Active Transport Strategy	Aviation, Events & Projects
Airport Masterplan	Business Systems & Solutions
Airport to CBD Corridor Strategy	Communications
Asset Management Plans	Customer Service
Bridges & Major Culverts Strategy	Economic Development and Investment
Calala Corridor Strategy	Financial Services
CBD Parking Strategy	Operations & Construction
Disability Inclusion Action Plan	Plant, Fleet & Building Services
Hills Plain & Stratheden Corridor Strategy	Risk & Compliance
Road Infrastrucutre Strategy	Sports & Recreation
Tamworth City Wide Transport Model (Part 1)	Strategy, Assets & Design
Tamworth City Wide Transport Model (Part 2)	
Technology Strategy and Roadmap	
Tamworth Global Gateway Park & Jewry Street Corridor Strategy	
Transport Masterplan	
Western Freight Link Corridor Identification	

86%

of residents believe connecting our region and its citizens is important/very important for the future of the region



Achievements

Tamworth Regional Parking Strategy

During the term, Council updated the Tamworth Regional Parking Strategy to ensure it meets the needs of the growing community, and to ensure alignment with industry best practices. These updates include extending the focus area from the Tamworth CBD to cover our towns and villages, as well as the Sports and Entertainment Precinct and Bridge Street (West Tamworth). The draft is now on exhibition to guide the final steps of the strategy's development.

Jewry Street Heavy Vehicle Bypass

The new Jewry Street extension was constructed to provide a safe and reliable vehicle route around Taminda's industrial streets, reducing the impact of the expected increase in volume of traffic and heavy vehicles accessing the Tamworth Global Gateway Park and Intermodal Freight Facility. Construction consisted of 850m of new road across the flood plain connecting Jewry Street and Wallamore Road, and a new three leg roundabout at the intersection of Jewry Street and Dampier Street.

Allambie Bridge

The Allambie bridge project aimed to replace the existing low level timber bridge crossing the Macdonald River on Tilimunda Road. Works included the demolition of the existing timber bridge and the construction of a new "Inquick" concrete bridge. Works were completed in April 2024.

Watsons Creek Road

With Watson's Creek Road being the primary access from the village of Watsons Creek to Bendemeer and the New England Highway, sealing the road provided much more reliable pavement surface for local residents, improved travel times, safety and driver comfort. This project was supported by funding from the NSW Government's Fixing Local Roads program and Tamworth Regional Council.

Moonbi to Hallsville Route Upgrade

Dangerous corners, culverts and intersections on local roads between Moonbi and Hallsville, including Davidsons Lane, Upper Moore Creek Road, and Moonbi Gap Road were improved as a part of the safety upgrade determined by a road safety audit and existing crash data. The upgrades will not only improve the safety of these roads for local residents, but the comfort and travel efficiency of these roads.

Footpath Network

Tamworth's Active Transport Strategy, a key part of the Tamworth Integrated Transport Masterplan, aims to make it easier for more local residents to walk or cycle around the city. Where appropriate infrastructure is provided, walking and cycling will help to reduce traffic congestion for road users and free-up parking spaces in business districts. As a part of this program footpaths were installed in Kootingal, Manilla, Nundle and Tamworth.

Tamworth Integrated Transport Plan

The Tamworth Integrated Transport Plan outlines how the region will manage transport demands into the future to cater for commuters, freight providers, tourists and recreational users. Delivering this Plan will involve close collaboration between Council and Transport for NSW, recognising that a significant amount of our key transport network interact with state roads, and that our network can only remain functional if all levels of government work together on the funding and delivery of infrastructure.

Pavement Management System

Further development of the Pavement Management System (PMS) providing data that has driven a significant sealing program for the Transport Operations team.

FOCUS AREA 6

WORKING WITH AND PROTECTING OUR ENVIRONMENT

"Design with Nature"



WHAT YOU TOLD US YOU WANT:

- Explore energy efficiency
- Pursue waste minimisation opportunities
- Look for renewable energy outcomes
- Use sustainable design and development practices
- Protect and conserve local wildlife, habitat and biodiversity

SUSTAINABLE DEVELOPMENT GOALS



Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
Increase the take up and use of affordable and clean energy across the region	Promote energy efficiency and renewable energy through the 2022-2025 Sustainability Strategy Make renewable energy available within the Tamworth Global Gateway Park	Advocate Collaborator Leader Provider	Building industry Business Sector Development industry Federal Government Our Community Renewable Energy Sector State Government	Access to renewable energy in the Tamworth Global Gateway Park Community satisfaction with renewable energy options Increase in the % of renewable energy used across the region Achieving the outcomes of the Sustainability Strategy	Civic leadership Economic Environmental Social
A region where sustainable design of facilities, infrastructure and development are the rule not the exception	Improve environmental sustainability across the region by implementing the initiatives, plans and programs identified within the Sustainability Strategy. Manage stormwater run off to protect our built and natural environments	Advocate Collaborator Leader Provider	Our community State Government Waste industry Developers Building Industry	Achieving the targets within State Governments Waste and sustainability strategy 2041. Achieving the targets within State Governments NSW Plastics Actions plan Community satisfaction with our waste management and recycling systems	Civic leadership Economic Environmental Social
Reduce our waste and manage it responsibly	Increase resource recycling, waste minimisation and improve waste segregation through a new 2030 Waste Strategy	Advocate Planner	Transport providers NSW Government Disability Sector Our Community Business Sector	Enhanced services and availability of options	Social Environmental
We care for our natural environmental (including flora, fauna and habitat)	Ensure that our planning and operational processes minimise and mitigate the impacts on biosecurity and our natural environment	Advocate Collaborator Leader	Building industry Development industry Our community State Government	Biodiversity is integrated into our LEP Community satisfaction with environmental outcomes	Civic leadership Environmental Social

Our Supporting Strategies and Plans	Council Business Units responsible for delivering outcomes:
Asset Management Plans	Communications
East & North Tamworth Drainage Study	Compliance
Economic Development and Investment Strategy	Construction/ Projects
Flood Risk Management Plans for Tamworth, Manilla, Barraba, Nundle & Woolomin	Development
Kerb & Gutter Priority Program	Economic Development
Local Environmental Plan	Integrated Planning
Sport & Recreation Open Space Management Guide	Strategy and Assets
Sustainability Strategy	Sustainability
Tamworth Regional Development Control Plan	Waste and Resource Recovery
Tamworth Regional Local Environmental Plan	
Urban Street Tree Management Plan	

87%
of residents believe design with nature is
important/very important for the future of the region



Achievements

Environmental Sustainability Strategy and Action Plan

The Environmental Sustainability Strategy's purpose is to integrate sustainability across our organisation and community, as well as to protect and enhance our natural and built environments to enable a healthy, connected and sustainable future for our local community. The key themes of Our Sustainability Strategy are water, waste, energy, circular economy, natural environment, transportation and mobility, sustainable governance and climate change mitigation and adaptation.

Urban Stormwater Management Plans

Urban Stormwater Management Plans have been completed for Tamworth, Manilla, Barraba and Moonbi/Kootingal. These plans were adopted by Council in December 2023 and will identify a number of actions and projects that will improve stormwater management and the quality of the stormwater discharging to the river systems. These projects will be prioritised and added into the 4 year capital works program.

Free Asbestos Test Kits for Residents

In conjunction with Northern Inland Regional Waste, Council has provided an opportunity to access free asbestos test kits for owners of properties to test their homes before undertaking renovations or improvement works. The kit informs on identifying asbestos, correct management and disposal. This program also aligns with discouraging illegal dumping of asbestos material within the community.

Waste Wagon Service Trial

Services were established in 2023 for a fee-for-service kerbside collection trial, available for all but specifically aimed to assist residents who are aged and/or infirmed who can't take their bulky household waste items to the landfill, or don't have access to a ute or trailer.

Curbly Program Trial

This trial initiative is run in conjunction with Australian recyclers IQ Renew and CurbCycle, giving residents a free, home-based option to recycle clean, soft plastics that are not able to be placed loosely in the yellow-lid kerbside bin. At the end of the reporting year 2023/2024 - a total of 16.1 tonnes of soft plastic from domestic residents was diverted.

Give a Sheet for the Planet Event

Council partnered with Give a Sheet® for the Planet, to deliver a community event aimed at recycling unwanted household linens. This initiative focuses on collecting items to be converted into high-grade recycled materials, helping to reduce waste and promote sustainability.

AELEC LED Lighting Upgrades

Replacement of 284 lights resulting in an estimated \$26,000 annual savings.

Scour Protection Work - Tamworth and Moore Creek

These works were carried out to remedy and protect the banks of the Peel River following damage sustained during repeated flooding events. 4T Rock bags were lifted into place using a crane, filled with gabion sized rocks from a stockpile located on Jewry Street. The works aim to prevent failure of the levee bank in the event of future flooding.

Tree Planting – Tamworth Global Gateway Park

This project saw the planting of approximately 13,000 endangered native trees and shrubs at the Tamworth Global Gateway Park (TGGP) to establish the park's green zones. The Green buffer zones were planted along the Oxley Highway, Marathon Street and the corner of Goddard Lane and Wallamore Road to create green screens along the main roads and help beautify the new development.

FOCUS AREA 7

CELEBRATE OUR CULTURES AND HERITAGE



WHAT YOU TOLD US YOU WANT:

- Celebrate and acknowledge our aboriginal history and culture
- Protect the region's heritage assets
- Engage and collaborate more effectively with our culturally diverse communities
- Showcase and promote our cultural assets

SUSTAINABLE DEVELOPMENT GOALS



Our Priorities
Where do we want to be?

Enhance our lives through the lived experience of arts and culture

Our Strategies
How will we get there?

Implement a framework for sustainable arts and cultural activity with an emphasis on celebrating diversity and strengthening the creativity across the region.

Encourage new community arts initiatives and use of public spaces

Council's Role

Collaborator
Leader
Provider

Our Partners

Arts community
Federal government
Our community
State Government

Measuring Success
How will we know we have succeeded?

Community satisfaction with the arts and culture of the region

QBL Indicators

Social

Our Aboriginal community's history and culture is protected and celebrated

Support local Aboriginal communities' in the preservation and celebration of their cultures.

Collaborator
Leader
Provider

Aboriginal community
Federal Government
State Government

Aboriginal communities satisfaction with cultural respect

Environmental
Social

Our region's heritage assets are protected and celebrated

Support the development of museum, gallery and library heritage collections
Ensure development controls and zoning protect the heritage significance of items and conservation areas

Collaborator
Leader
Provider

Cultural and heritage groups
Our Community
State Government

Community satisfaction with heritage protection initiatives

Environmental
Social

Our Supporting Strategies and Plans	Council Business Units responsible for delivering outcomes:
Australian Country Music Hall of Fame Strategic Plan	Communications
Aboriginal Cultural Heritage Study	Cultural and Community Services
Asset Management Plans	Development
NSW Visitor Economy Strategy	Economic Development and Investment
Powerstation Museum Strategic Plan	Entertainment
Reconciliation Action Plan	Gallery and Museums
Tamworth Economic Development and Investment Strategy	Inclusive Community
Tamworth Regional Gallery Strategic Plan	Integrated Planning
Tamworth Regional Museums Engagement Strategy	
Tamworth Region Visitor Economy Plan	
The Tamworth Region Cultural Plan	
Tamworth Regional Local Environmental Plan	
Tamworth Regional Development Control Plan	

74%
of our community rated celebrating
our culture and heritage as
important/very important for the
future of the region



Len Waters Cultural Tour at Boundary Rock

Achievements

Creative Communities Plan

Tamworth Regional Council is committed to supporting and developing arts and culture throughout our region. The Tamworth Region Creative Communities Plan 2024-2029 will outline the region's arts and culture priorities for the next five years.

Tamworth Region Public Art Strategy

Public Art is creative and original artworks created for, or located in, public spaces or facilities, such as parks, foreshores, squares, or spaces within a public building, or placed in any space accessible by the community. The Public Art Strategy will be used by Council to govern inception, coordination, installation, maintenance and ongoing management of public art in the Tamworth Region.

Tamworth Region Museum and Archive Strategy

The Tamworth Region Museum and Archive Strategy for 2024/25-2029/30 outlines a framework for the support of ten public museums, archives and social history collections located in the Tamworth Region, creating a blueprint for the ongoing support and development of each unique collection.

Tamworth Regional Heritage Festival

The Tamworth Regional Heritage Festival showcases the rich tapestry of our region's heritage, with a diverse array of activities and events including the Tamworth Regional Heritage Awards. The biannual awards recognise those who have made significant contributions to the preservation and promotion of heritage in the region.

New Residents Events

Council launched its first New Residents' event in May 2023, providing new residents with an opportunity to meet other community members and learn about the array of different services within our region.

First Nations

As part of Council's ongoing commitment to Closing the Gap and in working collaboration with Tamworth Aboriginal Community Controlled Organisations (TACCO), the Reconciliation Week events aim to further develop TRC's involvement and partnerships with the local Aboriginal community. Tamworth Regional Council supported the Tamworth NAIDOC Committee with coordination of NAIDOC Week events and successful application for NIAA & Aboriginal Affairs

- Opening Ceremony
- Elders Lunch
- NAIDOC March
- Family Fun Day
- Debutante Ball

Youth Centre and Tamworth Regional Youth Council delivered the following 2024 NAIDOC Week activities -

- Miriidhuul Creations Cultural Art Workshop
- NAIDOC Oztag Event
- Goanna Academy
- Family Fun Day – stall with art and badge making activity

Fiesta La Peel

The Tamworth Region's most popular multicultural event Fiesta La Peel, celebrates cultural diversity and promotes unity among communities. The festival has become a hallmark event, bringing together people from various backgrounds to celebrate, share, and learn about different cultures. In 2023, Fiesta La Peel celebrated its 10-year milestone with a week-long program of events.

Nundle Community Garden Mural

Through the support of the Public Art Program, The Nundle Community Garden Mural was unveiled in November 2023. Created by artist Natasha Soonchild, the mural was described as a poetic storytelling showcasing the abundance of our local nature and connection to the land.

FOCUS AREA 8

A STRONG AND VIBRANT IDENTITY

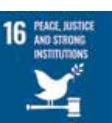
"Strengthen our proud identity"



WHAT YOU TOLD US YOU WANT:

- Broaden Tamworth's identity beyond just Country Music
- Celebrate who we are

SUSTAINABLE DEVELOPMENT GOALS



Our Priorities <i>Where do we want to be?</i>	Our Strategies <i>How will we get there?</i>	Council's Role	Our Partners	Measuring Success <i>How will we know we have succeeded?</i>	QBL Indicators
Be known for country music and so much more	Develop and evolve our story to expand Tamworth's identity through all our strategies, plans and communications	Collaborator Leader Provider	Business Chamber of Commerce Entertainment Industry Our Community Tourism Industry State Government Federal Government	Our brand is well known and understood	Economic Social
Tell the world who we are and what we have	Market Tamworth beyond the region through our Economic and visitor economy strategies	Leader Provider	Business Chamber of Commerce State Government Tourism Australia Tourism NSW Tourism Sector	Economic and visitor economy communications plans developed Increase in visitation to the region Our marketing reaches a larger audience Increased business investment	Economic Social
Show who we are when people arrive by land or air to our towns and region	Develop and implement the Regional Entrance Strategy	Provider	Our Community	Improved entrances to our towns and villages built	Economic Social

76%
rated strengthening our proud identity as
important/very important
for the future of the region

Our Supporting Strategies and Plans	Council Business Units responsible for delivering outcomes:
Asset Management Plans	Communications
Communications Strategy	Economic Development
Community Engagement Strategy	Economic Development and Investment
Community Participation Plan	Events
Regional Entrance Strategy	Operations and Construction
Tamworth Economic Development and Investment Strategy	Place Management
Tamworth Region Prospectus	Sports and Recreation
Tamworth Region Visitor Economy Plan	Visitor Services

Achievements

2023 NSW Tourism Awards - Gold Major Festivals and Events

The nation's largest and longest live country music event claimed gold, with the Toyota Country Music Festival, Tamworth winning the Major Festivals and Events category at the 2023 NSW Tourism Awards. The NSW Tourism Awards celebrate business excellence, with the Major Festival and Events category recognising tourism leisure festivals and events that have positive social and economic impacts on the local community.

Reviving Tourism Focus Groups

In July 2024 Council held a series of regional tourism focus group meetings to resume regional tourism efforts. The aim of the focus groups is to highlight the wonderful experiences the Tamworth Region has to offer.

Tamworth Regional Council Entrance Strategy

The Tamworth Regional Council Entrance Strategy will be used to develop town entry signs across the region and landscaping along entry corridors. With ever-increasing visitor numbers to the region, signage is a crucial part of creating a positive and consistent visitor experience. One key outcome of this strategy, is to create a sense of arrival at each destination and leave a lasting impression on visitors of which residents can be proud.

New Tourism Branding

Tamworth Region: Capital of Country has replaced our previous tourism place brand "Destination Tamworth". Identified in the Visitor Economy Plan, the concept was to adopt an all-encompassing and inclusive place brand which includes three key pillars: Visit, Live and Invest.

Renewal of Town Clocks – Manilla & Barraba

The renewal of the 1924 built clock includes replacement of the master clock with 4 independent GPS controlled intelligent clock mechanisms and a GPS antenna. The use of separate mechanisms requires modification of the hands, the existing hands will be retained to maintain the aesthetic appearance.



National Thunder Motorcycle Rally pit stop at the Barraba Silos, 2022

FOCUS AREA 9

OPEN AND COLLABORATIVE LEADERSHIP



WHAT OUR COMMUNITY TOLD US:

You want us to communicate openly and be accountable. You want to be consulted and included in decision making. It is important to you Council is well led, and that we advocate for all groups in our region, with business partners and other levels of government.

You want our processes to be efficient, transparent and easy to use. You want us to deliver the future vision for our region sustainably. And you want council to be an organisation of excellence, both as an employer and a provider of services to the community.

SUSTAINABLE DEVELOPMENT GOALS



Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
Conduct council business with transparency and accountability	<p>Ensure council meets the requirements of the Local Government Act and other information and disclosure requirements under State and Federal laws</p> <p>Make our planning and reporting easy to understand and reflective of the community's wants, needs and aspirations</p>	Collaborator Provider	State Government NSW Statutory Authorities	<p>Community satisfaction with council's transparency and accountability</p> <p>Integrated Planning & Reporting complies with State Government legislation</p> <p>Our Council represents and engages with all members of the community</p>	Civic Leadership
Our financial position is strong and able to meet our current and future obligations to our community	<p>Ensure long term financial sustainability through short, medium and long term financial planning</p> <p>Assets are managed to meet our community's needs through sustainable, cost effective lifecycle management</p>	Provider	State Government NSW Statutory Authorities Our community	Community satisfaction with council's transparency and accountability	Civic Leadership Social
Everyone in our community feels informed, heard and understood.	<p>Develop and implement a Communications Strategy to help build trust and transparency between our community and Council</p> <p>Provide customer services that are proactive, available, helpful, and accessible to everyone in the region</p>	Provider	Our community	<p>Community satisfaction with council communication</p> <p>Community satisfaction with customer service</p>	Civic Leadership Economic Social

Our Priorities Where do we want to be?	Our Strategies How will we get there?	Council's Role	Our Partners	Measuring Success How will we know we have succeeded?	QBL Indicators
Our workforce is agile and future ready	Attract and retain a high performing and engaged workforce Plan for our future workforce	Provider	Health providers Industry associations State Government	A workforce that is able to deliver outcomes for the community Implementation of the Workforce Management Plan	Civic Leadership Economic
Build strategic partnerships and advocate to other levels of government to ensure our community needs are met and concerns heard	Develop and manage relationships with all levels of government and stakeholders Participate in the Namoi Joint Organisation of Councils	Collaborator Leader Provider	Federal Government Our Neighbouring Councils State Government	We have productive relationships within the local government network	Civic Leadership Economic
Our Supporting Strategies and Plans					Council Business Units responsible for delivering outcomes:
<ul style="list-style-type: none"> Annual Operational Plans Asset Management Plans Communications Strategy Community Engagement Strategy Internal Audit Program Resourcing Strategy <ul style="list-style-type: none"> • Asset Management Strategy • Long Term Financial Plan • Workforce Management Plan 					<ul style="list-style-type: none"> Asset Management Audit Services Business Systems and Solutions Communications Customer Service Financial Services Governance Legal Services People & Culture Risk & Compliance Strategy & Performance

90%
of residents rated transparency and accountability of council as important/very important



Achievements

Communications Strategy

The Communications Strategy provides a dedicated approach to communicating and engaging with the community and focuses on Council's commitment to being transparent, inclusive and accessible.

Tamworth Regional Council Trainee Campaign

To ensure Council has an agile and future ready workforce, Council launched the Apprentice and Trainee Campaign. These programs offer a unique blend of hands-on experience and professional development, providing trainees with the skills, knowledge and support from senior employees.

Councillor Catch-up

The Councillor Catch-up initiative was introduced to give community members an opportunity to attend an informal chat and share their ideas, issues or concerns with a Councillor. The catch-ups take place in towns and villages within the Tamworth Region.

2024 Local Government Professionals, NSW Excellence Awards

The Local Government Professionals NSW network aims to help maintain high professional and ethical standards through LG sectors and ensure that members are at the forefront of change and innovation. The NSW Local Government Excellence Awards celebrate outstanding achievements and promote innovation and continuous improvement within NSW local government.

At the 2024 awards, two Council staff were recognised for their achievements:

- Karen Litchfield, Internal Auditor at TRC – received the 2024 Leading Member Award
- Cal Fletcher, Senior Project Engineer at TRC – received the 2024 Emerging Leader Award

FINANCIAL OVERVIEW

An overview of Council's financial performance for the Council Term 2021-2024.

3 Year Actuals

Financial performance in '000 for the period ending 30 June 2022/2024

	2024	2023	2022
Income	219,743	226,337	201,589
Expenses	186,828	187,193	149,568
Operating Result	32,915	39,144	52,021
Grants & Contributions			
Operating	28,255	37,747	28,924
Capital	35,701	47,332	52,295
Total Assets Held (Property, Plant and infrastructure)	2,495,767	2,326,290	1,994,392



Bicentennial Park, Tamworth

LOOKING AHEAD

Despite the natural and financial challenges during the 2021-2024 term of Council, our local government area remains a leading regional community. Council is now positioned to begin working with the newly-elected Councillors to partner with the community in developing a new 10-year Community Strategic Plan.

Future planning highlights:

Tamworth Regional Local Environmental Plan and Tamworth Regional Development Control Plan – Review

Two of Council's key land use planning instruments, the Tamworth Regional Local Environmental Plan 2010 (TRLCP 2010) and the Tamworth Regional Development Control Plan 2010 (TRDCP 2010) are undergoing review. The two plans work together to set the rules for development within the Tamworth Regional Local Government area.

Council undertakes reviews of these important plans regularly to ensure that the region's planning controls remain in-step with our community's expectations for the way development takes place while supporting growth consistent with our Blueprint 100 strategy.

Tamworth Regional Aquatic Centre and Northern Inland Centre of Sport and Health

The Tamworth Regional Aquatic Centre and Northern Inland Centre of Sport and Health, will be a fully accessible aquatics facility for current and future generations. Located within the Tamworth Sports and Entertainment Precinct, next to the existing hockey fields, featuring two key components:

Tamworth Regional Aquatic Centre

A fully accessible aquatics facility, combined with contemporary elements for swimming excellence, social engagement, fitness, health and active recreation, for current and future generations. It will have the potential to host elite events at regional and state levels, as well as athlete development and training pathway programs.

Northern Inland Centre of Sport and Health

This facility will provide a sports hub with business accommodation, integrated learning, sport and health research, along with medical and allied health services. Delivering elite performance sport infrastructure, the centre will incorporate a versatile multipurpose indoor sports training facility. It will provide the opportunity for the community, athletes, sporting teams and school groups to partake in educational programs and high-performance training, in a modern indoor setting - promoting innovation in sports science, sports medicine and technology. The facility will contribute to economic sustainability, growth and liveability for the Tamworth region, through employment generation, tourism and increased visitation associated with major sporting events and an extraordinary recreational facility.

Tamworth Performing Arts Centre and Cultural Precinct

Tamworth Regional Council is committed to providing arts and cultural facilities and programs which meet the needs of the community and enhance the liveability of Tamworth. Council looks towards planning a community-owned asset that can support the growth of our region's cultural and social offering as well as help attract new residents and professionals and be a drawcard for visitors.

Tamworth Regional Skywalk

The Tamworth Regional Skywalk is an exciting project which is expected to become an iconic tourist attraction for the Tamworth region, as well as protect the safety of local recreational walkers. An elevated walking platform will be constructed from the top of Brisbane Street within Victoria Park up to the top of the Oxley Scenic Lookout, giving people the chance to enjoy the natural bushland of Victoria Park and its commanding views toward the Liverpool Ranges.

Nundle Recreation Ground and Peel River Park Master Plan

The aim of the Nundle Recreation Ground and Peel River Park Master Plan is to create a master plan that will guide the development of these areas to ensure they remain and grow, in line with Council's Open Space Management Guide, as a significant location for locals and tourism.

Sheba Dams and Hanging Rock Lookout Master Plan

The aim of the Sheba Dams and Hanging Rock Lookout Master Plan is to create a master plan that will guide the development of these areas to meet the current and future demands, in line with Council's Open Space Management Guide, to ensure they remain significant tourism attractions.

Regional Events Strategy

Council has secured funding through the State NSW Government under the Regional NSW – Business Case and Strategy Development Fund to develop a Regional Events Strategy to guide what we do over the next seven years. The strategy will define how we, grow, deliver and support our region as "Events Capital of Regional NSW".

Disability Inclusion and Access Plan

Tamworth Regional Council is currently developing a 2024 - 2028 Disability Inclusion Action Plan (DIAP) to identify barriers to access and inclusion within our community, and to develop and implement more inclusive policies and practices.

The DIAP will provide Council with clear direction, and a list of actions to deliver over the next four years to remove barriers to access and increase opportunities for inclusion of people with disability.

Calala to CBD Recreational Path

The Calala to CBD Recreational Path project consists of the design and construction of a 3.7km long and 3.5m wide path that connects Calala to the Tamworth CBD via Campbell Road and King George V Avenue. The purpose of the path is to provide an alternative route for residents of Calala to access the Tamworth CBD.

Purified Water Facility Design

Council continues working towards the construction of a purified water facility that will recycle industrial wastewater, treating and returning purified water back to industrial customers. The project aims to cater for industrial growth, reduce potable water demands and reduce water and sewer capital infrastructure costs.

Organics Recycling Facility

Currently, Tamworth Regional Council's processing and composting of organic material is restricted to green waste only at the Forest Road Waste Management Facility. The composting facility is licensed with the Environment Protection Authority and processes approximately 15,000 tonnes per annum of green waste to produce a high-grade mulch product.

This project aims to divert organic materials to a new purpose-built facility, utilising a Tunnel Composting System to produce products for residential and commercial use. Under the NSW Government's NSW Waste and Sustainable Material Strategy 2041, organic material will not be permitted to go to landfills after 2030.



tamworth.nsw.gov.au

Bendemeer Community Hall Committee – Meeting Minutes Page 1

Type of Meeting:	Annual General	Location:	Bendemeer Community Hall	Date:	Sunday, 23rd June, 2023
Meeting Start:	10.03 am	Chairperson:	Vice: Kerry Brown	Meeting Finish:	10.25 am

Attendance: Winston & Anne Doak, Brad Hobson & his partner Adrienne, Louise Brown, Kerry & Carolann Brown.

Apologies: Jaki Dressing, Wayne Denholm, Kerrie Rule, Cody Taylor, Edwina Byrne,

Anne moved that the apologies be accepted, 2nd by Carolann **Carried.**

Vice Chairperson, Kerry Brown, then welcomed members to today's AGM, especially our new community members- Brad & Adrienne, Louise and apology Kerrie. Edwina was unable to attend as she had been injured earlier this morning!

Minutes of Previous Annual General Meeting:

The minutes of the previous meeting, 12th August, 2023 were reviewed and moved by Carolann that they were a true & accurate record. 2nd by Anne. **Carried.**

Correspondence:

Incoming	Outgoing
Emails between Committee members and TRC place management team re organisational matters as required. Hire enquiries re our Facebook site.	Emails between TRC place management team, and Committee members re organisational matters as required.
Bios of Country music artists.	Payment of electricity accounts.

Bendemeer Community Hall Committee – Meeting Minutes Page 2**Treasurers Report:**

<i>Account Balances:</i> Starting balance @ 1/7/2023 of \$3803.66 to current balance @30/6/2024. \$6105.17	Treasurer's Yearly Report 2023 to 2024 as attached. Hall hirings increase in 'return hires' of events. Anne thanked Winston for his valued assistance in compiling this report.
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Moved by Anne, that this report be accepted. 2nd: Kerry **Carried.**

Booking Officer Report: Winston Doak referred to the Treasurer's report as to Hall usage throughout this last financial year. The phone numbers sign on the hall eastern wall was decided to be taken down(one number has been discontinued) and most people used either TRC information or our Facebook entry.

Moved by Winston, that his report be accepted. 2nd: Carolann **Carried.**

ELECTION of EXECUTIVE The Chairperson then declared all executive positions vacant.

ELECTION - Chaired by Kerry

CHAIRPERSON

Accepted: **Edwina Byrne** (indicated by phone that she was willing, once again)

VICE CHAIRPERSON

Accepted: **Kerry Brown**

TREASURER

Accepted: **Anne Doak**

BOOKING OFFICER:

Accepted: **Winston Doak**

SECRETARY:

Accepted: **Adrienne Jackson & Carolann Brown** (until October, 2024)

COMMITTEE MEMBERS:

Wayne Denholm, Jaki Dressing, Brad Hobson, Louise Brown, Jamie Hook, Cody Taylor, Kerrie Rule.

Vice Chairperson:_____

Secretary:_____

Bendemeer Town Hall Committee – Meeting Minutes Page 1

Type of Meeting:	Ordinary	Location:	Bendemeer Community Hall	Date:	Sunday 23rd June, 2024.
Meeting Start:	10.27 am	Chairperson:	Vice: Kerry Brown	Meeting Finish:	11.40 am

Attendance:	Winston & Anne Doak, Kerry & Carolann Brown, Brad Hobson & partner Adrienne, Louise Brown, Jamie Hook.
Apologies:	Edwina Byrne, Wayne Denholm, Jaki Dressing, Cody Taylor, Kerrie Rule.

Moved: by Kerry that these apologies be accepted. **2nd:** Adrienne. **Carried.**

Minutes of Previous Meeting

The minutes of the 11th May, 2024 meeting were reviewed

Motion – That the minutes are a true and accurate record.	Moved: Carolann	2nd: Anne	Carried.
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Business Arising from the 11th May, 2024 Meeting:

Item	Outcome / Action
AGM date, time and place was circulated	To TRC, Hall Facebook entry, and around the community.

Correspondence

Incoming	Outgoing
Emails from TRC re community notices.	Emailed to committee members & TRC re issues arising.
Emails for electricity account. Facebook hire inquiries.	Forwarded to Anne for payment. Forwarded for Anne's attention.

Treasurers Report –

Account Balances:	Accounts to be paid:
Account balance of \$6 105.17	Electricity account as it arose.(\$331.13)

Moved: Anne, that the report be accepted. **2nd:** Louise. **Carried.**

Bendemeer Town Hall Committee – Meeting Minutes Page 2

General Business & Agenda Items

Item	Outcome / Action
Moved by Carolann "that committee member, Adrienne Jackson becomes the Hall Committee Secretary, as from next meeting."	Adrienne accepts this position and Carolann, gratefully acknowledges her offer.
Meeting with TRC reps re garden art.	Put off to combine with possible sculpture placement meet.
To Edwina: for completing rear stage access removal of loose & rotting timbers.	Moved by Anne: that Carolann writes a thank you letter to Edwina for completing this task. 2 nd : Adrienne. Carried.
Electricity account: comparison of providers done by Kerry. Moved by Kerry, 2nd: Winston	"That the Hall Committee changes its provider to Red Energy as it demonstrates to be a little cheaper". Carried.
Annual nominal payments by community groups: Bendemeer P.S. and Art Show Committee for use of hall for approved events. 2nd: Winston	Moved Kerry: "That Anne submits accounts to B.P.S. & B.A.S.C. for annual nominal payment of \$11 for use of hall for school events & Art Show meetings. Carried.
Hall Hirers to be asked for voluntary donation towards toilets upgrade via the Hire Form.	A request to hirers for voluntary donation towards a "Toilets Upgrade" sub account.
Pie oven use requested by Fergie Muster. Agreed by comm.	For muster weekend: 21 & 22nd March, 2025.
Committee to review Hall refrigerators for efficiency.	Brad will investigate possible replacement/s.
Jamie of the Bendemeer Art Show sub-committee showed us a miniature version of sculpture being included in the New England Sculpture Track, with this sculpture it is proposed could be exhibited at the hall.	The Hall Committee indicated unanimously that it supported the concept of the NEST in our town and local area. Re housing the miniature sculpture: we agreed to investigate the mounting of this in an opening of the hall foyer so that passers by can see it and access the QR coded track.
Tag testing of our electrical appliances held at the hall.	Brad (licensed electrician) offered to tag our appliances.
Need for up-to-date toilet block & kitchen hand basin. Kerry moved and offered to create a submission for the	A meeting on Sun.20 th October, to discuss an in-depth proposal for a suitable toilet block to address requirements

Bendemeer Town Hall Committee – Meeting Minutes Page 3

hand basin concept.	2nd: Louise Carried.	for this as well as considering the kitchen hand basin. Committee members to look at public toilets out & around.
Set a date to begin an under-the-hall clean-up: on Sunday 20/10/2024.		Immediately after the above toilet - hand basin meeting.

Chairperson _____

Secretary _____



DUNGOWAN HALL s355 COMMITTEE

A Section 355 Committee of Tamworth Regional Council

AGM Meeting: Dungowan Community Hall

19th, August 2024

Chairperson: Alison Leckie welcomed all to the meeting which commenced at 7.10pm.

Risk Awareness Statement and Sign on Sheets were circulated and tabled

Present: Alison Leckie, Liz Lollback, Marie Goodwin, Di Brown, Robyn Thompson, John Thompson, Michael Lollback, Alex Steinbeck, Tracey Crawford

Apologies: Jacqui Gidley-Baird, Wendy McRea, TRC Representative (Jodie Archer), Karen Herring

Confirmation of Minutes of the AGM held 21st August 2023

Moved: Liz Lollback *Seconded:* Di Brown

Chairperson's Report: Read by Alison Leckie: *tabled*

- Alison Leckie stated that after six years of being chairperson she will be stepping down from this position but is still willing to be on the Committee
- On behalf of the Dungowan Hall Committee, Di Brown gave a vote of sincere thanks for the work and time that both Alison and Hugh have given over the past six years.

Financial Report: read and *moved:* by Alison Leckie *Seconded:* John Thompson

Balance: 30/6/24 \$15 550.79 (Attached as separate item)

Booking Officer Report:

- The Hall has had a few bookings over the past 12 months
- October 2023: Referendum voting, Energy Co., Bingo Night
- January 2024: wedding
- March 2024: Landcare, Garden Club meeting
- June 2024: Garden Club Luncheon, Garden Club Meeting
- August 2024: Dungowan PS half day event

Moved: Marie Goodwin *seconded:* Di Brown

Election of Office Bearers/ Executive: to be conducted by Returning Officer Margaret Brady

Position	Nominated by	Seconded	Comment
Chairperson Di Brown John Thompson	John Thompson Di Brown		Declined Declined
Deputy Chair Alison Leckie	Marie Goodwin	Liz Lollback	Accepted
Secretary Liz Lollback	Robyn Thompson	Marie Goodwin	Accepted
Treasurer Jacqui Gidley-Baird	Liz Lollback	Alison Leckie	Accepted prior to AGM
Booking Officer Marie Goodwin Alex Steinbeck	Alison Leckie Liz Lollback	Michael Lollback John Thompson	Accepted Accepted
Assistant Secretary Marie Goodwin	Di Brown	Alex Steinbeck	Accepted

Committee: Di Brown, Robyn Thompson, John Thompson, Michael Lollback, Alex Steinbeck, Wendy McRea, Margaret Brady, Karen Herring

Moved: Marie Goodwin **Seconded:** Di Brown accepted

Patron: John Thompson **moved:** Michael Lollback **Seconded:** Liz Lollback

- Alison Leckie thanked the Returning Officer Margaret Brady, and extended thanks to the incoming Committee
- The chairperson remains a vacant position

General Business:**2024/25 fees and charges:**

- General hire remains at \$250 with a bond of \$250.
- 21st or parties \$2000 bond to cover excess insurance and TRC requirements
- Dungowan Public School functions \$50 (1-3 hours)
- Meetings \$50 (1-3 hours)
- Half day hire \$125
- Corporate Rate or affiliate organisations \$500 with no bond. Eg Election hire
- BBQ, gas and tools \$20

Update Strategic Plan:

- Update and distribute the current plan with the minutes
- Discussion about reverse cycle air conditioning
- Update the toilets and the provision of showers for possible “safe haven”, should the community need it
- Add Storage shed for ride on mower

Update Asset Register:

- Add stepping Stool with handrail

2024-25 meeting dates:

November 18th 2024

February 17th 2025

May 19th 2025

August 18th 2025 (AGM)

Tracey Crawford attended this AGM and would like to join our Dungowan Hall Committee

- Discuss at General meeting

Meeting closed at: 8.25pm

Next AGM Meeting: 18th August 2025, commencing at 7.00pm

Dungowan Hall Committee

A Section 355 Committee of Tamworth Regional Council
Committee Mailing Address: c/- Liz Lollback "Riverbend" 1910 Nundle Road Dungowan 2340

Contact Information:

Chairperson:

Name: Alison Leckie
Phone: 0411 061 064
Email: hato.leckie@bigpond.com

Booking Officer:

Name: Marie Goodwin
Phone: 0400 968 599
Email:mariegoodwin31@gmail.com

Secretary:

Name: Liz Lollback
Phone: 0427 694 274
Email: melollback1@bigpond.com

MINUTES of General Meeting held on
Monday August 19th, 2024

Meeting commenced at 8.25 pm

Chairperson: Alison Leckie welcomed all to the meeting.

Present: Alison Leckie, Di Brown, John Thompson, Robyn Thompson, Liz Lollback, Michael Lollback, Marie Goodwin, Margaret Brady, Alex Steinbeck, Tracey Crawford,

Apologies: Jacqui Gidley-Baird, Wendy McRea, Karen Herring

Risk Awareness Statement and Volunteer sign on: tabled

Minutes of previous meeting: *moved: Liz Lollback seconded: Di Brown - accepted*

Business Arising from the previous meeting:

- Fitness Grant – Marie and Alex will follow up with Karen Drury
- Shrubs along front of Hall - check possibility in email to TRC (Liz)
- Marie to check re. purchase of tubs for donated linen
- There is no outside water to use a gurney - email TRC (Liz)
- Email TRC re. gutter guard to all roof areas (Liz)
- Netting of gas bottles – Alison following up
- Reply received from letter sent to Kevin Anderson re. Community Service maintenance of grounds (Liz and Di Brown follow up)
- Acquittal for Facility Improvement fund completed TRC owes Dungowan Hall account \$1819.
- Post event Analysis completed and submitted to TRC – TRC sent Congratulations for a successful evening.
- Christmas Function and Bingo Evening – see General Business

Vacant Position:

Position	Moved	Seconded	Comment
Committee Tracey Crawford	Liz Lollback	John Thompson	Accepted
Chairperson Tracey Crawford	Di Brown	Alison	Accepted

➤ Congratulations to Tracey, and thank you for volunteering for this position

CORRESPONDENCE – IN 20th May to 19th August 2024

DATE	FROM	SUBJECT	COMMENT
24/5/24	Luke Macdonald TRC	Thank you to volunteers	Forwarded to Committee
24/5/24	Liz Lollback	Working Bee 2 nd June at the hall Save the date for Bingo evening 30 th November, 2024	Sent to committee
27/5/24	Jacqui Gidley-Baird	November 2023 balance and May 2024 treasurers Report	Noted and attached to November minutes
27/5/24	Place Management	Reminder to set AGM date and let Placement know	Email sent to committee
27/5/24	Di Brown	Ideas for letter to Kevin Andeson re. Community Service	Letter drafted and sent to Kevin Anderson
27/5/24	Di Brown	Surprise call from CS they can mow this Saturday	
27/5/24	Jacqui-Gidley Baird	Will post notice of AGM on Facebook	
17/6/24	Di Brown	Concern with leaking toilet in Ladies	Follow up at meeting
25/6/24	Place Management	Sponsorship Agreement procedure	Forwarded to Committee
25/6/24	Place Management	BYO policy for events	Printed, filed and forwarded to Committee
25/6/24	Place Management	Funding for heritage buildings	Forwarded to Committee
28/6/24	Place Management	Upcoming events in Tamworth	Forwarded to Committee
1/7/24	Place Management	Meeting conduct	Printed, filed and forwarded to committee
9/7/24	Amy Croker Electoral Office	Letter received by Kevin Anderson	Await a reply!
11/7/24	Place Management	Reviving tourism meetings	Forwarded to Committee Alison attending the meeting
17/7/24	Place Management	Were a friend Poster for display at meetings	Requested a copy from TRC to display Copy received
19/7/24	Place Management	Tamworth Region Museum and Archive Strategy for 2024/25–2029/30	On display at TRC for comment
23/7/24	Alison Leckie	Reminder for AGM meeting and Agenda	Sent to Committee,
25/7/24	Jodie Archer	Attendance at AGM	Will let us know
2/8/24	Place Management	Facility Improvement Fund 2024 25	Discuss at next meeting
7/8/24	NSW Electoral Commission	Tax invoice for hall booking	Table at meeting
13/8/24	Place Management	AGM reminder and annual audit of financials	Jacqui following up
14/8/24	Place Management	Syringes and needles information for S355 Committees	Forwarded to Committee
14/8/24	Jacqui Gidley-Baird	Treasurers reports and annual report	Present at the meetings

DATE	FROM	SUBJECT	COMMENT
15/8/24	Marie Goodwin	Has approached friends re. joining committee	
16/8/24	Jodie Archer	Reply re. Bingo and COBA acquittal	Replies in relevant files
16/8/24	Jodie Archer	Unable to attend AGM - apology	will be in phone contact if needed
CORRESPONDENCE – OUT May 20th to August 19th 2024			
28/5/24	Liz Lollback	Draft letter re. Community Service and mowing of hall	Sent to Committee for comment
2/6/24	Liz Lollback	Notified Placement of AGM meeting date Sent minutes from August 2023 to February 2024 and updated list of Committee details	Copies to Executive members
24/7/24	Jodie Archer and Place Management	Invite to attend our AGM in August	
25/7/24	Liz Lollback	Reminder of AGM, call for nominations and agenda items Sent minutes for 2023 AGM and May 20 th minutes	Sent to Committee
28/5/24	Liz Lollback	Letter to Kevin Anderson	Sent
29/7/24	Liz Lollback	Minutes from May meeting, treasurers report and notice of AGM and Bingo night reminder	Sent to Committee
10/8/24	Liz Lollback to Alison Leckie	Joe Burkes accounts	Sent to Alison to finalise COBA
11/8/24	Liz Lollback	Invitation for TRC rep to attend AGM	Unable to attend
11/8/24	Liz Lollback	Invitation letter to attend AGM	Delivered to two families
12/8/24	Alison Leckie	To Jodie Archer and Place Management.	Bingo Post event Analysis Congratulations! File in Bingo 2023 file
15/8/24	Liz Lollback	Meeting reminder sent to Committee	
15/8/24	Alison to Place Management	COBA acquittal details	Requires help from TRC for COBA acquittal possible \$1819 owing to Hall from TRC

Treasurers Report: tabled and attached separately Balance 30/6/24 \$15 550.79

PHN grant funding held in trust \$2750.48

General Business:

Country Music Camping:

- Marie has received a few enquiries for camping January 2025. Alison attended a Tourism meeting and will follow up the possibility of "Campify" running the camping on our behalf. We have a 10-year DA approval to provide camping.

Disaster preparedness Grant for amenities:

- Alison is happy to write a submission for a grant

Community Notice Board:

- Request notice board for the outside of the hall Liz email TRC
- Replace Marie's phone number on the sign at the front of the Hall (Alison)

Preservation of old records:

- Follow up by Alison

Bingo night organisation:

- Planning meeting on 23rd September at 7.00pm
- Flyer Design (Alex Steinbeck)
- Liz follow up Bingo Number Caller – (Felicity Bagshaw), Music (Mal Donald)
- Committee to begin collecting donations (Liz circulate letter)
- Check with TRC re. Use of "square" to enable credit card payments.
- Complete and submit Pre event Analysis (Liz)
- Add event to Facebook page, Dungowan School newsletter (Jacqui)
- Notice at Hotel, tennis Club (Liz)

Ways to increase our Committee Membership and volunteer helpers:

- Facebook, Dungowan PS newsletter, Hotel. Tennis Club, when advertising Bingo Evening.
- Noticeboard outside the Hall

Ground Maintenance for the Hall:

- See Business Arising above

John Thompson informed the meeting of the passing of Col Hoad who was a long-term Committee member of Dungowan Hall.

- Committee to send a card to son, Graham Hoad

Hall Bookings:

- September 4th – 6th to be followed up
- Election booking Friday and Saturday 13th and 14th September, 2024
- Dungowan PS Prawn and Chicken Night 19th October
- Bingo and BBQ Saturday 30th November
- 80th Birthday January 2025

Pest Control:

- check with TRC for date of next service (Liz)

Meeting closed at 8.22pm

Next meeting: November 18th 2025 commencing at 7.00 at Dungowan Hall



Dungowan Recreation Ground Management Committee

A Section 355 Committee of Tamworth Regional Council

Minutes of the AGM
Dungowan Recreation Ground Management Committee
held on Wednesday 7th August 2024
at the Dungowan Tennis Club commenced at 6.30pm

1. Welcome and Open

The Chairman Paul Tongue opened the AGM and welcomed members to the AGM.

Present:

Paul Tongue, Suzanne O'Keeffe, Peter O'Keeffe, Rob Brady, Chris Hague, Ian Cooper, Paul Cox, Jack Hahn and Peter McKenzie

2. Apologies

Tony McClelland, Peter McKenzie, John Trickett, Ian Pittman and John Thompson

3. Confirmation of Minutes of Previous Meeting

RESOLVED

MOTION

Moved Ian Pittman/Ian Cooper

That the Minutes of the AGM Meeting of the Management Committee held on 20th September 2023, as read were confirmed as a correct record of the proceedings of the Meeting.

4. Chairman's Report

Paul Tongue addressed the members and thanked them for their hard work and commitment over the previous 12 months.

5. Treasurer's Report

MOTION

Moved Peter O'Keeffe/Peter McKenzie

That the Income and Expenditure Statement as presented by Peter O'Keeffe be confirmed as a correct record of the financial state of the Management Committee.

RESOLVED



Dungowan Recreation Ground Management Committee

A Section 355 Committee of Tamworth Regional Council

6. Election of Officers

Paul Tongue declared all positions vacant and requested the Returning Officer to take the chair

NOMINATION

Ian Cooper nominated Paul Tongue as President

Paul Tongue nominated Rob Brady as Vice President

Suzanne O'Keeffe nominated Peter O'Keeffe as Treasurer

Jack Hahn nominated Suzanne O'Keeffe as Secretary

Jack Hahn nominated Suzanne O'Keeffe as Booking Officer

RESOLVED

MOTION

Moved Robert Brady/Chris Hague

President/Chairperson: Paul Tongue

Deputy President/Chairperson Rob Brady

Treasurer: Peter O'Keeffe

Secretary: Suzanne O'Keeffe

Booking Officer: Suzanne O'Keeffe

Paul Tongue resumed the Chair.

7. General Business

The Chairman welcomed the new Committee

8. Recommendation of any new members to the Committee

The Secretary advised that there were no nominations for any persons to be included as Community Members of the Committee:



Dungowan Recreation Ground Management Committee

A Section 355 Committee of Tamworth Regional Council

9. General Business

MOTION

Moved Robert Brady/John Thompson

RESOLVED

That the duly elected executive make the necessary changes to the Bank Account held with the Regional Bank with any two of the three executive to sign cheques with the exception of Suzanne and Peter O'Keeffe (Secretary and Treasurer) not permitted to sign cheques together.

MOTION

Moved Jack Hahn/Peter McKenzie

RESOLVED

That the schedule of Ground Fees and Charges for 2025 as tabled be accepted.

MOTION

Moved Rob Brady/Ian Cooper

RESOLVED

That the quarterly Ordinary Meetings for the coming year be the third Wednesday of the month in which the meeting is to be held.

MOTION

Moved Peter O'Keeffe/Jack Hahn

RESOLVED

That the Asset Register as amended at this Meeting are adopted.

MOTION

Moved Chris Hague/Rob Brady

RESOLVED

That the Membership Register as tabled at this meeting be adopted.



Dungowan Recreation Ground Management Committee

A Section 355 Committee of Tamworth Regional Council

MOTION

Moved Paul Tongue/Rob Brady

RESOLVED

That the Strategic Plan as tabled at this meeting be adopted.

There be no further business the Chairman declared the meeting closed 6.49pm

Signed as a true and correct record _____

Date _____





Dungowan Recreation Ground Management Committee

A Section 355 Committee of Tamworth Regional Council

Minutes of the Ordinary Meeting
Dungowan Recreation Ground Management Committee
held on Wednesday 7th August 2024
at the Dungowan Tennis Club commenced at 6.55pm

Present:

Paul Tongue, Suzanne O'Keeffe, Peter O'Keeffe, Rob Brady, Chris Hague, Ian Cooper, Paul Cox, Jack Hahn and Peter McKenzie

1. Apologies

Tony McClelland, Peter McKenzie, John Trickett, Ian Pittman and John Thompson

2. Confirmation of Minutes of Previous Meeting

The Secretary tabled the Minutes of the Ordinary Meeting of the Management Committee held on 17th April 2024.

3. Correspondence

Correspondence In

Kay Burnes (TRC)	Facility Improvement Fund 2024 - 2025
Kay Burnes (TRC)	Strategic Plan
Kay Burnes (TRC)	Agistment Fees
Lisa Hannaford (TRC)	Lighting Project
Allison Fenwicke (TRC)	Emergency Response Plan
Jodie Archer (TRC)	AGM Agenda
Kay Burnes (TRC)	Reported repair to toilet and water filter

Correspondence Out

Suzanne O'Keeffe (DRGMC)	Mower Changeover
Suzanne O'Keeffe (DRGMC)	Request for repair to toilet and water filter

5. Treasurer's Report

MOTION

Dungowan Recreation Ground Management Committee

A Section 355 Committee of Tamworth Regional Council

Moved Peter O'Keeffe/Peter McKenzie

That the Income and Expenditure Statement as presented by Peter O'Keeffe be confirmed as a correct record of the financial state of the Management Committee.

RESOLVED**6. General Business**

Chris Hague addressed the Committee regarding the proposed Strategic Plan. The matter was discussed. Chris Hague will update the Strategic Plan on behalf of the Committee and forward it to the Secretary for her to send it to Kay Burnes.

The Secretary advised that Rob Brady advised her that the Water Filter in the Men's dressing shed is leaking – the secretary advised that she had requested TRC for repair or replacement as a matter of urgency.

The Secretary advised that Rob Brady advised that the toilet in the Colourbond men's toilet is leaking – the secretary has requested TRC to repair as a matter of urgency.

The Secretary was requested to contact TRC and seek clarification on the induction of the upgraded mower that TRC has provided to the Committee for maintaining the Ground.

The Lighting project – the Committee considered that the new lights should be placed as per their 3 design position for the two (2) fields in readiness for the power upgrade.

Paul Cox advised the Committee that the Dungowan Annual Fair was not likely to continue. Paul Cox said he would be winding up the Fair Committee and that the Fair Committee intends to transfer the Assets of the Fair Committee to the Dungowan Rec Ground Management Committee

7. Next Ordinary Meeting

The next ordinary meeting will be held on Wednesday, 13th November 2024 at 6.30pm.

There be no further business the Chairman declared the meeting closed 8.18 pm

Signed as a true and correct record _____

Date _____



Grey Fergie Tractor Muster Committee

A Section 355 Committee of Tamworth Regional Council

MINUTES OF ANNUAL GENERAL MEETING

31st August, 2024
Commencing: 2pm
At the Fergie Muster Shed

Present: Anne Doak, Winston Doak, Greg Offord, Jaki Dressing, Steve Payne, Michael Breedon

Apologies: Fiona Stanford, Verity Treeve

Confirmation of Minutes of the AGM held 29th July 2023, tabled and moved to be a true record by G. Offord, seconded W. Doak. Carried

Chairperson's Report: As attached, moved by W. Doak, seconded by S. Payne.

Financial Report: As attached, Moved by G. Offord, seconded by A. Doak

Election of Office Bearers/ Executive

Jaki Dressing agreed to be the returning officer. All positions were declared vacant.

Chairperson: Winston Doak, nominated by S. Payne, seconded by M. Breedon.

Secretary: Anne Doak nominated by S. Payne and seconded by M. Breedon

Treasurer: Greg Offord, nominated by S. Payne, seconded by M. Breedon

All nominations accepted. Carried.

Next Meeting: August 2025

Meeting closed at: 2.11pm



Grey Fergie Tractor Muster Committee

A Section 355 Committee of Tamworth Regional Council

GENERAL MEETING HELD AT THE GFTM SHED

31st AUGUST 2024 @2.15 pm

WELCOME BY CHAIRPERSON Winston Doak

PRESENT: Winston Doak, Steve Payne, Greg Offord, Anne Doak, Micheal Breedon, Jaki Dressing

APOLOGIES: Verity Treeve, Fiona Stanford

MINUTES OF THE PREVIOUS MEETING: Tabled and moved to be a true record by Jaki Dressing seconded Greg Offord

BUSINESS ARISING:

- Sounds System hire and set up-quote received for \$880. Moved W. Doak, seconded G. Offord that we accept the quote
- Merchandise quote from AM Printing- decision to order 200 plaques for \$2247
- Stallholders-Anne made contact with some. A & W attending Kootingal Country Fair on 1st Sept to hand out flyers and drum up some interest.
- Face Painter- [REDACTED] - decision not to pay her a fee of \$250 for coming. She can charge for painting herself. Anne to call her.

CORRESPONDENCE- OUT

1. Kevin Anderson, Barnaby Joyce invitations to attend
2. TRC re Temporary Camping, TMP, Market Stall Booking Form,
3. Macsound re quote for hire of sound equipment
4. AM Printing re quote for merchandise
5. Hayley Robinson re photography at event

IN

1. TRC re Temporary Camping, TMP, Market Stall Booking Form
2. Macsound re quote
3. Sandy McIntosh re quote for merchandise
4. Steve Sharp (Bareco) re sponsorship/ support with a raffle prize

5. Rhonda Smith re stall and Fergie Merchandise
6. Hayley Robinson re photography
7. NICU re becoming a supporter
8. Toilet quote from Kennards

TREASURER'S REPORT:

As attached. Greg moved that the report be adopted. Seconded Winston Doak.

GENERAL BUSINESS:

1. **Draft Action Plan-G.** Offord recommended that TRC add to the form that there are no cheques. Tractor Events- include treks on plan. Emergency Response Plan- we need 3 x A3 copies to be displayed at the office, camping area and shower block. A4 at canteen. Coffs Harbour etc trekkers, Greg to ring Jeff re route. Tractor Entry Form- Anne to look at and add a tick box for camping.
2. **Portable toilets quote-** \$598 for 2 skid mounted toilets. Contact TRC to see if they can get them cheaper for us. Anne to email Lisa.
3. **Merchandise-Winston** to do an inventory of hats and caps before making an order.
4. **Face Painter-** [REDACTED] too expensive, so have secured [REDACTED] **Still to discuss whether we pay her to appear or that she will charge customers.**
5. **Welcome to our committee, Dave Axon , who will now be assisting with some town mowing.**
6. **Vintage Fire Engines-Greg.** They may like to come to our event. Winston to approach them.
7. **Hay Press signage-** Anne discussed getting a proper sign made at Allsopp Signs. Get a quote.
8. **Strategic Plan update-** see attached
9. **Raffle to be discussed at next meeting-** Winston to action
10. **Money collection at event-** Greg discussed having a tablet with cellular connection. To be further investigated. Use of a Square at the office.

Next Meeting : 2nd November at 2pm

Meeting closed at 4.07pm



Loomberah Hall Committee

A Section 355 Committee of Tamworth Regional Council

Minutes of ANNUAL GENERAL MEETING

Tuesday 30th July 2024

Loomberah War Memorial Hall, Loomberah

Opened meeting at 7:00 pm

1. **AGM: Chairperson** – Liz opened the meeting.
2. **AGM: Risk Awareness Statement** as read
3. **AGM: Present**: Committee members and any guests (to be noted on the Sign on/ Sign off Register): Liz Blackburn, Kate Ponto, Ian Pittman, Rachel Tongue, Tanya McKnight, Trish Moore, Janelle Tongue
Guests: Charles Impey
4. **AGM: Apologies**: Karlie Tongue, Matilda Croser
5. **AGM: Confirmation of Minutes** of the 2023 AGM held at Loomberah Hall 25/07/2023
Read by Liz Blackburn and moved to be correct by Ian Pittman, seconded by Tanya McKnight
6. **AGM: Chairperson's Report** Presented by Liz Blackburn (see attached) Seconded by Trish Moore.
7. **AGM: Financial Report** Presented by Tanya McKnight (see attached) Report adopted by Trish Moore and seconded by Rachel Tongue.
8. **AGM: Booking Officer's Report** Tanya reported Hall Hire on the financials for a summary of bookings in the absence of the Booking officer. See attached.
9. **AGM: Business Arising/Questions** if any, in relation to the Chairperson's Report and/or the Financial Report. Nil.
10. **AGM: Election of Office Bearers/Executive** to be conducted by Returning Officer – Ian Pittman (Existing members only can vote. Members can only vote once for each position).
 - a) **Election of Office Bearers:**
 - **Position of Chairperson** Liz Blackburn was nominated by Rachel and seconded by Janelle. Nomination accepted.
 - **Position of Deputy Chairperson Nomination** – Rachel Tongue was nominated by Liz and seconded by Kate. Nomination accepted.
 - **Position of Secretary** – Kate Ponto was nominated by Rachel and seconded by Tanya. Nomination accepted.

Committee Postal Address: 1 Monteray Road LOOMBERAH NSW 2340

- **Position of Treasurer** – Tanya McKnight was nominated by Trish Moore and seconded by Janelle. Nomination accepted.
- **Position of Booking Officer** - Karlie Tongue was nominated by Janelle and seconded by Liz. Nomination accepted.
- **All roles filled.**

11. **AGM: New Members:** Acceptance of nominations from user groups and community members. Matilda Crosser. Accepted.

12. **AGM: Returning Officer hands the 'chair' to the elected Chairperson**

13. **AGM: Thank the Returning Officer**

14. **AGM: Welcome new committee**

15. **AGM: General Business-** relating to matters relevant to AGM only.

- 15.1 **Review Committee Strategic Plan** – Rachel moved to install stairs directly out to the external door onto the lawn to ensure the flow of people spilling out of the hall as item number 7. Seconded by Liz
- 15.2 **Set Fees and Charges for up-coming year** – Moved to remain as they are. Tanya. Seconded Trish. Rachel proposed displaying fees on noticeboard and facebook page. Amend the link on the TRC website. It was noted that the information is correct but the link name refers to previous years information and may deter people from looking at the detail.
- 15.3 **Review of Signatories and Authorities on Bank Accounts and Email/Social Media to reflect any changes of roles in executive.** Regional Australia Bank - Remove Trish. Add Kate. Email – New password required on the disillusion of Trish's role and then create access to Kate, Karlie, Liz and Tanya. Facebook account – Kate & Karlie. Moved by Tanya, seconded by Liz

16. **AGM: Business Without Notice:** Nil

17. **AGM: Proposed date, time and venue for 2025 AGM (to be held in July/August)** 29th July 2025

18. **AGM: Closing time of the 2024 Annual General Meeting**

Meeting Closed at 7:48 pm. (minutes taken and prepared by)



Signature of Chairperson



Signature of Secretary

Appendices

- **Chairperson's Report**
- **Treasurers Report / Loomberah Hall – 2023/2024 Financial Reports**
- **Strategic Plan**
- **Fee Schedule**



Minutes of Meeting held Tuesday 30th July 2024

Loomberah War Memorial Hall, Loomberah

Opened meeting at 7:50pm

1. **Chairperson** – Liz Blackburn
2. **Present:** Committee members and any guests (to be noted on the Sign on/ Sign off Register): Liz Blackburn, Kate Ponto, Ian Pittman, Rachel Tongue, Tanya McKnight, Trish Moore, Janelle Tongue
Guests: Charles Impey
3. **Apologies:** Karlie Tongue, Matilda Croser
4. **Membership:** nil
5. **Risk Awareness Statement:** as read
6. **Minutes of previous meeting:** from previous meeting held 14th May, 2024 at Loomberah Hall, Loomberah (_14_/_05_). Moved as correct by Janelle. Seconded by Trish
7. **Business arising from the previous meetings:**

- 7.1. *Future Projects (5 year plan) –*
 - *Footpaths – Approved 20/12/23. Council requested onsite catch-up with committee representatives – set for 29/2/24. Update – Liz and Karlie met with Jake and Jodi. Measurements checked. Ready to be completed by council. Date TBA. – Request update (Trish)*
 - *Air Conditioning – Scope of works required for TRC has been completed by Liz. Amend to include the option of a cover for the walkway over the western facing path to assist with slip hazard and heat/cool retention as a possible alternative to window furnishings. OR Ducted and drop the ceiling as a comparison for cost. Moved by Rachel. Seconded by Ian.*
- 7.2. *Umbrella stand/tall pot for front patio – Janelle/Karlie – Janelle has organised a quote. Check back at next meeting.*
- 7.3. *Honouring our local Defence Force*
 - 7.3.1. *Honour Board – Grants close in July 24 – Kate and Janelle have submitted a Grant request. 31st October will be announced. Over \$2,000 cost if we do ourselves.*
 - 7.4 *Email database update – Karlie facebook post. - Karlie*
 - 7.5 *Hall sign – Kate to look at Marketplace.*
 - 7.6 *Food handling course - hand washing sink label – Karlie*
 - 7.7 *Paper towel roll dispenser to be installed to the right of the sink – Karlie done*
 - 7.8 *Internal door fly screen – Rachel*
 - 7.9 *Fire Shed tables (14) have been listed on Facebook – Kate to be point of contact 8 sold so far. 6 remain. Kate to repost and add to our Facebook page.*
 - 7.10 *Chit Chat – Donation of funds – Paused. Will rediscuss if brought back to the committee*

Committee Postal Address: 1 Monteray Road LOOMBERAH NSW 2340

7.11 Defibrillator lock box options (Heart180) – Tanya. \$499 for the lock box. Voted unanimously. Tanya to purchase and install. Front of the building with clear signposting for the public.

7.12 Maintenance Booked (ref: WR001638) - completed:

- Mounds from pole installation - done
- Replace sun damaged tactile indicators on the ramp - done
- Replace all window screens that are torn/damaged - done
- Load of sand to weigh down the turf - done
- Latch for door on ramp to replace rope – follow up
- Replacement of not working festoon lights – done
- String Bulbs - done
- External Kitchen Door WR001724 – follow up

7.13 "What's On at The Hall" Monthly facebook promotion to include upcoming events open to the public – Karlie

7.14 Mat for the side door facing West, as water is coming through under the door – Janelle done

7.15 Community Noticeboard for the front of the hall – Janelle purchased – yet to be installed.

7.16 New Council App for centralised governance and inductions. To be introduced on launch. Awaiting Council.

7.17 Fire Shed needs to be emptied of Loomberah Hall items to ensure the shed is only accessed by Fire personnel and only stores Rural Fire Service items. Council was approached for storage options (40' container) – After confirming that council cannot assist financially, Janelle suggested that we purchase a shipping container jointly with St Luke's church. Possible locations – Next to the fire shed (private land) or close neighbours with permission. Janelle and Rach to approach land owners. Ian to look into Dungowan shipping container that may be available in the next few months. Liz to write to RFS to consider an arrangement to maintain mezzanine access in the shed, and clear the floor especially considering Loomberah Hall pays the power and maintains the shared facilities at no cost to the brigade.

8. **Correspondence In:**

8.1 Poster for Display – Code of meeting Practice – on display

8.2 BYO Alcohol Letter – attached

8.3 Sponsorship Agreements – discussed and noted

9. **Correspondence Out:**

* Accounts as per Treasurer's Report

10. **Treasurer's Report:** Tanya presented – seconded Rachel

11. **Booking Officer's Report:**

- August 31 – Tentative [REDACTED] Wedding (Clash with cycle club meet so non-refundable)
- November 1-3 – Timbumburi
- March 28-30 – [REDACTED] Wedding
- Master key given to Karlie by Bec

12. **General Business:**

12.1 2024 committee events –

- Summary of Flower & The Fiddle Event outcome

- Community BBQ in early Spring to bring the community together. Potential date 20th October (Sunday Lunch) Rach will work out timing. Steak sandwiches and coleslaw & Community dessert – Janelle. Liz – Flyer. Liz and Kate – Pre-event analysis, BYO application and Risk Assessment. Cost TBD.
- Loomberah Calendars – Photos submitted by Oct and sold at Christmas. Business Advertising to be added. Kate to create flyer for Loomberah Photo competition to be proofed by committee and research costs etc.
- Trivia Night – Adults event, catered, professional trivia person to run – Liz, Libby
- Movie Night – Sept before daylight savings begins (rediscuss in July)
- Annual Event for Loomberah (Spring 2025): Camp Oven Cook-off / Cracker Night / Go Cart / Yabby Races / Pram-athon / Roping Comp / “Loomberah Sports Day”

12.2 Defibrillator check – completed by Janelle.

13. **Committee Projects:** (ongoing – can be added to at any time)

1. Concrete paths at entrance and side gate
2. Air Conditioning: a) kitchen, b) hall area
3. Raised stage/deck in front of the tanks (out from the toilet)
4. Internal re-paint + bathrooms
5. Roof Lining
6. Doors Upgrade
7. Stairs to the side yard

14. **Business Without Notice:**

- 14.1 Mop drying station and storage (push hooks etc) – Karlie to look into
- 14.2 Grants Officer at council – find out how to utilise this resource
- 14.3 Site Emergency Response Plan Updated and placed on display

15. **Next Meeting:**

General Meeting October 22nd 2024

Meeting Closed at 9:23pm (minutes taken and prepared by)



Signature of Chairperson



Signature of Secretary



Nemingha Hall and Reserve Committee

A Section 355 Committee of Tamworth Regional Council

AGENDA

ANNUAL GENERAL MEETING

Scheduled for 6pm Thursday 8 August

At the Nemingha Hall

1. **Present** - Bronwyn Fullford, Angus Newcombe, Daniel Everingham, Matthew Brock, Kev Squires
2. **Apologies** - Cheryl Parker, Steven Hawkins
3. **Chairperson's Report** - NA (President an apology and no report tabled)
4. **Financial Report** - Currently \$5600 in account
5. **Business Arising/ Questions**. None
6. **Election of Office Bearers/Executive** to be conducted by Returning Officer
(Existing members only can vote. Members can only vote once for each position.)
 - a) **Election of Office Bearers 2024/2025:**
 - **Position of Chairperson – Angus Newcombe**
 - **Position of Deputy Chairperson – Steven Hawkins**
 - **Position of Secretary – Kev Squires**
 - **Position of Treasurer - vacant**
 - **Position of Booking Officer – Kev Squires**
7. **New Members** – Bronwyn – Car Club Representative, Daniel Everingham – Cricket Club Representative, Cheryl Parker, Gab Squires, Matthew Brock
8. **Returning Officer hands the 'chair' to the newly elected Chairperson**
9. **AGM: General Business-**
 - 9.1 **Review Committee Strategic Plan – Please see attached**
 - 9.2 **Set Fees and Charges for up-coming year –**

Hall Hire - \$250 for an event. \$40 per night for a continuous booking.
Camping - \$35 for powered site, \$20 non powered per night
10. **Proposed date, time and venue of meeting dates for the coming year** – 6:00pm 1st Wednesday of the month. Nemingha Hall venue
11. **Proposed date, time and venue for 2025 AGM** – 6:00pm 1st Wednesday in July 2025
12. **Closing time of the 2024 Annual General Meeting** - 6:45pm

Committee Postal Address: 138 Nundle Road NEMINGHA NSW 2340



Nemingha Hall and Reserve Committee

A Section 355 Committee of Tamworth Regional Council

Meeting Minutes

Thursday 8 August 2024

Commencing: 6:00pm

At the Nemingha Hall, Nemingha

1. **Present:** Bronwyn Fullford, Angus Newcombe, Daniel Everingham, Matthew Brock, Kev Squires
2. **Apologies:** Cheryl Parker, Steven Hawkins
3. **Treasurer's Report:** Currently \$5600 in account
4. **Booking Officer's Report:** Current Bookings;

4-6 October - Laurie Chiplin - Wedding
12-13 October - Keeva Risby - Model Cars - TBC
9/10 November - Erin Kumfor - Kids Photo shoots
15-17 November - Bill Fitzgerald - 30 Wedding Anniversary
Tuesday's 25/6 - 27/8 (10 weeks) - Amy Kitto - Gospel Readings

5. **General Business:**

5.1. **Election of Treasurer** – Nominations open for the vacant Position of treasurer. Cheryl Parker nominated. Only applicant. Cheryl Parker Treasurer.

5.2. **Maintenance** – New tap and toilet seat in ladies toilet.

- Water leak near car club house fixed
- Air conditioning – Are they on timers? Look into.

5.3. **Electricity Costs** – Angus leasing with Jodie Archer TRC with electricity. Ongoing discussions

5.4. **Needles found near toilet block** – Recently used needles have been found near the toilet block. Council have been notified and have issued a Council's Standard Work Practice (SWP) 21003 for Syringes and Needles. Look at getting signage and CCTV installed. Perhaps a sensor light on the toilet side of the hall. Daniel and Kev to look into this.

5.5. **Cricket season** – Starts after October Long Weekend.

5.6. **Mower/Whipper Snipper** - Approach council for new mower, maybe a whipper snipper for grounds. Mower needs repairs and is getting old.

6. **Next Meeting:** 4 Sep 2024 6pm

Meeting Closed: 7:30pm

Committee Postal Address: 138 Nundle Road NEMINGHA NSW 2340

Meeting 2-9-24

Present - John Gunter,
Gae Sipple,
Roslyn Summers,
Danny Summers,
Patti Kelson

Apologies - Kay Burnes,
minutes from last meeting read
& moved by Roslyn Summers
seconded by Danny Summers.

Money in hand \$9,710.15
as at 30-8-24.

Cody Summers bill still to come
for work on common road.

[REDACTED] ask for exclusive
rights for part of Common,
reply by Kay Burnes refused
see email attached.

[REDACTED] moved his cows &
calves on Sunday 1-9-24.

Get Angus Bull from Ron
Watts end of September 2024

Get gravel to put on bottom side
of culvert - Chris Summers
to get gravel

spraying of blackberries to be
organised.

[REDACTED] asked to go in
top common to shoot red
deer & pigs - hunting not
allowed on public land.

No further business meeting
closed at 5:00 p.m. Next meeting
on 2-12-24 at 4:30 p.m. at Peel
Inn, Nundie.

Somerton War Memorial Hall & Recreation Grounds Committee
General Meeting Minutes held at the Hall on 24-4-2024

Meeting Opened: 6.10 pm

Present: Wayne Chaffey, Nell Chaffey, Laurie Chaffey, Alister for Marg Fenwicke, Jan Dirks, George Gardner, Will Dowe, Carol Horn

Apologies: Drue Daly, Merryl Chaffey, Max Gardner. Nelly Moved for the Apologies be accepted second Carol Carried

Minutes of previous meeting: Laurie moved that the minutes of the meeting 27/06/23 (planned AGM meeting on 29-8-23 not recorded due to lack of numbers) were read and circulated as a true and correct record. Second Jan Carried.

Treasurer's Report: Report presented and discussed by Laurie. Balance at \$11,916.56 Balance includes \$9,825 from Hunter New England Health for a community project. A cheque for \$361.16 has been received from Tamworth Regional Council for GST refund FY 2021. Laurie moved for report be accepted. Second Jan. Carried

Correspondence In: emails from TRC Cheque for \$361.16, **Correspondence Out** – Nil

Business Arising:

1. **Responsibilities for Hall venue and Hire responsibilities.** Wayne reported to the meeting responses from Lisa as follows:

Lighting—Lisa has logged a work request with building services to get this fixed

Broken Fan Cords -to be logged with Building services

ON Going General Business notes from Lisa and discussed with meeting:-

- **Hire of Chairs-** as per Council's email sent on 10/12/2021 the external hire of furniture from S355 managed venues is no longer permitted. I have attached a copy of the original email for your reference.
- **Recreation Ground BBQ- The battery is at the BBQ, gas is supplied by ? key to the gas bottle cage is with George. Cleaning. Lisa to be followed up to request the people who clean the toilets to clean the BBQ-** This has been flagged with Sport and Rec. Council replace the gas bottle as required
- **Tennis Courts:** The tennis courts are now completed and there should be a gate unlocked for public access

The Tennis courts access to be discussed further.

- 2 **Survey community.** A survey was made available for people to identify the community's interest and expectations of the Hall and Recreation Ground. Nell reported that there was a poor response to the survey.
- 3 **ANZAC Day Planning:** Review of the program, guest speaker, flag and mornings plan, set up, general discussion.

General Business

1. **Chemical Round up.** George requested for some chemical to be made available for weed control. To be followed up
2. **Public Toilet notice.** Concern was raised that traveler's arrive at the locked hall toilets unaware of the public toilets at the Recreation grounds. Request for signage to the public toilets.
3. **Kitchen Upgrade.** To be reassessed by members and TRC with Lisa
4. **Empowering Communities supported by Hunter New England Health .** This project is a work in progress. Waiting for warmer evenings to commence Line Dance gatherings. Meeting discussed the purchase of a BBQ. Wayne and Nell to gather options for decision on purchase.
5. **Light on Honor Board on the East not working.**
6. **Picture of the Queen.** Waiting for update of new picture of the King
7. **Fund raiser discussed.** The meeting has proposed a Chicken and Prawn night as a fundraiser. To be finalized.

ON Going General Business:-

Funding from Empowering Communities for a community activity involving line dancing, BBQ etc. remains a work in progress .This will be organized over three lots of five sessions. Intent is to encourage community gatherings. Events will be free including meal. Plan to purchase a BBQ for the Hall. Yet to confirm a suitable time .

Fire extinguisher and evacuation plan. To confirm that one is in place in place

Highway signage indicating public amenities i.e. toilet To be followed up with **Lisa**

Electricity charge. Laurie to follow up with TRC if hall can have a better funding plan. Bill has been forward to **Lisa** to be followed up

Invoices: Proten Community Committee use of Hall and payments. Laurie to follow up

Proposed Strategic Plan for 2023 includes.

1. Kitchen make over (need a quote)
2. BBQ area
3. Play surround at Recreation Ground
4. white board, screen and data projector
5. Air conditioning

Keys are located with:

Pub key code [REDACTED]
George. Hold an existing key
Janice Hold an existing key

Wayne Key code: [REDACTED]
Laurie Key Code: [REDACTED]

Next Meeting General meeting and AGM Thursday 20-6-2024 @ 6pm @ At the Hall

Meeting Closed: pm



Tamworth Regional Film and Sound Archive
Committee

A Section 355 Committee of Tamworth Regional Council

Minutes of AGM Meeting held 2nd July, 2024

at Tamworth Community Centre

Meeting commenced at 10.05am

1. **Chairperson** – Acting Chair Vic Kolesnikoff welcomed all to the meeting
2. **Present:** Vic Kolesnikoff, Miranda Heckenberg, Ian Austin, Dan Alderson, Ces Ledwos, John Vickery, Robyn Byrnes, Guest: Jodie Archer
3. **Apologies:** Allan Alderson
4. **Minutes of 2023 AGM held 11/07/23:** Confirmed as accurate without alterations. Moved Ces, seconded Vic. CARRIED
5. **Chairperson's Annual Report:** prepared by Secretary Ces, following consultation with Chairperson Allan, and presented by Vic. (see attached). Moved Miranda, seconded John that it be accepted. CARRIED.
6. **Financial Report:** Treasurer Miranda reported a credit balance of \$5690.55 as at 1st July, 2024. (see detailed report of income and expenditure attached). Miranda additionally explained GST requirements for digitising work for the public, petty cash arrangement and reimbursement of volunteer expenses.
7. **Business Arising/Questions:** Jodie informed the circumstances re Council returning GST money to TRF&SA
8. **Election of Office Bearers/Executive:** Vic asked Jodie to be the Returning Officer who declared all positions vacant and called for nominations as follows:

Position of Chairperson: Ces Ledwos was nominated by Vic Kolesnikoff, seconded by John Vickery. *Ces accepted the nomination on condition of not also taking on the Secretary position if nominated. Other nominees declined and the position was left vacant.

Position of Deputy Chairperson: Vic Kolesnikoff was nominated by Miranda Heckenberg, seconded by Robyn Byrnes. Vic accepted the nomination and with no further nominations Vic was declared Deputy Chairperson

Committee Postal Address: C/- PO Box 555 TAMWORTH NSW 2340

Position of Secretary: Ces Ledwos was nominated by John Vickery, seconded by Miranda Heckenberg. Ces accepted the nomination, and with no further nominations Ces was declared Secretary.

Position of Treasurer: John Vickery was nominated by Ces Ledwos , but withdrew when Miranda advised she was willing to continue in the position. No other nominations were made and Miranda was declared Treasurer.

Position of Communications Officer/ Social media Administrator: Vic Kolesnikoff was nominated by Robyn Byrnes, seconded by Ces, and with no further nominations Vic was declared Communications Officer and Social Media Administrator

Position of IT Officer: The meeting agreed that TRF&SA needed an Information Technology Officer for its operations and Allan Alderson accepted his nomination by Miranda, seconded by Ces. There being no further nominations, Allan was declared IT Officer

9. **New Members:** No nominations have been received.
10. **Thanks:** Vic thanked Jodie for conducting the election, and the newly elected executive for taking on their special roles.
11. **General Business**
 - 11.1 In the absence of any members wishing to take on the TRF&SA's Chairperson's position as a single responsibility, it was left to be temporarily vacant, with Deputy Chairperson Vic Kolesnikoff to fill in in an acting position.
 - 11.2 **TRF&SA Strategic Plan:** Review conducted recently
12. **Date for next AGM to be held in July, 2025 to be advised**

Meeting Closed: 10.58 am

.....
Signature of Chairperson (Acting)

.....
Signature of Secretary



Tamworth Regional Film and Sound Archive
Committee

A Section 355 Committee of Tamworth Regional Council

MINUTES of Meeting held

Tuesday 2nd July, 2024

Community Centre, Tamworth

Meeting commenced at 10.05 am

1. **Chairperson** – Vice Chairperson welcomed all to the meeting
2. **Present:** Vic Kolesnikoff, Ian Austin, Ces Ledwos, Dan Alderson, Robyn Byrnes, John Vickery, Miranda Heckenberg
Guests: Jodie Archer
3. **Apologies:** Allan Alderson
4. **Membership:** Currently 9.
5. **Risk Awareness Statement:** Robyn shared members' concerns around trolley use and Kitchenette
6. **Minutes of previous meeting:** Held 19th March, 2024 at Tamworth Community Centre.
Read in summary and moved to be accepted by Ces, seconded by Vic. CARRIED
7. **Business arising from the previous meetings:**
 - 7.1 Laptop has been purchased (using 50% Facility Improvement Funds) to replace failing desktop computer used by Ian
 - 7.2 Heritage Week displays took place at Annex and Gallery, with special thanks to Ian for his preparation work.
 - 7.3 NAS expansion equipment has been ordered and delivered for installation.
8. **Correspondence In:**
 - 8.1 Presented by Ces in summary form
9. **Correspondence Out:**
 - 9.1 Presented by Ces in summary form
10. **Treasurer's Report:** As presented at AGM on 2nd July, 2024
11. **Booking officer's Report:** Not applicable
12. **General Business**
 - 12.1 Robyn has withdrawn her request to be added to the Archive's banking authorisation
 - 12.2 Ces moved that TRFASA adopt a Cyber Security Policy as presented to members.
Motion LAPSED after members accepted Jodie's advice that Council's own policy would address issues.
 - 12.2.2 Ces moved that TRFASA adopt a Diversity and Inclusion Statement for inclusion in its operational documents. Motion LAPSED for want of a seconder and members accepted Jodie's advice that Council's own policy addresses matters applicable.
 - 12.2.3 Ces suggested that our current Disaster/ Emergency Policy needed to be amended to reflect our current location. Members agreed that this be actioned.
 - 12.2.4 A brief discussion of the need to revisit TRFASA's Collection Policy led to the decision to discuss any changes at next meeting, ensuring it fitted in with Council's Museums Collection Policy.

Committee Postal Address: C/- PO Box 555 TAMWORTH NSW 2340

12.3 Jodie advised that Kitchenette cupboard has been purchased and will be installed by Blagoj from Council's staff

13. Business without Notice

13.1 Ian raised the matter of needing free compatible software licences for Archive work
13.2 Ian reminded members of the proposed visit by a Valuation Officer to Archive's sites, a request for a volunteer presence at same, an Assets list, and the difficulty of providing a valuation of the Archive's collection.

12.3 Ces explained that Trish has indicated to Vic that she has left TRFASA but this has not been confirmed by Trish officially. A decision was taken to continue forwarding emails to Trish regarding Archive business for the next few weeks, after which a requirement of providing a current list of members and their details will need to be sent to Council, and official communication would not be justified if resignation or leave sought is not advised.

12.4 John suggested the need for prominent signage for Archive's Annex site exterior.

12.5 John informed that he had visited the Armidale Folk Museum to examine their camera collection and suggested TRFASA establish some kind of link with the body.

12.6 In answer to a question re supplying a copy of the ELMA documentary, Miranda explained she was preparing copies for delivery

12.7 Robyn spoke of how disheartening it's been for her and others to not have a place where we could attract greater attention from the public by being able to display some of our collection.

14. Next Meeting: tba

Meeting Closed at 12.00 noon.

(minutes taken and prepared by Ces Ledwos (Secretary)

.....
Signature of Chairperson

.....
Signature of Secretary



Tamworth Regional Film and Sound Archive
Committee

A Section 355 Committee of Tamworth Regional Council

MINUTES of Meeting held
Tuesday 17.09.2024

TRC Community Centre, Tamworth

Meeting commenced at 10.08 am

1. **Chairperson** – Acting Chairperson Vic Kolesnikoff welcomed all to the meeting
Miranda Heckenberg delivered Acknowledgement of Country
2. **Present:** John Vickery, Ian Austin, Vic Kolesnikoff, Dan Alderson, Miranda Heckenberg, Ces Ledwos
Guests: None
3. **Apologies:** Allan Alderson, Robyn Byrnes, Jodie Archer
4. **Membership:** Currently 8.
5. **Risk Awareness Statement:** Read in full by Vic Kolesnikoff. No hazards/risks identified. Members questioned whether TRC provided statement needed to be read in full at **every** meeting.
6. **Minutes of previous meeting:** Held 2nd July 2024 at Tamworth Community Centre were presented in summary and moved to be accepted by Ces, seconded by Vic. CARRIED
7. **Business arising from the previous meetings:**
 - 7.1 Disaster/Emergency Plan – Ces confirmed TRF&SA current plan to Council and is seeking information whether Council's Emergency Contact details from 2022 were current. Some proposed changes to our plan were discussed and accepted.
 - 7.2 Kitchenette Cupboard – installed and in use with thanks to Council.
 - 7.3 Trish Cunningham resignation – formality of Council's process for advising same was explained and accepted by Trish.
 - 7.4 Valuation Officer Visit – Miranda attended the meeting to explain the Archive's collection.
8. **Correspondence In:**
 - 8.1 Presented by Ces in summary form
9. **Correspondence Out:**
 - 9.1 Presented by Ces in summary form
10. **Treasurer's Report:** presented by Miranda who reported Balance at 01/07/24 of \$5690.55. Expenses of \$39.14, Income of \$1000, leaving a **Balance at 17/09/24 of \$6651.41** with a projected expenditure of \$3055.79. Moved to be accepted Miranda, seconded John- CARRIED
11. **Booking Officer's Report:**
 - 11.1 N/A
12. **General Business:**
 - 12.1 Election of 2024-25 Chairperson - Miranda nominated John Vickery, seconded Vic. John elected with congratulations. Miranda suggested informing the media to gain additional exposure for the Archive.

Committee Postal Address: C/- PO Box 555 TAMWORTH NSW 2340

12.2 Archive Signage – Jodie Archer advised that request has been sent to Council's Marketing and Communications Team to provide draft signs for consideration

12.3 TRF&SA Collection (including De-accessioning) Policy – Ces presented some amendments to current policy – members agreed to same with Miranda drawing attention to, and requesting all members to have a copy of Council's Collection Policy for all its Regional Museums

12.4 TRF&SA Equipment/Media – members have expressed opinion that Archive should keep a record of same, borrowed for use off-site. It was agreed a book (available to all) be kept identifying details.

12.5 Disaster Preparedness Workshop – held at Manilla, attended and reported on by Miranda and Ces: a very comprehensive plan, much of which not applicable in our current location, but will need further attention for follow-up meeting in 2025

13

Business Without Notice:

13.1 Ian reported on equipment donation collected from Lu Daniell in Armidale, informing that items have been added to NAS ready for addition to eHive- Ces to action.

13.2 Heritage Week Survey – It was put forward that members might respond individually, and that Archive suggest organisers calling on Council's Innovation Team to propose fresh ideas for 2025 celebration.

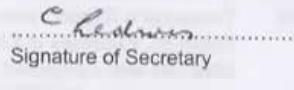
13.3 Ces advised that he would forward a copy of Council's policies (presented to volunteers at Induction) covering diversity and inclusion issues as they would apply to members. A request for a link to Council's Cybersecurity policy as it might apply to TRF&SA has not yet been received

13.4 Ces sought members' opinion on whether Archive could access Council-owned glass cabinets, believed to be in storage to display its museum equipment at suitable premises e.g Information Centre, Community Centre etc. Agreed Jodie Archer to be contacted.

14.

Next Meeting: tba

Meeting Closed at 11.50 am. (minutes taken and prepared by Ces Ledwos)


Signature of Chairperson
Signature of Secretary

REGISTER OF COMMITTEES

Tamworth Regional Council Register contains the committees that have Council representation including: Council Special Purpose Committees, Council Working Groups, External Boards, Committees, Working Groups and Organisations External Boards, Committees, Working Group and Organisations for Council Staff Only.



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COUNCIL SPECIAL PURPOSE COMMITTEES

Annual Donations Programme

Function

To review requests for donations from Council (under Section 356 of the *Local Government Act 1993*) and make recommendation to Council.

Responsible Directorate

Liveable Communities

Membership

Meets on an as needs basis, normally annually (last quarter of calendar year).

TRC Representative: three Councillors and relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Cr Marc Sutherland	Director Liveable Communities
Cr Ryan Brooke	
Cr Stephen Mears	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 28/4/2014 – Minute No 97/15
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

General Managers Performance Review Panel

Function

The Council's governing body is to establish a performance review panel and delegate the task of performance reviews of the General Manager to this panel. The extent of the delegation should be clear.

It is recommended that the whole process of performance management be delegated to the performance review panel, including discussions about performance, any actions that should be taken and the determination of the new performance agreement.

Performance review panels should comprise of the Mayor, Deputy Mayor, another Councillor nominated by Council and a Councillor nominated by the General Manager. The Council's governing body may also consider including an independent observer on the panel. Panel members should be trained in the performance management of General Managers.

The role of the review panel includes:

- conducting performance reviews;
- reporting the findings and recommendations of those reviews to Council; and
- development of the performance agreement.

Responsible Directorate

Nil

Membership

Meets Annually

TRC Representative: Mayor of the Day, Deputy Mayor, one Councillor nominated by Council and one Councillor nominated by the General Manager.

Councillor Representative	
Mayor of the Day	
Deputy Mayor of the Day	
Cr Marc Sutherland	
To be determined	

- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Tamworth Regional Floodplain Management Committee

Function

To assist the Director Regional Services and to formalise part of the community liaison between Council and ratepayers with respect to the implementation of the Floodplain Management Plan.

Responsible Directorate

Regional Services

Membership

TRC Representative: Two Councillors and relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Cr Jeffrey Budd	Director Regional Services
Cr Russell Webb	

Non Council Representation from:

Office of Environment and Heritage –
NSW State Emergency Service –
Tamworth Community Representative –
Environmental Assessments – GHD Pty Ltd Representative, Stormwater Consultancy
Barbaba Community Representative
Manilla Community Representative
Nundle Community Representative
Woolomin Community Representative
Bendemeer Community Representative

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 28/4/2015 – Minute No 97/15
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Tamworth Regional Local Traffic Committee

Function

Council is required to establish a Local Traffic Committee (LTC) as a condition of the Delegation of RMS Traffic Powers.

Responsible Directorate

Regional Services

Membership

Meets Monthly

TRC Representative: Two Councillors and relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Cr Jeffrey Budd	Manager Operations
Cr Matthew Sharpham	
Non Council Representative from:	
Local Area Command	
Roads and Maritime Services	
Member for Tamworth	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Tamworth Regional Rural Fire Service Liaison Committee

Function

Function to oversee the delivery of a Rural Fire Service within TRC and the discharge of Councils obligations under the *Rural Fires Act 1997* and *Local Government Act 1993*.

Responsible Directorate

Regional Services

Membership

Committee meets quarterly March, June, September and December and also includes:

Representatives of the RFS Volunteers Association, the RFS.

TRC Representative: Three Councillors and one staff member.

Councillor Representative	General Manager or his Nominee
Cr Jeffrey Budd	Council's Local Emergency Management Officer (LEMO)
Cr Stephen Mears	
Cr Russell Webb	
Non-Council Representatives	
RFS Volunteers Association	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Murray Darling Association – Region 11

Function

The Murray Darling Association was formed in 1944. It is an association of approximately 70 Local Government areas along with community groups, businesses and individuals with an interest in ensuring that the Murray-Darling Basin continues as a viable and valuable asset for all. The Association is headquartered in Echuca Victoria and is a non-government organisation across state boundaries which strives to represents the views, aspirations and concerns of the large number of people living in the Murray-Darling Basin.

The Association has split the Basin into 12 regions. Representatives from each region meet to discuss issues the Association may be involved with.

Tamworth Regional Council is a member of region 11

Responsible Directorate

Water and Waste

Membership

Meetings are held quarterly

Councillor Representative	General Manager or his Nominee
Mayor of the Day - Representative	Nil
Cr Jeffrey Budd - Alternate	

COUNCIL WORKING GROUPS

Audit, Risk and Improvement Committee

Function

Tamworth Regional Council is required under Section 428A of the *Local Government Act 1993* to establish an Audit and Risk function as a key component of Council's governance framework. The Terms of Reference set out the Committee's objectives, authority, composition and tenure, roles and responsibilities, reporting and administrative arrangements.

Responsible Directorate Office

of the General Manager

Membership

The Audit, Risk and Improvement Committee should meet at least four times a year, with authority to convene additional meetings as required.

A quorum shall not exist unless two voting members are present. Meetings are to be rescheduled if there is not a quorum. Members are expected to attend each meeting, in person or via telephone or video conferencing.

The Audit, Risk and Improvement Committee will invite members of management, auditors or others to attend meetings and provide pertinent information, as necessary.

TRC Representative: One Councillor (Non-Voting if pre-requisites are met) and relevant Council Staff as required.

The Mayor cannot be appointed as a Councillor member to the Committee. Non-Voting Councillor Members must satisfy the following eligibility criteria to be appointed to the Committee:

- be financially literate;
- have a good understanding of one or more of the following that would provide a valuable contribution to the Committee:
 - internal audit and external audit;
 - risk management;
 - governance;
 - performance management;
 - financial management and reporting;
 - accounting;
 - human resources management;
 - internal control frameworks;
 - fraud and corruption prevention;
 - IT/cyber security;
 - the local community; or
 - another relevant subject matter; and

• undertake any training on the operation of Audit, Risk and Improvement Committees recommended by the Chair, based on their assessment of the skills, knowledge and experience of the Committee member.

Council Representative	Staff Representation
Cr Matthew Sharpham – Non Voting Member	General Manager (or Nominee) - Non voting member
	Internal Auditor – Non voting member
	Executive Manager – Strategy and Performance – Non voting Member
	Chief Financial Officer (when required)
	Manager Risk & Safety – Non voting member
Community Representation	
Independent Voting Member – Chairperson	
Independent Voting Member	
Independent Voting Member	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 22/11/2024 – Minute No

Tamworth Country Music Festival Advisory Working Group

Function

The group's charter is to advise, comment and make recommendations to Council to protect, preserve and grow the City's country music festival, country music assets and to explore other opportunities to enhance the City's music credentials.

Objectives

The group's objectives are to preserve and grow the City's country music festival, country music assets and to explore other opportunities to enhance the City's music credentials.

Responsible Directorate

Creative Communities and Experiences

Membership

Meet on a monthly basis. Usually Thursday at 2.30pm.

The nucleus of the Group will be the Mayor of the day as its' chair and one other councillor, the Director in charge of the Festival and other relevant Council staff;

The group will appoint and co-opt willing and suitably qualified individuals to the Group from across relevant organisations such as the Country Music Association of Australia, and the community, which reflect the diversity of the City's country music assets and events

Councillor Representative	General Manager or his Nominee
Mayor of the day (Chair)	Executive Manager Creative Communities and Experiences
Cr Brendon North	Manager Events
	Country Music Coordinator
	Manager Marketing and Communications
	Coordinator Visitor Economy
Community Representative	
The Pub Group Representative	
Wests Entertainment Group Representative	
Chris Watson Travel Representative	
The Tamworth Hotel Representative	
Country Music Capital Radio Representative	
Country Music Association of Australia Representative	
Central Hospitality Group Representative	

Refer:

- Ordinary Council Meeting 27/7/21



- Ordinary Council Meeting 22/11/2024 – Minute No

Disability Access Working Group

Function

The purpose of the Disability Access Working Group is to guide, monitor and evaluate the development and implementation of the Disability Inclusion Action Plan. The working group will also provide strategic advice to the Council on access issues to ensure a future Tamworth will offer an enhanced quality of life and prosperity for people with disability in alignment with Council's Blueprint 100 vision.

Responsible Directorate

Liveable Communities

Membership

The Committee meets quarterly.

- The Disability Access Working Group will have the following core membership:
Tamworth Regional Council – a minimum of one Councillor and an alternate representative;
- Up to ten (10) community members from a diverse range of disability backgrounds including disability sector workers, disability transport workers and people with lived experience of disability;
- Director Liveable Communities;
- Manager Cultural and Community Services and/or Team Leader Inclusive Community;
- Senior Building Inspector; and
- Other Council staff may be consulted in an advisory capacity to the Working Group where they hold access related responsibilities such as traffic management, parks and gardens, event management and tourism.

Community Members will be appointed through an Expression of Interest process on a four year basis following the Council election. Community members will be selected for the skills and experience they bring to the working group and are appointed by resolution of Council.

Councillor Representative	General Manager or his Nominee
Cr Charles Impey – Chairperson	Team Leader – Inclusive Communities
Cr Mark Rodda	
Cr Stephen Mears - Alternate	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 22/9/2015 – Minute No 270/15
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 12/3/2019 – Minute No 69/19
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 22/11/2024 – Minute No

Plant Committee

Function

To review tender evaluations exceeding \$150,000.00 for supply and purchase of plant.

Responsible Directorate

Regional Services

Membership

TRC Representative: The Mayor of the Day and two Councillors and relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Mayor of the Day	Director Regional Services
Cr Brendon North	
Cr Matthew Sharpham	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 22/11/2024 – Minute No

Sports Working Group

Function

To co-ordinate future development, promotion and assist in administration of sports throughout the Regional Council area.

Provide a balance to smaller centres throughout the Local Government Area. Where local facilities provide basic services for local needs, a centralised regional facility provides a full range of contemporary aquatic services for the whole Local Government Area.

Responsible Directorate

Regional Services

Membership

TRC Representative: four Councillors and relevant Council Staff as required.

Meets on the first Wednesday of every second month.

Councillor Representative	General Manager or his Nominee
Cr Mark Rodda – Chairperson	Director Regional Services
Cr Stephen Mears	Manager AELEC Precinct
Cr Brendon North	Manager Sports and Recreation
Cr Charles Impey	Sports & Recreation Strategy Officer
	Sports and Recreation Development Officer
	Manager Communications and Engagement
	Northern Inland Centre of Sporting Excellence Coordinator
Non Council Representatives	
Executive Officer – NIAS	
Northern Inland Cluster Coordinator NSW Sports and Recreation	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2022 – Minute No

Tamworth City Centre Working Group

Function

To contribute to transforming BluePrint 100 into reality with particular reference to actions relevant to the Tamworth CBD.

To support Council with ideas, advice and opinion on how best to develop and sustain a City Centre that is 'THE place to be' for retail and commercial business, visitors, and locals.

Vision for the City Centre:

Tamworth's City Centre is THE place to be!

Attractive, vibrant, welcoming, safe, engaging and fun – with seamless links through to Bicentennial Park and the Peel River – everyone considers the City Centre to be the heart and soul of the region both by day and by night. There is always an enthralling 'buzz' and when you are present in the City Centre you feel particularly proud of the place you call home.

Progressive in its past and optimistic about its future, the City Centre blends traditional shop-front retailing with quality office, arts and culture, accommodation, leisure, recreation, tourist, eating and entertainment opportunities that have diverse appeal. Our public art is planned, at times provocative, but always admired. Undoubtedly the City Centre gives us a keen sense of our identity as a region and a strong and immediate sense of belonging.

Thriving business in the City Centre means that investors are queuing up and the streetscape continues to flourish with complementary development.

Fresh and clean at all times, the City Centre breathes vitality and inspiration. Residents of all ages and from all backgrounds are compelled to return again and again. Tourists go to great lengths to get here because the Tamworth City Centre's extraordinary look and feel is known far and wide.

Valuable to local residents, Tamworthians love this space and will fiercely protect the City Centre from any action that will compromise its place as the region's primary hub for commerce, community and culture.

Responsible Directorate

Liveable Communities

Membership

TRC Representatives: Mayor of the Day, plus no more than five other Councillors and relevant Council Staff.

Meets quarterly, breakfast meetings.

Councillor Representative:	General Manager or his Nominee
Mayor of the Day	Director Liveable Communities
Cr Brendon North	Manager Future Communities
Cr Marc Sutherland	
Cr Charles Impey	

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Cr Ryan Brooke	
Cr Matthew Sharpham	
Business Delegates	
3 x Tamworth Business Chamber Members: <ul style="list-style-type: none">• 1 x Retail Member (from Hospitality Sector),• 1 x Commercial Member, and• 1 x Junior Chamber Member	
1 x Association of Real Estate Agents	
1 x Tamworth Region Arts Advisory Committee delegate	
1 x Planning Consultant	
1 x Architect	
2 x Commercial Property Owner	
3 x Community Members	
1 x Urban Designer	
1 x Landscape Architect	
1 x Surveyor	
<i>4 year term (EOIs called at the beginning of each term of Council). Members appointed by Council resolution</i>	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/21
- Ordinary Council Meeting 12/11/2022 – Minute No

Tamworth Region Arts Advisory Committee

Function

The broad purpose and aim of the Tamworth Region Arts Advisory Committee (TRAAC) is to provide strategic advice to the Council in relation to 'Arts' matters within the region and make recommendations regarding priority areas for development and or support. TRAAC recognises and encourages diversity across the Tamworth Regional Council area.

Responsible Directorate

Creative Communities and Experiences

Membership

Meets Quarterly. Cultural forums with the wider arts and cultural community may replace scheduled Tamworth Region Arts Advisory Committee meetings on occasion.

A quorum will consist of 50 percent of committee members and must include at least one Councillor.

TRAAC will have a core membership of six community members and one Arts North West representative. TRAAC will have membership of three Councillors from Tamworth Regional Council.

Representation is also encouraged from arts practitioners from within hard-to-reach communities.

Community membership will be determined by the Mayor and the General Manager of Tamworth Regional Council, through an Expression of Interest process.

Councillor Representative	General Manager or his Nominee
Cr Marc Sutherland – Chair	Director Art Gallery and Museums
Cr Ryan Brooke	
Cr Charles Impey	
Community Representatives	
Arts North West	
Six community representatives	

Refer:

- Ordinary Council Meeting 8/02/2022 – Minute No 29/
- Ordinary Council Meeting 12/11/2024 – Minute No

Tamworth Region Inclusive Culture Advisory Committee

Function

The broad purpose and aim of the Tamworth Region Inclusive Culture Advisory Committee (TRICAC) is to provide strategic advice to the Council in relation to diversity and other specific cultural matters, within the region and make recommendations regarding priority areas for development and or support. TRICAC recognises and encourages diversity across the Tamworth Regional Council area.

Responsible Directorate

Liveable Communities

Membership

Membership consists of a maximum of five Councillors and up to eight community members and one Arts North West representative.

The Committee Meets Quarterly. Cultural forums with the wider arts and cultural community may replace scheduled Tamworth Region Inclusive Culture Advisory Committee meetings on occasion. Joint meetings with the Tamworth Region Arts Advisory Committee (TRAAC) may occur from time to time.

Representation is encouraged from arts and cultural practitioners from within hard-to-reach communities. Community membership will be determined by Council resolution

Councillor Representative	General Manager or his Nominee
Cr Marc Sutherland – Chair	Director Liveable Communities
Cr Stephen Mears	Manager Learning Communities
Cr Ryan Brooke	
Community Representatives	
Arts North West	
Up to eight (8) community representatives	

Refer:

- Ordinary Council Meeting 22/10/2019 – Minute No 382/19
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2022 – Minute No

Tamworth Regional Aviation Strategic Development Steering Group

Function

The committee comprises all councillors and deals with matters relating to the development of Tamworth Regional Airport and the attraction of new aviation related businesses.

Responsible Directorate

Regional Services

Membership

The Tamworth Regional Aviation Strategic Development Starring Group will meet quarterly unless more frequent meetings are required to address specific issues of interest of concern.

TRC Representative: all Councillors, the Director Regional Services, Manager Aviation Precinct and other Council Staff as required.

Councillor Representative	General Manager or his Nominee
Mayor of the Day	Director Regional Services
Deputy Mayor of the Day	Manager Aviation Precinct
Cr Charles Impey	
Cr Ryan Brooke	
Cr Matthew Sharpham	
Cr Mark Rodda	
Cr Brendon North	
Cr Stephen Mears	
Cr Marc Sutherland	

Refer:

- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Tamworth Regional Council Heritage Working Group

Function

The broad aim of the Tamworth Regional Council Heritage Working Group is to provide advice, support and direction to Council on key heritage conservation issues and programs. The intended outcome from the input of the Working Group is to improve approaches toward the conservation of heritage items within the region and provide better recognition of community actions towards heritage conservation.

Responsible Directorate

Liveable Communities

Membership

The Tamworth Regional Council Heritage Working Group will meet quarterly unless more frequent meetings are required to address specific issues of interest of concern.

TRC Representatives: three Councillors, the Director Liveable Communities, Manager – Development, Council's consultant Heritage Advisor, one member of the Tamworth Historical Society, one member of the Tamworth Aboriginal Land Council, three community members, one community member representing the interest of King George V Avenue and other Council Staff as required. From time to time, members of the community may also be requested to assist the Working Group when particular community skill, experience or input will improve the outcomes delivered by the group.

Councillor Representative	General Manager or his Nominee
Cr Mark Rodda – Chairperson	Director Liveable Communities
Cr Ryan Brooke	Manager Development
Cr Marc Sutherland	

Refer:

- Ordinary Council Meeting 22/9/2014 – Minute No 258/2015
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/1102/2024 – Minute No

Tamworth Regional Community Safety Working Group

Objectives

The purpose of the Tamworth Regional Community Safety Working Group is to:

- (i) provide advice to the Council on key strategic priorities and issues in relation to community safety;
- (ii) share information that increases understanding of the issues and drivers across the Tamworth Region that influence community safety and perceptions of community safety, including crime, vandalism and anti-social behaviour;
- (iii) share knowledge and experience of successful programs and initiatives that may positively influence community safety and the perception of community safety;
- (iv) assist in the assessment and review of community safety plans;
- (v) promote shared community ownership of community safety issues;
- (vi) Investigate programs and partnerships that will positively influence community safety across the region, and reduce the social and financial cost of crime, vandalism and anti-social behaviour; and
- (vii) provide advice on community engagement in relation to community safety strategies.

Responsible Directorate

Liveable Communities

Membership

The Tamworth Regional Community Safety Working Group shall meet quarterly.

TRC Representative: four Councillors and relevant Council Staff as required.

Councillor Representative:	General Manager or his Nominee
Cr Jeffrey Budd – Chairperson	Director Liveable Communities
Cr Marc Sutherland	Manager Community Safety and Wellbeing
Cr Stephen Mears	Community Safety and CCTV Specialist
Cr Matthew Sharpham	Manager Learning Communities
	Team Leader Inclusive Communities
Community Representatives:	
a maximum of four (4) representatives from Tamworth Regional community including one, where possible, with a legal/judicial background	
Organisation representation	

- A maximum of one representative from the following organisations:
 - Oxley Local Area Command Crime Prevention Team;
 - NSW Department of Communities and Justice;
 - Tamworth and District Liquor Accord;
 - Tamworth Business Chamber;
 - Tamworth taxi industry or associated with the security of the secure taxi rank;
 - Domestic Violence services sector;
 - Aboriginal criminal justice services sector;
 - NSW Department of Education;
 - Local Aboriginal Lands Council;
 - Justice Advocacy Services; and
 - Homes North.

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 13/02/2018 – Minute No 30/18
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 11/12/2024 – Minute No

Urban Street Tree Advisory Group

Function

The broad aim of the Advisory Group is to provide technical expertise and comment in relation to the development of the different documents of the Urban Street Tree Management Plan.

Responsible Directorate

Liveable Communities

Membership

The Advisory Group will meet as required. The Advisory Group Membership consists of: four Councillor Members; five Industry leaders; five community members; Manager Sports and Recreation; and Greening Coordinator. The elected chairperson will run the meeting according to the agenda. All members are to abide by Council's Code of Conduct while at meetings and with any information provided to them at or prior to meetings.

It is anticipated that members will be appointed for a one-year term.

Councillor Representative	General Manager or his Nominee
Cr Brendon North	Manager Sports and Recreation
Cr Ryan Brooke	Greening Coordinator
Cr Mark Rodda	
Cr Marc Sutherland	
Community Representatives	

Refer:

- Ordinary Council Meeting 30/4/2019 – Minute No 123/19
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Tamworth Regional Youth Council

Function

The purpose of the Tamworth Regional Youth Council is to enable youth leaders across the region to develop skills and knowledge to enable them to achieve their potential and desired future within the community.

The Youth Council will provide a platform for young people to gain traction with their ideas and aspirations and in doing so, provide its representatives with the skills and support to make a lasting positive change. To achieve this purpose, Council's vision for the Youth Council is that it assumes a significant leadership role in influencing Council policy and future direction. As such, the Youth Council will operate to provide a direct avenue for young people to engage with the elected Council and Council Executive and take part in decisions that impact their lives, both now and in the future.

Responsible Directorate

Liveable Communities

Membership

Meets monthly (late afternoon)

Two Councillors with one elected Councillor being the key advisor/speaker. Councillors to hold a current Working with Children Check (WWCC).

Councillor Representative	General Manager or his Nominee
Cr Marc Sutherland	Director Liveable Communities
Cr Ryan Brooke	Team Leader Inclusive Community
Cr Charles Impey – Alternate/Observer	
Community Representatives	

Refer:

- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Australia Day Working Group

Function

The Australia Day Working Group's charter is to represent the Tamworth Regional Council in an official capacity, overseeing the selection process for the Australia Day Awards and contributing to the region's celebration of Australia Day.

Objectives

- Review and assess Australia Day Award nominations from across the region.
- Vote to determine the winner for each award category, ensuring that nominees embody the values and achievements celebrated on Australia Day.

Responsible Directorate

Creative Communities and Experiences

Membership

The group will convene 2-3 times before the end of the calendar year to review nominations and make award decisions.

Members will also attend the Tamworth Australia Day Awards and Citizenship Ceremony, supporting the council's presence and recognition of community achievements.

TRC Representative: One Councillor and relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Cr Matthew Sharpham	Event Officer
Community Representatives	
Independent Voting Member – Chair person	
Independent Voting Member x 5-10	

INTERNAL BOARDS, COMMITTEES, WORKING GROUPS AND ORGANISATIONS

Arts North West

Function

To provide the communities of the North West with a program that enables positive strategic development of arts and culture through the provision of information resources, promotion and expertise.

Responsible Directorate

Creative Communities and Experiences

Membership

Meets quarterly

TRC Representative: one Councillor and the General Manager or his Nominee.

Councillor Representative	General Manager or his Nominee
Cr Ryan Brooke	Manager Entertainment Venues

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Aviskills

Function

Engineering Training College, conducting courses in avionics, mechanical and aircraft structural engineering.

Partnership involving TAFE, Council Qantas, BAE Systems and Federal and State Government Departments.

Responsible Directorate

Regional Services

Membership

Meets Monthly.

TRC Representative: Two Councillors and one Staff Member.

Councillor Representative	General Manager or his Nominee
Cr Matthew Sharpham	Manager Aviation Precinct
Cr Charles Impey	

Refer:

- Ordinary Council Meeting 11/09/2018 – Minute No 184/18
- Ordinary Council Meeting 8/02/2022 – Minute 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Bush Fire Management Committee

Function

The Bush Fire Management Committee is comprised of representatives of all key Land Management Agencies and Stakeholder Groups, the Rural Fire Service, Police Service and an elected Local Government Representative and Staff Member. The Committee is responsible for Bush Fire Risk Management Plans and Operational Plans. The Committee can make decisions with far reaching implications on local land holders and communities.

Responsible Directorate

Regional Services

Membership

This Committee usually meets twice yearly.

TRC Representative: two Councillors, one Staff member and other relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Cr Jeffrey Budd	Council's Local Emergency Management Officer (LEMO)
Cr Russell Webb – Alternate	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Central Northern Regional Library

Function

Under Section 377 of the Local Government Act for the provision, control and management of libraries, library services and information services to the councils of Tamworth Regional, Liverpool Plains Shire, Narrabri Shire, Uralla Shire, Gwydir Shire and Walcha Shire pursuant to the Central Northern Regional Library Agreement.

Responsible Directorate

Liveable Communities

Membership

Committee meets in February each year.

Annual General Meeting is held in November each year.

TRC Representative: one (1) Councillor, Manager Learning Communities and relevant Council Staff as required.

Term

Four Year Term

Councillor Representative	General Manager or his Nominee
Cr Brendon North	Manager Learning Communities
Cr Stephen Mears – Alternate	
Council Representation from:	
Tamworth Regional Council	
Liverpool Plains Shire Council	
Narrabri Shire Council	
Uralla Shire Council	
Walcha Shire Council	
Gwydir Shire Council	

Refer:

- Ordinary Council Meeting 25/9/2012 – Minute No 276/12
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Club Grants Committee

Function

To make recommendation to eligible license Clubs who must make community contributions from club revenue in accordance with NSW Government Scheme which allows Clubs to claim a tax deduction of up to 1.5% on gaming revenue over \$1 million for monies spent on community support.

Responsible Directorate

Office of General Manager

Membership

Meets Quarterly

TRC Representative: Two Councillors

Councillor Representative	General Manager or his Nominee
Cr Brendon North	Team Leader – Economic Development & Investment
Cr Matthew Sharpham	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

Country Mayors Association

Function

A Lobby Group on behalf of the concerns of Major Rural Centres within New South Wales. A forum to discuss like issues.

Responsible Directorate

Office of the General Manager

Membership

The Committee meets quarterly.

TRC Representative: the Mayor of the Day and General Manager.

Councillor Representative	General Manager or his Nominee
Mayor of the Day	General Manager

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16

Namoi Councils

Function

Coordination of Local Government within North West Region, Resource Sharing and Local Government Advocacy.

Responsible Directorate

Office of the General Manager

Membership

TRC Representative: Mayor of the Day (Representative), Deputy Mayor of the Day (Alternate Representative), General Manager (or his nominee) and relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Mayor of the Day	General Manager (or nominee)
Deputy Mayor of the Day – Alternate	

Non Council Representation from:	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270

New South Wales Public Libraries Association

Function

The purpose of the Association shall be to enable those Councils and Public Library Services which are Members to meet on a regular basis for common purposes and to undertake united action.

Responsible Directorate

Liveable Communities

Membership

The major public meeting is the Annual General Meeting and Annual Conference in November each year.

The New South Wales Public Libraries Association (NSWPLA) has several zones covering New South Wales. Tamworth is in the NE Zone. Zones meet four times a year – two just with Librarians and two (Full) with Councillors and Librarians.

TRC Representative: One Councillor, one Staff Member.

Councillor Representative	General Manager or his Nominee
Cr Stephen Mears	Manager Learning Communities

Refer:

- Ordinary Council Meeting 8/02/2022 – Minute No 29/22
- Ordinary Council Meeting 12/11/2024 – Minute No

North West Regional Weed Committee

Function

The purpose of the North West Regional Weed Committee (NWRWC) is to provide 'tenure neutral' strategic planning and coordination of weed management activities at the regional level. These activities play an integral part in an overall state weed management framework.

The NWRWC is a local community advisory group under the provisions of Section 33 of the *Local Land Services Act 2013*.

The NWRWC is established to:

- support implementation of the weeds components and underlining principles of the NSW Biosecurity Strategy, NSW Biosecurity Act and the NSW Invasive Species Plan 2015-2022;
- provide advice to the Board regarding delivery weed functions for the Local Land Services consistent with the Local Strategic Plan;
- to develop innovative and effective regional weed management strategic plans that consider risks, include all land tenure, and major stakeholders in the landscape;
- provide a forum for the community and stakeholders in decision making, and develop communication education and awareness programs based on local and/or regional priority weeds and issues.

Responsible Directorate

Liveable Communities

Membership

Meets quarterly

Council Members	General Manager or his Nominee
Cr Brendon North	Manager Community Safety & Wellbeing

Refer:

- Ordinary Council Meeting 24/11/2015 – Minute No 349/15
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22

Regional Cities NSW

Function

Regional Cities NSW is an alliance of 15 regional cities from around the State. The alliance is responsible for representing regional communities through evidence-based policy and informed advocacy. The objective of these activities is to effect real change in their communities by seeking improvements to the infrastructure, liveability and sustainability of regional cities and the wide regional areas the cities support.

Responsible Directorate

Office of the General Manager

Membership

TRC Representatives: Mayor of the Day and General Manager (Board Members).

Meets quarterly.

Councillor Representative	General Manager or his Nominee
Mayor of the Day	General Manager

Refer:

- Ordinary Council Meeting 9/10/2018 – Minute No 218/1

Tamworth Cardiovascular Health Working Group

Function

The purpose of the group is to investigate reasons the Tamworth region has poor cardiovascular outcomes and from that seek solutions to improve the cardiovascular health of the population through targeted advocacy and support for best practice primary and secondary prevention initiatives.

Responsible Directorate

Liveable Communities

Membership

Member of the Committee will be by invitation and will be reviewed by the Working Group on an annual basis. Others may be invited to attend on a time-limited basis to progress specific discussions or initiatives. There will always be at least one member from HNECC PHN's Hunter New England Rural Clinical Council who will have responsibility to report back on actions and outcomes from the Working Group.

Meetings will be held at a frequency and time agreed by and suitable for the group, generally at the offices of the PHN.

Councillor Representative	General Manager or his Nominee
Cr Charles Impey	Senior Environmental Health Officer
Organisation Representatives	
Hunter New England Central Coast Primary Health Network	
Hunter New England Local Health District	
Heart Foundation NSW	
University of Newcastle, Department of Rural Health	

Refer:

- Ordinary Council Meeting 27/2/2018 – Minute No 64/18
- Ordinary Council Meeting 8/02/2022 – Minute No 29/2

Tamworth Regional Conservatorium of Music

Function

To promote the study, practice, performance and knowledge of music and the performing arts in Tamworth and the region by providing an appropriate centre for teaching and performance.

Responsible Directorate

Creative Communities and
Experiences

Membership

Meets ten times per year.

TRC Representative: Two Councillors as a Board Member and relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Cr Charles Impey	Manager Entertainment Venues
Cr Matthew Sharpham – Alternate	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22

Tamworth Regional Local Emergency Management Committee (LEMC)

Function

A Local Emergency Management Committee (LEMC) is responsible for the preparation of plans in relation to the prevention of, preparation for, response to and recovery from emergencies in the Local Government area for which it is constituted and in the exercise of its functions, any such Committee is responsible to the relevant District Emergency Management Committee. Council's Local Emergency Management Officer is presently the Chair of the Committee and represents the Tamworth LEMC at District Emergency Management Committee Meetings.

Responsible Directorate

Regional Services

Membership

TRC Representative: two Councillors together with relevant Council Staff.

Councillor Representative	General Manager or his Nominee
Cr Jeffrey Budd	Council's Local Emergency Management Officer (LEMO)
Cr Matthew Sharpham	Other Support Staff as required

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29

Tamworth Regional State Emergency Service Administrative Committee

Function

To oversee the delivery of the State Emergency Service within TRC and the discharge of Council's obligations under the State Emergency Service Act 1989.

Responsible Directorate

Regional Services

Membership

The Committee meets six monthly.

TRC Representative: one Councillor as Delegate, one Councillor as Alternate Delegate and relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Cr Jeffrey Budd	Council's Local Emergency Management Officer (LEMO)
Cr Matthew Sharpham – Alternate	

Refer:

- Ordinary Council Meeting 9/9/2014 – Minute No 268/14
- Ordinary Council Meeting 27/9/2016 – Minute No 270/16
- Ordinary Council Meeting 8/02/2022 – Minute No 29/22

EXTERNAL BOARDS, COMMITTEES, WORKING GROUPS AND ORGANISATIONS (STAFF REPRESENTATIVES ONLY)

Australian Airports Association

Function

Association represents 260 Airports Australia wide including international, major regional and rural.

The charter is to facilitate co-operation among all member Airports and their many and varied partners in Australian aviation, whilst maintaining an air transport system that is safe, secure, environmentally responsible and efficient for the benefit of all Australians.

Responsible Directorate

Regional Services

Membership

Meetings: Annual General Meeting held October/November

State Meeting Bi-Annually

TRC Representative: one Staff Member.

Councillor Representative	General Manager or his Nominee
Nil	Manager Aviation Precinct

Country Music Festival Emergency Planning Committee

Function

The Country Music Festival (CMF) Emergency Planning Committee prepares and reviews emergency plans or procedures relating to high level emergency risk management for Council's festival activities. Incorporates emergency management combat agencies and support agencies along with internal Divisions responsible for key operational aspects of the Festival.

Responsible Directorate

Regional Services

Membership

TRC Representative: Council Staff as appropriate to support the functions of the Committee.

Councillor Representative	General Manager or his Nominee
Nil	Manager Events
	Council's Local Emergency Management Officer (LEMO)

Mid North Weight Of Loads Group

Function

To minimise pavement damage caused by overloaded vehicles, through enforcement activities thus reducing maintenance and reconstruction costs on roads.

The enforcement of vehicle weight is undertaken by four full time Ordinance Inspectors under the control of the Supervising Engineer from Gloucester Shire. As required, the four Inspectors are supported by two part-time Assistants. Members of the Group includes Member Councils agreeing to jointly employ the six Ordinance Inspectors with other Member Councils.

Gloucester Shire Council administers the Group including any infringements issued on Member Council roads. Costs of this administration including the employment of the Ordinance Inspectors are covered by a grant from the Roads and Maritime Services and from contributions from Member Councils.

Responsible Directorate

Regional Services

Membership

Meets as required

TRC Representative: Relevant Council Staff as required.

The Mid North Weight of Loads Group was formed in 1986 and consists of the following New

South Wales Local Government Councils:

Armidale Regional	Kempsey Shire	Nambucca Shire	Uralla Shire
Bellingen Shire	Liverpool Plains Shire	Port Macquarie/Hastings	Walcha
Coffs Harbour City	MidCoast	Tamworth Regional	
Dungog Shire	Muswellbrook Shire	Upper Hunter Shire	

Councillor Representative	General Manager or his Nominee
Nil	Manager Transport Operations

Namoi Peel Customer Service Committee

Function

The Namoi-Peel Customer Service Committee provides a forum for communication and consultation and its customers. In these forums, the Committees ensure that the interests of all water users are considered when State Water Develops projects, policies and priorities.

The Namoi-Peel Customer Service Committee members and State exchange information so that a positive, constructive and efficient service provider-customer relationship can be maintained.

Responsible Directorate

Water and Waste

Membership

Meets Quarterly.

TRC Representative – two Staff members.

Term

Four Year Term

Councillor Representative	General Manager or his Nominee
Nil	Director Water and Waste
	Manager Water and Environmental Operations

Refer:

- Services and Infrastructure Committee Meeting 8/04/2008 – Minute No SI022/0

New England District Emergency Management Committee (DEMC)

Function

The District Emergency Management Committee (DEMC) is responsible for overseeing the functions of the Local Emergency Management Committees within defined regions and is primarily tasked to review and advise on the plans prepared by the LEMCs. The Chair of the LEMC (a Council staff member) represents the Tamworth LEMC at the DEMC meetings. The DEMC reports to the State Emergency Management Committee.

Responsible Directorate

Regional Services

Membership

TRC Representative: Chair of the Tamworth Local Emergency Management Committee (LEMC)

Meets quarterly.

Councillor Representative	General Manager or his Nominee
Nil	Council's Local Emergency Management Officer (LEMO)

Northern Inland Regional Waste Group

Function

A voluntary Local Government Networking Group that was established in July 1998 to specifically address waste management issues on a regional level.

Responsible Directorate

Water and Waste

Membership

The Group meets quarterly.

TRC Representative: two Councillors and relevant Council Staff as required.

Councillor Representative	General Manager or his Nominee
Nil	Manager Waste and Resource Recovery

Refer:

- Ordinary Council Meeting 09/09/2014 – Minute No 268/1

Namoi Water Alliance

Function

To promote the collaboration, sharing of ideas, opportunities to work together and improve efficiencies across the member Councils in the delivery of the water and wastewater services.

Responsible Directorate

Water and Waste

Membership

Meets monthly as required.

Councillor Representative	General Manager or his Nominee
Nil	Director Water and Waste
	Manager – Water and Environmental Operations
Water and Waste Representatives from	
Tamworth Regional Council	
Gunnedah Shire Council	
Gwydir Shire Council	
Walcha Shire Council	
Liverpool Plains Shire Council	
Invited Guest – Regional Manager North – Local Water Utilities	

Regional Galleries Association Of New South Wales

Function

Regional Galleries Association of New South Wales was established in the mid 1970s. Its role encompasses not only lobbying for better infrastructure but also the promotion and professional development of Regional Galleries in New South Wales.

The Association supports member galleries function as community cultural resources by assisting the exhibition touring of work by regional artists to reach new audiences.

The Association is managed by a voluntary Committee comprising of Gallery Directors/Managers elected at an Annual General Meeting.

Responsible Directorate

Creative Communities and Experiences

Membership

The Regional Galleries Association of NSW Committee meets every six to twelve months during the year.

TRC Representative: one Staff Member.

Councillor Representative	General Manager or his Nominee
Nil	Director, Tamworth Regional Gallery and Powerstation Museum

From: "ALGA" <alga@alga.asn.au>
Sent: Thu, 10 Oct 2024 13:11:23 +1100
To: "Undisclosed recipients:"
Subject: (ECM:2382992) Invitation to attend 2024 National Local Roads, Transport and Infrastructure Congress 3 - 4 December
Attachments: RC Registration Brochure 2024.pdf
Categories: ECM

Please distribute to the Mayor/Shire President, Councillors, and CEO/General Manager

I am pleased to invite you to attend our 2024 National Local Roads, Transport and Infrastructure Congress, to be held in Margaret River from 3-4 December.

This year's Congress will expand upon the success of last year's event in Canberra, not only covering roads and transport but also delving into broader community infrastructure topics.

Over two days, you will hear from government leaders, academics, peak bodies, and other councils on issues such as enabling infrastructure for future housing development, renewable energy deployment and integration, innovations in active transport, and transitioning to a circular economy.

To learn more about the program and register to attend, please visit: [2024 National Local Roads, Transport & Infrastructure Congress](#)

The Congress also provides an invaluable opportunity to network with your peers and explore local government suppliers that can support your council's initiatives.

I sincerely hope you can join us at this year's National Local Roads, Transport and Infrastructure Congress and look forward to seeing you there.

Yours sincerely



Amy Crawford

Chief Executive Officer
Australian Local Government Association

2024 Registration Brochure

NATIONAL LOCAL ROADS, TRANSPORT & INFRASTRUCTURE CONGRESS

Margaret River | 3 - 4 December 2024



Document Set ID: 2382992
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Regional Development, Communications and the Arts

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CEO WELCOME



I am pleased to invite you to attend our 2024 National Local Roads, Transport and Infrastructure Congress, to be held in Margaret River from 3-4 December.

As with last year's event in Canberra, this year's Congress will not only cover roads and transport, but also include a broader focus on community infrastructure.

Across two days you will hear from government leaders, academics, peak bodies and other councils on topics including enabling infrastructure for future housing development, renewable energy deployment and integration, innovations in active transport, and transitioning to a circular economy.

The Congress also offers a unique opportunity to build your professional networks and meet with local government suppliers that can help your council.

I sincerely hope you can join us at this year's National Local Roads, Transport and Infrastructure Congress and look forward to seeing you there!

A handwritten signature in black ink that reads "Crawford".

Amy Crawford
Chief Executive Officer
Australian Local Government Association

PRELIMINARY CONGRESS PROGRAM

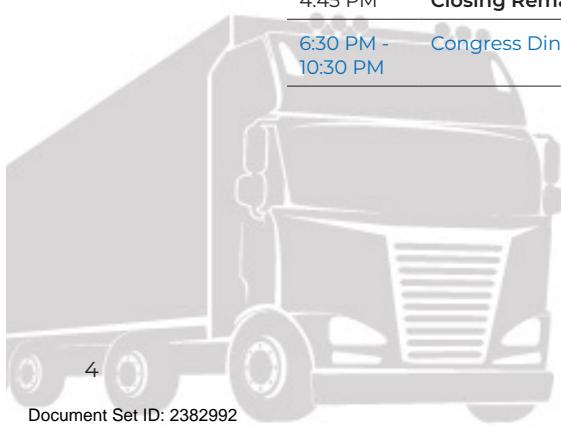
To view the current program please view the website: RoadsCongress.com.au

Monday 2 December

4:00 PM	Registration Arrival and Check-In
5:30 PM - 7:30 PM	Welcome Reception & Exhibition Opening Margaret River HEART

Tuesday 3 December

8:00 AM	Registration Arrival Tea and Coffee
9:00 AM	Opening Ceremony Welcome to Country
9:05 AM	ALGA President Opening Address
9:15 AM	Minister Address (Virtual) The Hon Kristy McBain MP - Minister for Regional Development, Local Government and Territories
9:20 AM	Shadow Minister Address Senator the Hon Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development
9:30 AM	2050: Australia's Transport Roadmap
10:15 AM	MORNING TEA
10:45 AM	Local Government and Housing: Bridging the Trunk Infrastructure Gap
12:15 PM	LUNCH
1:15 PM	Session 1: Active Transport and EV Trends
	Session 2: Regional Airports of the Future
2:15 PM	Session 3: Safe and Secure Water Management
	Session 4: The Changing Freight Landscape
3:15 PM	AFTERNOON TEA
3:45 PM	Asset Management: A National Approach
4:45 PM	Closing Remarks
6:30 PM - 10:30 PM	Congress Dinner



Wednesday 4 December

8:00 AM	Registration Arrival Tea and Coffee	
9:00 AM	Circular Economy Solutions	
10:00 AM	Innovations in Road Construction	
11:00 AM	MORNING TEA	
11:30 AM	Resilience in the Built Environment	
12:30 PM	LUNCH	
1:30 PM	Road Safety: Pathways to Vision Zero	
2:30 PM	Session 5: Road Safety - A Regional Approach	Session 6: Road Safety - Urban Solutions
3:30 PM	AFTERNOON TEA	
4:00 PM	Renewable Energy: Communities in Transition	
4:45 PM	Closing Remarks	

CONGRESS SPEAKERS



The Hon Kristy McBain MP

Minister for Regional Development,
Local Government and Territories

Kristy McBain proudly grew up on the NSW Far South Coast, and she is the first woman to represent Eden-Monaro.

Since being elected in 2020, Kristy has built a formidable reputation as a plain spoken, hard-working local member who advocates with all levels of Government and all sides of politics to get results for her constituents.

A former Mayor of the Bega Shire Council, Kristy advocated day and night for people through the darkest days of the Black Summer Bushfires in 2019-20.

Kristy studied law at the University of Canberra and as the first person in her family to go to university, she is passionate that all kids get the chance to go to university or TAFE and have the opportunity to build their careers and lives in the regions as she has done.

Senator the Hon Bridget McKenzie

Shadow Minister for
Infrastructure, Transport and
Regional Development

Senator the Hon Bridget McKenzie is a member of the National Party and has been a Senator for Victoria since 2011.

She has held ministerial office in the Turnbull and Morrison governments, also serving as the party's Senate leader since 2019.

McKenzie grew up in Benalla, Victoria, and worked as a schoolteacher and university lecturer before entering politics.

She was elected to the Senate at the 2010 federal election and served as a whip from 2011 to 2013. She has served variously as Minister for Rural Health (2017-2018), Sport (2017-2018), Regional Communications (2017-2018), Regional Services, Local Government and Decentralisation (2018-2019), and Agriculture (2019-2020).



CONGRESS SPEAKERS



Sara Hales

Director, Hales North



Al Reid

Chief Operating Officer,
Microfleet



Andrew Higgins

Senior Principal Research Scientist,
CSIRO

Sara helps airports and government across Australia and the Pacific to create sustainable and resilient aviation connectivity and infrastructure through strategy development and operationalisation support. Following a career in airport management, Sara has been working in advisory for over 5 years. She is a Non Executive Director on the Board of Aviation Australia and Chairs the Smart City Taskforce on Smart Transport Hubs. Sara has a passion for the role of aviation connectivity in building community social and economic wellbeing, and a deep interest in helping regional airports through the energy transition.

Al's passion for cycling and a desire to reduce transport emissions and congestion led him to LEVs. Al spent five years developing a universal dock-lock-and-charge system for electric bikes. Al draws on his networks and experience to advise other LEV companies in bike sharing, last mile logistics and private fleets.

Andrew is a Senior Principal Research Scientist at the CSIRO Environment, specializing in agricultural transport optimization.

With over 20 years at CSIRO, he's developed tools to improve logistics across Australian supply chains. His TraNSIT model has informed major infrastructure projects, including the northern Australia Beef Roads Programme and Inland Rail. Andrew holds a PhD in rail freight optimization.

CONGRESS SPEAKERS



Ben Haddock

Future Mobility Lead - Arup

A Chartered Transport Planning Professional based in Western Australia, Ben has over 20 years' experience of managing and delivering transport projects across the world.

He leads multi-discipline teams collaborating with authorities, partners, planners, investors, and other technical specialists to capture scheme benefits and deliver on desired outcomes.

A recognised industry leader in future mobility, energy, and decarbonisation, Ben has extensive knowledge of assessment in urban and rural settings and the analysis of future demands on systems and networks, working through strategy, business cases, management and mitigation to secure approvals and unlock the benefits of a cleaner future.



Adam Wilmot

Technical Director, Roads GHD

With more than 30 years in the Transport industry, Adam has extensive experience in planning, designing, and delivering major road and rail infrastructure projects, contributing his broad expertise to projects across Australia. Adam is particularly passionate about road safety and road trauma reduction.

To this end he leads GHD's Road Safety professional cohort to process, analyse and interpret relevant data, with the aim of influencing decision-makers, planners and designers across industry. Most recently this work has culminated in the release of GHD's landmark global research-based 'Road Safety insights for future generations' report.



Kenn Beer

Senior Roads Safety Author, Safe System Solutions

Kenn Beer is a Registered Professional Engineer, accredited Senior Road Safety Auditor, transport planner, trainer and assessor. He has over 20 years' experience in road safety engineering, planning, policy and strategy development and was appointed to the highly regarded Austroads Road Design Guidance Expert Panel in 2024.

Kenn is one of Australia's most active Safe System practitioners and trainers, and is a sought-after speaker across the globe – recently giving the keynote address at the 130th Good Roads Conference in Ontario, Canada, and at the TRB International Conference on Roadside Safety in Orlando, Florida.

He also hosted the Australasian College of Road Safety's Road Safety Conversations podcast series. Passionate about making roads safe for everyone, Kenn's contribution was recognised with a Prince Michael International Road Safety Award in 2017.



CONGRESS SPEAKERS



Stephen Hodge

Director - National Advocacy,
We Ride Australia

Stephen brings decades of experience and expertise as both a past elite road cycling competitor and, since 2008, as a high-level advocate for active transport. Following a Bachelor of Science degree (ANU) in 1982, Stephen competed internationally in cycling for 13 years. Since establishing a corporate consulting business in 1998, he has worked across health, transport, environment and sport sectors and since 2008 as Director - National Advocacy for We Ride Australia.

In the corridors Australia's Parliament, Stephen is the only professional focused purely on advocating for cycling. In this role Stephen advocates for federal investment in cycling and works in strategic alliances across political, health prevention, environment and built environment, and transport sectors. This experience and major reports such as the Australian Cycling and e-Scooter Economy Report has earned WeRide a unique role as the independent voice for cycling nationally.



Dr Elliot Fishman

Director - Institute for Sensible
Transport

Dr Fishman is a widely recognised authority on strategic transport innovation in Australia. He has advised the Prime Minister's Office on sustainable mobility policy, the NYC Department of Transportation and Transport for London.

He has a long standing connection with the Netherlands, and has previously worked at Utrecht University and maintains strong connections with leading Dutch transport practitioners. His research measuring the health and economic benefits of Dutch cycling has appeared on the front page Dutch newspapers and peer reviewed journals.

In 2016 Dr Fishman completed two landmark reports for the City of Melbourne and City of Adelaide on disruptive transport technology and the implications for local government. Dr Fishman has written for The Age, the Herald Sun and other major daily newspapers on transport issues. His work has been among the most read and cited articles in peer reviewed transport journals.



VENUE

Margaret River HEART (Hospitality, Education, Arts, Recreation, and Tourism) is a vibrant community hub located in the heart of Margaret River, Western Australia. It serves as a focal point for local events, educational programs, and artistic exhibitions, while also supporting tourism and recreational activities. This multi-purpose facility integrates cultural, educational, and recreational experiences, fostering community engagement and enhancing the region's appeal as a destination. The HEART is designed to reflect the unique character of Margaret River, offering a dynamic space for residents and visitors to connect and explore.

Margaret River HEART

47 Wallcliffe Road, Margaret River, WA 6285

LOCATION

Margaret River, located in the southwestern corner of Western Australia, is a charming town set approximately 277 kilometers south of Perth. With a population of around 8,000 residents, it serves as the heart of the Margaret River region, known for its exceptional natural beauty and dynamic local culture. The town's uniqueness lies in its combination of world-renowned wineries, pristine beaches, and ancient forests. Visitors can enjoy a range of activities including wine tasting at award-winning vineyards, surfing on legendary waves, and exploring spectacular limestone caves like Jewel Cave and Lake Cave. The surrounding area also offers scenic bushwalking trails, such as those in Leeuwin-Naturaliste National Park, and vibrant local markets showcasing artisanal goods and fresh produce. Margaret River's blend of outdoor adventure, cultural richness, and gourmet experiences makes it an captivating destination for travelers seeking both relaxation and excitement.

REGISTRATION

REGISTER ONLINE AT
ROADSCONGRESS.COM.AU

EARLY REGISTRATION \$925

Payment received on or before Friday 1 November 2024

LATE REGISTRATION \$1,025

Payment received after Friday 1 November 2024

DAY REGISTRATION \$525

Rate is per day

REGISTRATION INCLUDES:

- » Attendance at all Congress sessions
- » One ticket to the Welcome Drinks, Monday
- » One ticket to the Congress Dinner, Tuesday
- » Morning tea, lunch and afternoon tea as per the Congress program
- » Congress satchel and materials

PAYMENT PROCEDURES

Payment can be made by:

- » Credit card: MasterCard or Visa
- » Electronic Fund Transfer:

Account: ALGA Roads Congress

Bank: Commonwealth

Branch: Woden ACT

BSB No: 062 905

Account No: 1014 6120

PHOTOGRAPHS

There will be photographs taken at the Congress during the sessions and social functions. If you have your photo taken it is assumed that you are giving consent for ALGA to use the image. Images may be used for print and electronic publications.

PRIVACY DISCLOSURE

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form. Importantly, your name may also be included in the Congress List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

All prices quoted include GST

ALGA ABN 31 008 613 876

ACCOMMODATION

You can book your accommodation when you register online:
ROADSCONGRESS.COM.AU



MARGARET IN TOWN APARTMENTS

6 Tunbridge Street, Margaret River

Margarets In Town Apartments is situated in the heart of Margaret River, adjacent to beautiful forests with walk and bike trails right on your doorstep. The congress venue is a 14 min walk from the accommodation. The accommodation offers free parking, an onsite bar, heated pool, tennis court and free wifi. All rooms have a King size bed, tea/coffee making facilities, internet access, and climate control air-conditioning.

Standard Room: \$187 per night

1 Bedroom Apartment: \$308 per night



MARGARET RIVER MOTEL

18 Farrelly Street, Margaret River

Situated in a quiet location only a 7-minute walk from the congress venue, Margaret River Motel's facilities include spacious gardens with a half-size tennis court, BBQ area and outdoor swimming pool. They offer a variety of different rooms to accommodate those travelling for leisure or for business. Each room is situated within a ground floor garden setting and includes car parking for every room, reverse-cycle air conditioning and free Wi-Fi.

King Room: \$192 per night

King Room with Twin: \$209 per night

Queen with Corner Spa: \$198 - \$231 per night

Rates listed are only available on the congress website and are room only.

CONGRESS SOCIAL PROGRAM



WELCOME RECEPTION

MONDAY 2 DECEMBER: 5.30PM - 7.30PM

This year the Congress welcome reception & exhibition opening will be on-site at the Margaret River HEART. This will be a great opportunity for delegates and exhibitors to network.

- Included in full registration fees
- \$50 for guests
- Dress code: Smart casual



CONGRESS DINNER

TUESDAY 3 DECEMBER: 6.30PM - 10.30PM

Leeuwin Estate, Stevens Rd, Witchcliffe WA 6286

Leeuwin Estate, one of the founding wineries in the Margaret River region of Western Australia, is a family producer with an international reputation for creating wines ranking alongside the world's finest. The acclaimed Leeuwin Restaurant maintains the food philosophy of combining exceptional seasonal West Australian produce, focusing on flavour, texture and aromas, with current and museum release Leeuwin Estate wines. Celebrating the art of living well, the Leeuwin Restaurant combines fine wine and food in a picturesque setting. Sweeping verandahs, bifolding doors and domed skylights allow Leeuwin's Restaurant to bask in the tranquillity and beauty of its superb setting, overlooking a meadow surrounded by a forest of majestic karri trees.

- Included in full registration fees
- \$250 for guests
- Dress code: Smart casual

EXHIBITION AND SPONSORSHIP OPPORTUNITIES



Book your display table for the 2024 National Local Roads, Transport & Infrastructure Congress now!

The Congress delegates are key influencers and decision makers within councils, so the Congress provides a valuable networking and sales opportunity for businesses and organisations who want councils to use their products and services. Councils in Australia are big businesses with an annual expenditure of around \$43 billion. Around \$10 billion of this is spent on roads and other community assets.

In 2020-21, local government non-financial assets including roads, community infrastructure such as buildings, facilities, airports, water, and sewerage were valued at more than \$500 billion. Councils also employ more than 200,000 people, across more than 400 different occupations.

If you are interested in exhibiting, please call Conference Co-ordinators for more information on 02 6292 9000.

ALGA also has a range of sponsorship opportunities available for the 2024 Congress in Margaret River. You can have a sponsorship package tailored to your requirements.

For further information about sponsorship contact ALGA on 02 6122 9400 or events@alga.asn.au

Visit the website to book a display table now: RoadsCongress.com.au